



Village of Spring Lake
Parks & Rec Committee
Monday, March 26, 2018
7:00 p.m.
102 West Savidge Street (EOC Room)
Minutes

I. Call to Order

Roll Call: Claire Groenevelt (Vice Chair), George Barfield, Darcy Dye, and Lee Schuitema.

Absent: Curt Brower (Chair) and Erik Poel

Also Present: Chris Burns, Village Manager, and Megan Doss (Village Liaison)

II. Approval of the Agenda: Motion by **Schuitema**, second from **Barfield**, to approve the agenda as presented. All in favor, motion carried.

Yes: 4 No: 0

III. Approval of the Minutes: Motion by **Barfield**, second from **Schuitema**, to approve the Minutes from the February 5, 2018 regular meeting, with a spelling correction. All in favor, motion carried.

Yes: 4 No: 0

IV. Finance Report: **Burns** reported that there was not much change at this point.

Motion by **Schuitema**, second from **Barfield**, to approve the finance report. All in favor, motion carried.

Yes: 4 No: 0

V. Proposed Budget FY 2018/2019: **Burns** explained that they had neglected to have funds budgeted for art at Whistle Stop, and if the Board chose to do so, these funds would come from the Parks Maintenance fund or Professional Services, or they could create a new line item. **Doss** asked to have a new line item created so that expenses could be tracked and they could address needs for Whistle Stop Park. **Dye** explained the Adopt a Garden plans for Whistle Stop Park, other pocket parks and planters and shared that the Adopt a Garden program now had 78 volunteers. The **Board** discussed the Adopt a Garden program's budgeting and fund raising and how the Parks Board would secure a future for the Adopt a Garden program. The **Board** also discussed budgeting for a mural on the building adjacent to Whistle Stop Park. **Dye** and **Barfield** offered to get estimates from artists on the cost to create a mural.

Motion by **Schuitema**, second from **Barfield**, to approve the proposed Budget for Fiscal Year 2018/2019 adding funds for a mural at Whistle Stop. All in favor, motion carried.

Yes: 4 No: 0

VI. Park Updates

- **Whistle Stop: Burns** reported that signage with the history of the park and the donor's names would be created by Olmstead Signs and **Dye**, with the help of the Adopt a Garden volunteers would be creating gardens there.
- **Central Park: Groenevelt** asked about signage for Central Park. **Doss** said the park was not up to the condition she would like before the name was changed to honor her late Mother-in-Law.
- **Tanglefoot: Burns** reported that Tanglefoot would be opening in about 2 weeks and she would be meeting with VanHoeven to go over the get ready for spring list.
- **Mill Point Park: Burns** reported that the DDA budgeted for the repairs to the band shell since it is in the DDA district. **Groenevelt** asked if the parking lot at Mill Point would be resurfaced any time soon. **Burns** said they had to wait until the wastewater treatment and collection system improvement project was done because that would be a staging area with heavy equipment that would potentially damage a new parking lot, but as soon as that project was finished, Mill Point would be resurfaced.
- **Lakeside Trail: Burns** said that Council approved Prein and Newhof to do the RFP's for trail lighting and that the Parks Board, DDA and Pathway Lighting millage would share that cost. **Burns** said they wanted to get going on this project as soon as possible so they could take advantage of the rebates from Consumers Energy.
- **Lakeside Beach: Barfield** asked if there was signage at Lakeside Beach asking people to stay off the rocks and was the Village liable. **Burns** said that she would check into that. **Barfield** also asked when the curb by the fire hydrant would be painted. **Burns** said that it would not be painted because the hydrant was not functional so parking was allowed. **Burns** said that it was very expensive to remove and would not be taken care of until repairs to the lift station need to be done. **Barfield** asked if a kayak could be launched at the beach. **Burns** said that was not allowed but that most of the street ends had kayak launches.

VII. Beautification Update

Dye reported that she had worked with Lesley Van Leeuwen-Vega on dedication signage for the Butterfly gardens.

VIII. Tree Board Meeting

1. **Tree Removal at Central Park – Burns** reported that from a recommendation from the Arborist, the pine trees on the south-east side of the bathrooms needed to be removed and the low bid came from Andy's Tree Service. The **Board** agreed the trees should be removed.
2. **Miscellaneous**
 - **Arbor Day Celebration – Burns** reported that **Dye** worked with a group of 2nd graders from Jeffers Elementary to create artwork that would be installed

outside at the Library, and a group of 8th Grade Girl Scouts to create new banners that would be paid for with a, much appreciated, \$2,500 grant from Rotary. **Burns** said the theme for the banners was “What do Trees Mean to You”. **Burns** shared that there would be a tree planting ceremony for the Arbor Day Celebration on Friday, April 27th at 3:00 p.m. at a place to be determined.

- **Oak Tree – Burns** reported that the tree at the intermediate school had not budded out yet so they were still waiting to see the condition and get the Arborist’s evaluation. The **Board** discussed different options for the wood from the tree.

IX. Adjournment

There being no further business, the meeting adjourned at 8:15 p.m.

Claire Groenevelt, Vice-Chair

Christine Burns, Village Manager