1. CALL TO ORDER

Chairman Kaucheck, called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Bohnhoff, Johnson, Kaucheck, Martinus, Nauta, Van Leeuwen-Vega, and VanStrate.

Absent: None

3. APPROVAL OF THE AGENDA

Motion by Nauta, second from Van Leeuwen-Vega, to approve the agenda as presented. All in favor, motion carried.

Yes: 7  No: 0

4. APPROVAL OF THE MINUTES: July 23, 2019 regular meeting

Motion by Martinus, second from Van Strate, to approve the minutes from the July 23, 2019 regular meeting. All in favor, motion carried.

Yes: 7  No: 0

5. NEW BUSINESS

A. Master Plan Implementation Schedule: The Planning Commission will consider updating the Master Plan implementation schedule to include action items for Year 1, Year 2-3 and Year 4-5.

Chairman Kaucheck introduced this item and Howland gave an overview explaining that the Redevelopment Ready Communities (RRC) program that the Village was pursuing with the State of Michigan encouraged a broader list of implementations scheduled steps giving short, middle and long-range objectives to focus on, rather than the one-year implementation steps that had been previously adopted. Howland said that key stakeholders were identified, and an estimated timeframe was assigned to each task. Howland said this schedule was meant as a guide to help the Village implement the Master Plan that was to be used as a living document to be revisited on a regular basis.
Van Leeuwen-Vega asked if there was a place for the Branding overhaul that was being done for the Village. Howland said that was included in goal #1, item #3. Kaucheck asked what the impetus was behind changing the logo and motto. Van Leeuwen-Vega said the goal for the rebranding was to help make it a more robust brand that would entice people to the community, to be a destination and to reflect some of the things the Village had to offer. Kaucheck said, from his perspective, the Zoning Ordinance update would be more important than the Design Manual update. Howland said that what that implied was that they would codify the Design Manual into the Zoning Ordinance, so it is not just a policy guide. Howland said that the Zoning Ordinance update was not a standalone goal. Martinus asked how priorities for the goals were established. Howland said they did not assign priorities, this was a guiding list of items they would like to work on and felt could be achieved in one year. Martinus said that parks were one of the Village’s key resources that he felt were going downhill, especially Mill Point Park, and should be pulled into goal #1 rather than goal #3. Howland said they could ask to combine goal #3 into goal #1 by adding Allocate more resources to Village owned recreational assets and identify (maybe require) private property improvements to enhance connections to those assets with sidewalks, bike racks, wayfinding, as a short-range goal.

Motion by Bohnhoff, second from Van Leeuwen-Vega, to recommend approval of the updated implementation schedule as discussed at the meeting. All in favor, motion carried.

Yes: 7  No: 0

6. PLANNING COMMISSION ANNUAL REPORT: Staff will present a summary of the Planning Commission’s activity for FY18/19.

Howland shared a summary of the FY 18/19 activity. The Commission was pleased that so much had been accomplished.

7. STATEMENTS OF CITIZENS ON ITEMS NOT ON THE AGENDA

There were no statements of citizens.

8. ADJOURNMENT

Motion by Van Strate, second from Bohnhoff, the meeting adjourned at 7:48 p.m. All in favor, motion carried.

Yes: 7  No: 0

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Jennifer Howland, Village Planner   Maryann Fonkert, Deputy Clerk