I. Call to Order

Chairman Draeger called the meeting to order at 7:30 a.m.

II. Roll Call:

   Present: Draeger (Chair), Blake, Dean, Dull, Hanks, Heins, Nauta and Willison.
   Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)
   Absent: Moore

III. Approval of Minutes (9/8/2016)

   Motion by Nauta, second from Heins, to approve the Minutes of the September 8, 2016 regular meeting. All in favor, motion carried.

   Yes: 8  No: 0

IV. Approval of the Agenda:

   Motion by Heins, second from Dull, to approve the Agenda with the addition of item E. Discussion of Village Disincorporation to VI. Business. All in favor, motion carried.

   Yes: 8  No: 0

V. Financial Reports (thru 10/31/16) – Draeger asked about the DDA being charged for some of the DPW wages. Burns said that was correct, and explained that if the DPW does work in the DDA district, that time was charged back. Burns also explained that employee hours were like attorneys in that every hour was billable, so when time timesheets are filled out and we spend x amount of time for DDA meetings, our time was charged back to the DDA. Draeger also asked what the $1,015 for professional services was for. Burns said she thought it was the new banners but would check on that.

   Motion by Heins, second from Willison, to approve the Financial Reports. All in favor, motion carried.

   Yes: 8  No: 0
VI. Business

A. Holiday decorations - Burns explained that the decorations were up but were not supposed to have been put up until after Thanksgiving so she had DPW unplug them for now. Burns also said that Andy’s Tree Service had been hired to install the white lights on the trees and that Andy Dull had been gracious enough to design the banners for downtown and the theme was Peace, Love, Joy. Burns said the banners were red and aqua and would be installed on November 21st and 22nd and that the Crafting group from Spring Lake Presbyterian Church would be decorating the tree under the gazebo. Dull said they were pleasantly surprised at how big the decorations were very happy with the simplistic nature of them.

B. Update on New Businesses – Burns shared that there was a lot of activity in the Village including the new gastro pub going into the old Chan’s building and that they were interested in a façade grant. Burns said Dr. Weis was also interested in a façade grant. Burns also reported that Mill Point Senior Housing broke ground and would be working on the project all winter, the site plan was approved for Best Financial Credit Union and the Fire Station opened and was beautiful. Burns also shared that Bruce Callen and Dr. Achy were discussing combining their properties for a joint new building.

C. The Board discussed a letter being sent out to sandwich board sign lessees to remind them that the signs belong to the Village and that they were responsible for taking care of them and returning them to the Village when they are done using them.

D. Village Disincorporation – the Board discussed the process and ramifications of disincorporation.

VII. Next Meeting: Thursday, December 8, 2016

VIII. Adjournment: There being no further business the meeting was adjourned at 8:55 a.m.

Louis Draeger, Chairperson Maryann Fonkert, Deputy Clerk