Pursuant to Executive Order No. 2020 – 129, the Village of Spring Lake will conduct its business virtually to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to participate in this meeting. Members of the public are not required to register or otherwise provide information to attend. If a member of the public wishes to participate in the webinar (versus conferencing in), please email Village Manager Christine Burns at christine@springlakevillage.org to receive the link.

Please utilize the mute function on your phone while on a conference call, when appropriate. There will be an opportunity at the end of the meeting for public comment.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:00 p.m. – Planning Commission Appointment</td>
</tr>
<tr>
<td>2</td>
<td>7:30 p.m. – 109 S. Jackson Proposal (Brandon Brown)</td>
</tr>
<tr>
<td>3</td>
<td>7:45 p.m. – Public Hearing, 7th Amendment to the DDA (DeMario Johnson)</td>
</tr>
<tr>
<td>4</td>
<td>7:48 p.m. – Barber School Emergency Generator (Wally Delamater)</td>
</tr>
<tr>
<td>5</td>
<td>7:51 p.m. – Digital Reader Board @ Plantenga’s (Angela Stanford-Butler)</td>
</tr>
<tr>
<td>6</td>
<td>8:00 p.m. – Spring Lake Sparkle (Angela Stanford-Butler)</td>
</tr>
<tr>
<td>7</td>
<td>8:14 p.m. – Street Light Request, 704 E. Savidge</td>
</tr>
<tr>
<td>8</td>
<td>8:17 p.m. – Historic Conservation Committee Request (Mark Miller)</td>
</tr>
<tr>
<td>9</td>
<td>8:20 p.m. – Trick or Treat Hours</td>
</tr>
<tr>
<td>10</td>
<td>8:23 p.m. – Communications</td>
</tr>
<tr>
<td></td>
<td>• Backyard Chicken Spreadsheet</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Double Utility Poles</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Handrich (water meter)</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Mitchell (irrigation @105 W. Exchange)</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Patterson</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Poel (invasive species)</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Rokos (Jackson Street visibility)</td>
</tr>
<tr>
<td></td>
<td>• Complaint – Stuhan (Flags)</td>
</tr>
<tr>
<td></td>
<td>• Complaint - Entin (sewer lateral @ 212 Monarch)</td>
</tr>
<tr>
<td></td>
<td>• Short-term Rental Violation – Gelbard</td>
</tr>
<tr>
<td></td>
<td>• Website Contact – Ruker</td>
</tr>
<tr>
<td>11</td>
<td>8:26 p.m. - Minutes</td>
</tr>
<tr>
<td></td>
<td>Minutes of the August 10, 2020 Work Session and August 17, 2020 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to September 18, 2020</td>
</tr>
<tr>
<td>12</td>
<td>8:27 p.m. - Public Comment</td>
</tr>
<tr>
<td></td>
<td>Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.</td>
</tr>
<tr>
<td>13</td>
<td>8:30 p.m. – Adjourn</td>
</tr>
</tbody>
</table>
TO: Village President Mark Powers & Council Members

FROM: Chris Burns, Village Manager

DATE: September 11, 2020

RE: Planning Commission Appointment

---

**Background:** A vacancy on the Planning Commission recently opened up. Advertisements for the position were circulated and two applications were received. Mr. Stuart Johnson served on the Planning Commission from April 24, 2012 until May 27, 2014 when he resigned due to family commitments. Both candidates have been invited to attend the Work Session for an informal interview.

**Issues & Questions Specified:**

Should Council appoint one of the two applicants to fulfill the Planning Commission vacancy thru November 2021?

**Alternatives:** None.

**Financial Impact:** None.

**Recommendation:**

Interview each of the candidates and select the most qualified candidate to fulfil the remainder of the vacated seat.

**Attachments:**

Garrison application
Johnson application
Johnson resignation
Board and Commission Application
102 W. Savidge, Spring Lake, MI 49456
P: (616) 842-1393 F: (616) 847-1393
Email: christine@springlakevillage.org

Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Jess Wesner Garrison Date: 9/1/2020
Address: 525 River St. Spring Lake, MI 49456 Home Phone: ( )
Email Address: jessgarrisonhomes@gmail.com Cell Phone: (616) 502-2665

Years as a Village Resident: 1 Occupation: Realtor

Background/Interests: I'm a 2005 Graduate of Spring Lake. I serve on multiple boards and community groups. My wife and I recently had our first child. We both love to entertain & spend time with family & friends.

Please check the board(s) or commission(s) that you would be willing to serve on:

- Village Council
- Planning Commission
- Zoning Board of Appeals
- Parks & Recreation/Tree Board
- Lloyd's Bayou Lake Board
- Historic Commission
- Library Liaison
- Spring Lake Lake Board
- Beautification Volunteer
- DDA

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

Yes [ ] No [ ] Seasonally – from ________ to ________

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

My grandparents moved to Spring Lake in the 60's. They opened a small business in the Village, and sent all 4 of their son's through Spring Lake. All 4 of those boys (my father and uncles) planted their own roots in this town, sending all of their kids to SL (13 cousins).

This town is in my DNA. I'm extremely passionate about it. All of the exciting changes happening has only deepened by love for this community.

Concerns for the Village, if any: None. I am very impressed with the leadership in the Village. It is thrilling to see all the amazing projects happening in this town, & I'm excited to see what the future holds.

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

[ ] You may attach a resume in lieu of completing the “background/interests” section.
Board and Commission Application
102 W. Savidge, Spring Lake, MI 49456
P: (616) 842-1393  F: (616) 847-1393
Email: christine@springlakevillage.org

Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

**Stuart Johnson**
Name: __________________________ Date: 08-31-2020

Address: 128 n fruitport rd __________ Home Phone: (616) 299-5230

Email Address: stuart@jnagroup.com

Cell Phone: (______)_________________

Years as a Village Resident: _______ Occupation: Architectural Project Manager

Background/Interests: I have a Masters Degree in the sustainable architecture. I have been working in development, architecture, and planning my entire life. My background is in sustainable architecture and a principle in that is to give back to the community.

Please check the board(s) or commission(s) that you would be willing to serve on:

- [ ] Village Council
- [ ✔ ] Planning Commission
- [ ] Lloyd’s Bayou Lake Board
- [ ] Beautification Volunteer
- [ ] Zoning Board of Appeals
- [ ] Historic Commission
- [ ] DDA
- [ ] Parks & Recreation/Tree Board
- [ ] Library Liaison
- [ ] Spring Lake Lake Board

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

- [ ✔ ] Yes
- [ ] No
- [ ] Seasonally – from __________ to __________

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)
To help provide my expertise to my community.

Concerns for the Village; if any: none

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

1 You may attach a resume in lieu of completing the “background/interests” section.
Mary Paparella

From: Stuart Johnson [stuart@jnagroup.com]
Sent: Tuesday, April 15, 2014 8:15 AM
To: Mary Paparella
Subject: My resignation

Mary,

I am not sure if I am doing this correctly but I am going have to resign my post on the planning commission. I am sorry I have deeply loved working on the planning commission. I loved seeing the direction the village of Spring Lake is going. However we have another baby that is due in the beginning of August, and I am not sure that I can manage my family and the planning commission (finding child care). All I can say is the Village of Spring Lake is the most wonderful place to live, and it has been an honor to serve on the commission.

Stuart Johnson
40 PEARL STREET SUITE 900
GRAND RAPIDS, MI 49503
PH: 616.289.5230
STUART@JNAGROUP.COM
TO: Village President Mark Powers & Council Members

FROM: Chris Burns, Village Manager

DATE: September 9, 2020

RE: 109 S. Jackson Proposal

Background:
American Repair Maintenance (ARM) was the successful bidder on property located at 109 S. Jackson Street, which was donated to the Village by Ms. Kim VanKampen. The development agreement that was executed showed that ARM would renovate the property into commercial space. After a lengthy evaluation with their architects and builder, the developers determined that it would be more economically prudent to build new (whether on that site or elsewhere). On May 11, 2020 ARM presented Council a preliminary idea of a property swap, which would essentially allow them to build at the corner of Jackson and Exchange and turn 109 S. Jackson into parking. After receiving feedback from Council back in May, ARM had their architects redesign the site and are looking for Council to approve moving forward with a formal agreement for the property swap.

Issues & Questions Specified:
Should the Village pursue an agreement for a property swap with ARM so that they may construct a new building at the corner of Jackson & Exchange?

Alternatives:
Enforce the current development agreement with ARM for property at 109 S. Jackson.

Financial Impact:
Unknown precisely at this time, but a few considerations are:

ARM Holding Expenditures
- Demo of 109 S Jackson ARM to fund and execute: $40,000.
- Electrical costs to bring power to the new building, additional transformers, supply lines, etc: $5,000.
- Excavation of the new site: $10,000.
- Costs to bring water line to building: $1,000
- Costs to bring sewer line to building: $1,000
- Public Sidewalk replacement costs: $4,500
Spring Lake Village Commitments
• Waive Tap fees for new building, for both sewer and water.
• Asphalt site of current building, once razed.
• Confirm additional parking is not required for the new site.

Additional Considerations:
• New construction will be taxed at 100%, whereas a redeveloped site has been depreciated.
• The developer will likely request a Commercial Tax Abatement, regardless of whether or not they pursue new construction or redevelopment.
• New construction will be more energy efficient.
• New construction will allow for parking improvements in that block.

Recommendation:
Council discretion.

Attachments:
Aerial GIS of the area
Preliminary proposal dated

Proposed site plan not available at the time agenda packet was released. Will have available prior to the Work Session.
TO: Village President Mark Powers & Council Members

FROM: DeMario Johnson, Assistant to the Village Manager

DATE: September 11, 2020

RE: Public Hearing Notice- Downtown Development Authority 7th Amendment

---

**Background:**

The Downtown Development Authority has adopted a motion, recommending that the Village council amend the current Downtown Development Authority plan and Tax Incremental Financing plan. The new **Seventh Amendment** will not only add projects to the current plan but will extend the duration of the Downtown Development Authority for an additional 20 years, ensuring that future projects are completed.

**Public Hearing Notice:**

A public hearing regarding this matter has been scheduled for the **September 21, 2020** Village Council Meeting. This meeting has been added to the Council’s agenda.

**Publishing Requirements:**

The amendment adoption process requires that the following occurs:

- A mailing to all property owners within the Downtown Development Authority, at least 20 days but not more than 40 days prior to the hearing date. (**August 28, 2020**)
- Published twice in the local newspaper at least 20 days but not more than 40 days prior to the hearing date. (**August 29, 2020 and September 1, 2020**)
- A mailing to each taxing jurisdiction that is, or would be, subject to capture of the tax increment financing plan for the District, at least 20 days prior to the hearing date. (**August 28, 2020**)
- A posting in 20 conspicuous and public places in the proposed expanded district, at least 20 days prior to the hearing date. (**August 31, 2020**)

All publishing requirements have successfully been finalized.
TO:    Village President Mark Powers & Council Members
FROM:   Wally Delamater
        Director, Spring Lake DPW
DEPT:     Downtown Development Authority
DATE:    September 14, 2020
RE:   Barber School Emergency Generator

Background: Barber School had an onsite emergency generator. This generator was not new when it was placed on the Barber School site. The generator came from a retired sewer pump station. A generator maintenance technician evaluated the unit and determined that the generator, in its current condition, could not be started safely and expected to operate properly. The estimate to make needed repair was five to seven thousand. Given the age of the unit and cost to repair, it was decided that the unit would be replaced.

It is my understanding that Barber School is used as an emergency shelter, which makes the generator that much more important.

Issues & Questions Specified: N/A

Alternatives:

1) Commercial Duty or Residential Duty?
2) Cost: a) Budgeted Funds is $12,550
       b) Wolverine Power within budget $10,770.00

Utility Supervisor, Kyle Botbyl met with three separate contractors. Each contractor evaluated the power needs of the building, and the existing transfer switch. Each contractor submitted two options. One option was for the placement of a natural gas, air cooled generator (homeowner version but would work). And the second option is a liquid cooled, commercial duty generator. After discussion with the contractors the recommendation would be to purchase and install a commercial duty generator.

Financial Impact: DDA 2020-21 Budget: Line Item 236-000.000-970.000

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Generator</th>
<th>kW</th>
<th>Commercial</th>
<th>Air cooled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wolverine Power systems</td>
<td>Generac</td>
<td>25kW</td>
<td>$10,210.00</td>
<td>$6,240.00</td>
</tr>
<tr>
<td></td>
<td>Labor to Install</td>
<td></td>
<td>560.00</td>
<td>560.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$10,770.00</td>
<td>$6,800.00</td>
</tr>
<tr>
<td>Cummins Sale and Service</td>
<td>Cummins Genset</td>
<td>25kW</td>
<td>$13,995.00</td>
<td></td>
</tr>
<tr>
<td>DVT Electric</td>
<td>Onan</td>
<td>20kW</td>
<td>$20,850.00</td>
<td>$14,200.00</td>
</tr>
</tbody>
</table>

Recommendations: Authorize the Village Manager to execute Purchase Order 2020-SLV-PO-025 in the amount of $10,770.00 to purchase and install a Generac 25kW generator at Barber School.

Attachments:
Purchase Order 2020-SLV-PO-025
Wolverine Power System Quote #20-0890-TSBD
**Vendor:**

Name: CS Erickson  
Address: 220 N Ferry St.  
City: Grand Haven  
State: MI  
Zip: 49417  
Phone: 213-557-8858  
Email: mark.panozzo@cserickson.com

**PO Number:** 2020-SLV-PO-025  
**PO Date:** 9/15/2020

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price (($)</th>
<th>Total (($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Generac Commercial Natural Gas Series Generator 25 kW</td>
<td>10,210.00</td>
<td>10,210.00</td>
</tr>
<tr>
<td>1</td>
<td>Installation Labor</td>
<td>560.00</td>
<td>560.00</td>
</tr>
</tbody>
</table>

**Total:** $10,770.00

---

**Ship To:**

Spring Lake DPW  
110 S. Buchanan St.  
Spring Lake, MI 49456

**Bill To:**

Spring Lake Village  
102 W. Savidge St.  
Spring Lake, MI 49456  
Phone: 616-842-1393  
Fax: 616-847-1393

---

**Terms and Conditions:**

Manager:  
Date:  
Print Name: Christine Burns  
Print Name:  

Thank you
WOLVERINE POWER SYSTEMS

QUOTE #: 20-0890-T580

SUBJECT: Generator System Quote – Baker School

Wolverine Power Systems is pleased to submit the following proposal for your consideration and approval.

BILL OF MATERIALS:

OPTION 1:

Quantity 1 - Generac Commercial Gas Series generator set
- 25kW engine-driven standby generator:
  - UL2200 listed
  - digital control system including isochronous governor system and V/F voltage regulation
  - selectable low-speed weekly exercise function
  - 1.5 liter liquid-cooled naturally aspirated engine with an operating speed of 3600 RPM
  - 120/240 vac single phase 3-wire 60 Hz output
  - natural gas fuel system with customer connection fitting external to the genset base frame
  - sound attenuating corrosion resistant aluminum enclosure
  - factory installed critical-grade exhaust system
  - Battery
  - Engine Block Heater

OPTION 2:

Quantity 1 - Generac 7208: 24 kW air-cooled home standby generator with aluminum enclosure
- 120/240 vac, 1 phase
- Battery

SCOPE OF WORK:

1. Freight charges, to one destination within the state of Michigan. Offloading by others
2. Start-up / testing of equipment and training by a Factory Trained & Certified Technician during normal business hours.
   - Normal business hours are M-F 8:00AM to 4:30PM. After hours Startups are available at an additional charge may apply.
   - Training session will be provided upon day of start up by Wolverine Power Systems Technician. If training cannot be completed on day of startup an additional charge may apply.

This quotation and supporting materials contain confidential and proprietary business information of Wolverine Power Systems and Generac Power Systems. These materials may be printed or photocopied for use in evaluating the proposal but are not to be shared with other parties outside of your organization.
QUOTATION: 20-0890-731HD

DELIVERY:
Due to worldwide and domestic market conditions, lead times and deliveries may vary based upon date of Receipt of Approved and Released Submittals. Contact us for current lead-time status.

NOTES:
1. Sizing specified by others
2. Start-up paper work will be supplied when units are delivered and must be completed and submitted when start-up is requested.
   We make every effort to accommodate requested start-up dates but please allow to 2-3 weeks when scheduling start-up service.
3. Should you wish to ship the Automatic Transfer Switch (ATS) ahead of the generator, there will be additional freight charges.
4. All engines meet EPA emission standards (as required).
5. NTEA or other special testing (if required) is not included in this quote unless stated above.

VALIDITY:
This quote is valid for thirty (30) days from date of this quotation. Please consult us beyond this date.

Net Price FOB Jobsite (w/o Taxes)

OPTION 1: .......................................................... $10,210.00

OPTION 2: .......................................................... $6,240.00

Terms: Net 30 with Approved Credit

ACCEPTANCE:

Authorized Buyer’s Signature / Printed Name ____________________________ Date of Signature __________ Requested Delivery Date __________

By signing, you agree to compliance with all aforementioned terms and conditions and that this document serves as your purchase order.

We hope that you find our offer acceptable and we look forward to serving you.

Sincerely,

Tammy Stemmler | Sales Engineer
616-498-2124

Brad DeJonge | Outside Sales Support

Wolverine Power Systems
3229 80th Ave.
Zeeland, MI 49464

Wolverine Power Systems is an industrial power equipment distributor serving the entire state of Michigan and would therefore meet any sustainability requirements regarding local procurement of goods for this project.

Generac Power Systems, Inc. generator sets and transfer switches are manufactured in Wisconsin for domestic consumption, meet the ARRA “Buy American” requirements and are eligible for use on ARRA-funded projects.

This quotation and supporting materials contain confidential and proprietary business information of Wolverine Power Systems and Generac Power Systems. These materials may be printed or photographed for use in evaluating the proposed project but are not to be shared with other parties outside of your organization.
TO: Village President Mark Powers & Council Members
FROM: Angela Stanford-Butler, DDA Director
DATE: September 11, 2020
RE: Digital Reader Board Sign

Digital Reader Board Background: The DDA will be replacing the message board in front of Plantenga’s Cleaners with a digital reader board. This will allow Village staff to keep messages up to date without incurring man hour costs. The board will include a static version of the new Village logo. The design proposed for the board is 40% static image and 60% digital area. While the newly adopted Zoning Ordinance does not apply to government entities, the board did not want to vary wildly from the required 50% space allocation indicated in the Ordinance.

Request: The DDA asks that the Village Council Board review a mock-up of the proposed sign and give its approval for the vendor to begin production.
TO: Village President Mark Powers & Council Members
FROM: Angela Stanford-Butler, DDA Director
DATE: September 11, 2020
RE: Spring Lake Sparkle

Background: Due to COVID 19, all major Village events for the year have been cancelled. A group of volunteers working with Lilley Cares has proposed that they will plan, design and execute a Holiday Event for the community if the Village will serve as the host and dedicate funds in support of the event. The DDA has $10,000 allocated to their 2020 Holiday decorations budget which would include light pole decorations, lighting Savidge St. trees and decorating a tree under the Clock Tower at Savidge and Jackson.

Spring Lake Sparkle: Designer Brant Raterink has a presentation that he would like to show Village Council members on behalf of the group. The family focused event will be called the Spring Lake Sparkle and would hopefully become an annual event. The foundation of the event will include using lights to decorate buildings and street trees in our downtown district. The event will include snack vendors, small band and chorale groups from the high school, holiday music from WAWL radio station, a Holiday Express Train for young children and special 3D prism glasses that create Holiday Holograms from every light and more.

After their presentation the DDA Board voted to support this event with the allocated Christmas budget as well as an additional $5000 from this year’s unused Village Adventure marketing budget. Whether people pass by in cars or social distance wearing masks and scarves, we believe this will be a holiday event to remember.
TO: Village President Mark Powers & Council Members
FROM: Chris Burns, Village Manager
DATE: September 9, 2020
RE: 109 S. Jackson Proposal

Background:
American Repair Maintenance (ARM) was the successful bidder on property located at 109 S. Jackson Street, which was donated to the Village by Ms. Kim VanKampen. The development agreement that was executed showed that ARM would renovate the property into commercial space. After a lengthy evaluation with their architects and builder, the developers determined that it would be more economically prudent to build new (whether on that site or elsewhere). On _____ ARM presented Council a preliminary idea of a property swap, which would essentially allow them to build at the corner of Jackson and Exchange and turn 109 S. Jackson into parking.

Issues & Questions Specified:
Should the Village pursue an agreement for a property swap with ARM so that they may construct a new building at the corner of Jackson & Exchange?

Alternatives:
Enforce the current development agreement with ARM for property at 109 S. Jackson.

Financial Impact:
Unknown precisely at this time, but a few considerations are:

ARM Holding Expenditures
- Demo of 109 S Jackson ARM to fund and execute: $40,000.
- Electrical costs to bring power to the building, additional transformers, supply lines, etc: $5,000.
- Excavation of the new site: $10,000.
- Costs to bring water line to building: $1,000
- Costs to bring sewer line to building: $1,000
- Public Sidewalk replacement costs: $4,500
- Top Soil and Seeding of Vacant site: $2,500

Spring Lake Village Commitments
- Waive Tap fees for new building, for both Sewer and Water Supplies.
- Confirm off street parking is not required for this site.
Additional Considerations:
- New construction will be taxed at 100%, whereas a redeveloped site has been depreciated.
- The developer will likely request a Commercial Tax Abatement, regardless of whether or not they pursue new construction or redevelopment.
- New construction will be more energy efficient.
- New construction will allow for parking improvements in that block.

Recommendation:
Council discretion.

Attachments:
Aerial GIS of the area
Preliminary proposal dated

Proposed site plan not available at the time agenda packet was released. Will have available prior to the Work Session.
August 19, 2020

VILLAGE OF SPRING LAKE
102 W SAVIDGE ST
SPRING LAKE, MI 49456-3401

REFERENCE: 704 E SAVIDGE ST, SPRING LAKE

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of $100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately $7.96. This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter Construction Costs</td>
<td>$ -</td>
</tr>
<tr>
<td>Installation Charge ($100.00 per Luminaire)</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>Additional Costs</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>Total Estimated Cost:</strong></td>
<td><strong>$ 100.00</strong></td>
</tr>
<tr>
<td>Less Prepayment Received</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>Total Estimated Cost Due:</strong></td>
<td><strong>$ 100.00</strong></td>
</tr>
</tbody>
</table>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Nancy Shirkey at 517-788-0060.
**PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED**

**TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:**

POBoxCEServiceRequest@cmsenergy.com

<table>
<thead>
<tr>
<th><strong>☐</strong></th>
<th>AGREEMENT FOR INSTALLATION (Please return all pages of contracts)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Form 93, Form 94 and Form 95 - 2 Page Document Each)</td>
</tr>
<tr>
<td></td>
<td>(Form 861, Form 862 and Form 230 - 4 Page Document Each)</td>
</tr>
</tbody>
</table>

| **☑**  | PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING) |

| **☐** | REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE |

| **☑**  | STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK) |

| **☐**  | SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT) |

| **☐**  | GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com |

| **☐**  | SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com |

| **☐**  | OTHER: |

**NOTIFICATION REFERENCE NUMBERS**

| ELECTRIC SERVICE NOTIFICATION:          |
| GAS SERVICE NOTIFICATION:              |
| ELECTRIC OH DISTRIBUTION NOTIFICATION: |
| ELECTRIC UG DISTRIBUTION NOTIFICATION: |
| GAS MAIN NOTIFICATION:                 |
| STREETLIGHT NOTIFICATION:              | 1053178598 |
Consumers Energy Company is authorized as of 8/5/2020, by the Village of SPRING LAKE, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Village of SPRING LAKE, dated 10/1/2018.

Lighting Type: General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):
1053178598

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2018 shall remain in full force and effect.

Village of SPRING LAKE

By:
________________________
(Signature)

________________________
(Printed)

Its: _______________________

________________________
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.
RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Village of SPRING LAKE, dated 10/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/5/2020, heretofore submitted to and considered by this ☐ commission ☐ council ☐ board; and

RESOLVED, further, that the ______________________ Clerk be and are authorized to execute such authorization for change on the behalf of the Village.

STATE OF MICHIGAN
COUNTY OF Ottawa

I, ___________________________, Clerk of the Village of SPRING LAKE, do hereby certify that the foregoing resolution was duly adopted by the ☐ commission ☐ council ☐ board of said municipality, at the meeting held on ____________________.

______________________________

Dated: _________________________ Municipal Customer Type: Village

_____________________________
<table>
<thead>
<tr>
<th>Number of Luminaires</th>
<th>Nominal Watts</th>
<th>Luminaire Type</th>
<th>Fixture Type</th>
<th>Fixture Style</th>
<th>Install Remove</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>54</td>
<td>LED</td>
<td>Cobrahead</td>
<td>Cutoff</td>
<td>Install</td>
<td>704 E SAVIDGE ST</td>
</tr>
</tbody>
</table>

**GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL**
PURPOSE: STREET LIGHT
INSTALL STL IN FRONT OF
704 East Savidge Street, Spring Lake, MI

CONSUMERS ENERGY CONTACTS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>NAME</th>
<th>NUMBER</th>
<th>ALTERNATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DESIGNER</td>
<td>ODREK BLACHA</td>
<td>231-332-2685</td>
<td></td>
</tr>
<tr>
<td>P.C.</td>
<td>KRISSEN GRENNWOD</td>
<td>269-969-8521</td>
<td></td>
</tr>
</tbody>
</table>

1
INSTALL
54W LED COBRAHEAD
FIGURE 42-102-1

6'X1-1/4" LIGHTING BRACKET
FIGURE 42-103-1
FIGURE 43-116-1

NOTE: ATTACH 24' ABOVE GROUND

DESCRIPTION | ORDER TYPE | MAT. TYPE | NOTIFICATION NUMBER | DESIGN NUMBER | ORDER NUMBER
-------------|------------|----------|---------------------|---------------|---------------
704 E SAVIDGE ST, SPRING LAKE ECNC STLTC ECNC | NLU | 1053178598 | 11158157 | 11158157 | 11158157 |

DESIGNED BY
DBLACHA
DATE: 07/23/20

APPROVED BY
DATE: 07/23/20

For: VILLAGE OF SPRING LAKE
704 E SAVIDGE ST

CONSTRUCTION CERTIFICATION:
Work was constructed as Engineered or Changed as indicated.
All Salvageable Material was Returned to Store.
Signed __________________________ in Direct Charge of Work
Dates: Started ________________  Completed ________________
MISS DIG NUMBER: ________________ DATE: ________________

TLM NUMBER | # OF RODS | OHMS | CONSTRUCTION MEASURE NUMBER | ORDER TYPE | MAINTENANCE ACTIVITY TYPE | DESIGN NUMBER |
-------------|----------|-----|-----------------------------|------------|----------------------------|---------------|
08161433     |          |     | 100005944344              |            |                            | 11158157      |

SUBSTATION: WD NO.
SPRING LAKE: 0143
CIRCUIT: Ckt No.LCP No.
SPRING LAKE: 01 0129

STAKED YES NO
TREES YES NO

DESIGN FILE NAME: 11158157.001
T R S 08 16 14

MISS DIG SYSTEM, INC.
1-800-482-7171
OTTAWA CO
SPRING LAKE TWP
T08 R16 SEC.14
43.076496, -86.182645
TAX CODE: 708008
## NONENERGY INVOICE

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Streetlights-CIAC</td>
<td>1.0 EA</td>
<td>$100.00</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

**TOTAL DUE:** $100.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

**INVOICE QUESTIONS - Contact:** Nancy Shirkey - 517-788-0060 -

## PREPAYMENT REQUEST

**Amount Due:** $100.00

**Please pay by:** September 02, 2020

**Enclosed:**

VILLAGE OF SPRING LAKE
102 W SAVIDGE ST
SPRING LAKE MI 49456-3401

704 E SAVIDGE ST SPRING LAKE - STREETLIGHTING - NOTIFICATION NUMBER(s): 1053178598 -
Ways to pay your nonenergy bill:
TO: Village President Mark Powers & Council Members

FROM: Chris Burns, Village Manager

DATE: September 9, 2020

RE: Historic Conservation Committee – Use of Excess Funds

Background:
The Historic Conservation Committee (HCC) raised funds for the Village sesquicentennial in 2019. They have a balance of $937.89 left from that fund raiser and they would now like to use it to update the “Spring Lake Village Historic Homes and Landmarks” publication.

Issues & Questions Specified:
If the updated publication is electronic versus printed, what costs are incurred to update it?
Does the HCC have permission to approach businesses and ask for the donations to be repurposed?

Alternatives:
Allow the HCC to repurpose the funds to update the publication.
Do not allow the HCC to repurpose the funding raised for the sesquicentennial and return the funds to the donors.

Financial Impact:
None to the Village.

Recommendation:
Council discretion.

Attachments:
HCC Email (Sherron Collins)
HCC Minutes 08/24/20
Spring Lake Historic Conservation Commission  
August 24, 2020  
6.00 p.m. by Zoom

Present:  Mark Miller, chairman, Sherron Collins, acting secretary, Elizabeth Kochmanski, Daniel Grable, Sarah Lisman  
Absent:  William Young

The meeting was called to order by Chairman Mark Miller at 6:05 p.m.

The Minutes of the August 3, 2020 meeting were reviewed and approved with a motion from Sarah, seconded by Dan. Motion carried.  
There is no longer a Village Liaison member. The Minutes of the Commission should be sent to the Village.

Secretary position:  Sherron accepted the job.

Binders:  Mark asked if all members had binders which included the document Review of Duties and Authority. He read these portions.

The Commission has authority to review and advise changes to buildings and landmarks that require a building permit from the Village. We do not have authority to require changes. Recent actions have been on a friendly basis.

The Commission may designate appropriate properties as historic, with the agreement of the present owner.

The Commission may award Historic Markers and maintain a roster of historic places.

The Commission may accept public or private gifts or grants. In the past, a fund of about $1000 was established in the Village budget, on which the Commission could draw.

108 Mason Renovation  We should take a look to see whether our recommendations were used. Also, there are homes near Shady Lane and on Prospect that we should follow up on.

Winsor McCay Committee has not met since the Covid-19 interruption.

Balance of Donations to the Sesquicentennial:  Sherron presented a letter draft to be used in discussions with donors, asking if they would give permission to use the balance of their donation to revise and publish “Spring Lake Village Historic Homes and Landmarks”. The members approved it.  
Sherron plans to contact and visit all of the donors, to get their signed approval of using their balance, or to arrange to return the balance. As much as possible, this would be face-to-distanced-face, to get the signature. Donations totaled $1500, and the balance is $937.89. Any refunds would be calculated as Donation/$1500 x $937.89.

Village Manager Burns will be consulted for her approval of this plan. If she approves, Sherron will begin the contacts.
**Historic Commission Activity Ideas:** There are several possibilities listed in the binder. Ideas include a Story Map, a Historic Walking Tour, a Historic Home Tour, and several other ideas. Members should think about the list and consider doing one or more. Over time, this Commission has acted on ideas that the members have had, rather than making a big overall plan, and it has worked well. Examples have been the Sesquicentennial and the Boat Show.

**Public Information:** Liz made a Facebook group for the Sesquicentennial. She will revise it to be a general information and publicity site.

**Cooperation with Sons of Union Veterans of the Civil War:** Dan is the Secretary/Treasurer of Henry E. Plant Camp #3. There was a G.A.R. memorial on a concrete platform in the northeastern corner of Spring Lake Township Cemetery. Sometime in the 1980’s, it was in very bad condition and was further vandalized. It was discarded somewhere in the gully east of the cemetery, and Dan has not been able to find it there. It could be a significant historic landmark. Dan will write an article for The Tribune asking for any picture of it, even if it is a background to a group. Sherron hopes to go to the Archive of the Tri-Cities Museum, where the historic collection of the old library building was sent, to seek a picture or some information.

**Historic Information about buildings that Kim VanKampen bought:** The concrete block Bilz pool company building is currently being renovated. The blue house was moved and is being enlarged at its new site on Exchange Street. Might the Commission offer historic marking, or at least gather history, about these two buildings?

**To Do List:**
- Mark—search for binders in the EOC room
- Liz—revise the Facebook page
- Dan—write a letter about the G.A.R monument
- Sherron—send letter to donors to request balance made available for the pamphlet, try to go to the Archive file.

**Adjournment:** The meeting was unanimously adjourned at about 7:30 (?)

**Next Meeting:** September 28, 2020, 6:00 p.m. by Zoom. Liz will set it up and notify all.

Respectfully submitted,
Sherron Collins, Secretary
Sent from my iPhone

Begin forwarded message:

From: Sherron Collins <collinssherron@gmail.com>
Date: September 3, 2020 at 11:18:39 AM EDT
To: Christine Burns <cburns622@gmail.com>
Subject: Historic Conservation Commission proposal

I have just become the secretary of the HCC. I will be including you on all the communications, unless you direct otherwise.

Two items come together in the attachment below. The Spring Lake Village Historic Homes and Landmarks is out of date, and there is a balance of the donations which businesses made for the Sesquicentennial celebration. Commission members would like that long-planned revision to be funded with the donation balance.

The latest minutes are also attached.

Sherron

"Freedom is actually a bigger game than power. Power is about what you can control. Freedom is about what you can unleash."

- Harriet Rubin -
To: Christine Burns, Village Manager

A continuing project of the members of the Spring Lake Historic District Commission has been to publish an updated version of “Spring Lake Village Historic Homes and Landmarks”. Changes have been written for use. We have discussed the format for publication, which may be electronic rather than on paper. We consider that the revision is an extension of the Sesquicentennial celebration, so the balance of the generous donations of eleven businesses can appropriately be applied to it.

The secretary, Sherron Collins, will call and make appointments with each of the donors, to show the current pamphlet and to introduce the idea of revision, saying something like this:

“As you can see around the Village, there have been many changes in the years since, including the loss of some of those historic homes and businesses, as well as new development. It is time to update, and there are volunteers willing to do the work. Your donation to the Sesquicentennial celebration was an important part of making that a great occasion. Between the efficiency of the Commission members and the generosity of donors like you, there is a fund that can be applied to revision and publication of this pamphlet.”

At the conclusion, she will highlight on the copy: “If so, you will be acknowledged as a sponsor.” She will leave that copy of this letter with the business as a receipt.

If the donor says no, we should return the percentage of individual donations of the balance, $937.89.

Calculation:
$1500 (total donations) –expenses= $Balance
$Balance/$1500 x $Donation of business = $REFUND

This question remains: Who could write that check, or would giving cash be easier?

Does the Historic Conservation Commission have your agreement to approach businesses in this way? If so, please email a note to the Commission, and we will continue with this plan.

Sincerely yours,

Sherron Collins, Secretary, SLHCC.
TO: Village President Mark Powers & Council Members
FROM: Chris Burns, Village Manager
DATE: September 9, 2020
RE: Trick or Treat Hours

Background:
Typically, the Village DDA promotes trick-or-treating in downtown businesses from 4:00 p.m. until 6:00 p.m. and Council sets residential trick-or-treating hours from 6:00 p.m. until 8:00 p.m. Staff has received many inquiries on whether or not the Village is cancelling Halloween. It is worth noting that Halloween is not a “Village” holiday that we would “cancel” due to Covid. Since Halloween falls on a Saturday this year (and due to Covid) the DDA will not be promoting trick-or-treating downtown, but the community should expect that children will undoubtedly be going door-to-door in residential areas.

Issues & Questions Specified:
Should Council set specified hours for trick-or-treating?

Alternatives:
Do not set hours.

Financial Impact:
None.

Recommendation:
Set trick-or-treating hours from 6:00 p.m. until 8:00 p.m. If residents do not wish to participate, they simply do not turn on a porch light.

Attachments:
None.
<table>
<thead>
<tr>
<th>Community</th>
<th>How many hens allowed</th>
<th>How many roosters allowed</th>
<th>Permit Required</th>
<th>Permit Fee</th>
<th>Upon discontinuance</th>
<th>Type of dwelling</th>
<th>Side/Rear Setbacks</th>
<th>Neighboring Houses Setback</th>
<th>Covered cages required</th>
<th>Inspections Required</th>
<th>Slaughtering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bay City</td>
<td>1 hen per each 10 sq. ft./max 12</td>
<td>None</td>
<td>Yes</td>
<td>$50</td>
<td>Single-family</td>
<td>10'</td>
<td>40'</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Berkley</td>
<td>3</td>
<td>None</td>
<td>Yes-max 5</td>
<td>$60</td>
<td>Annual</td>
<td>Single-family</td>
<td>30'</td>
<td>Yes</td>
<td>Yes-initial and</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Brooklyn</td>
<td>8</td>
<td>None</td>
<td>Yes</td>
<td>$5</td>
<td>Single-family</td>
<td>10'</td>
<td>40'</td>
<td>Yes</td>
<td>Yes-initial</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Chelsea</td>
<td>4</td>
<td>None</td>
<td>Yes</td>
<td>$10</td>
<td>Annual</td>
<td>Single-family</td>
<td>40'</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Clawson</td>
<td>4</td>
<td>None</td>
<td>Yes</td>
<td>$50</td>
<td>up to 3 years</td>
<td>Single-family</td>
<td>10'</td>
<td>Yes</td>
<td>Yes-initial</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Edmore</td>
<td>1 hen per each 10 sq. ft./max 6</td>
<td>None</td>
<td>Yes</td>
<td>$5</td>
<td>Single-family</td>
<td>10'</td>
<td>40'</td>
<td>Yes</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fenton</td>
<td>3</td>
<td>None</td>
<td>Yes</td>
<td>$36</td>
<td>Annual</td>
<td>Single-family</td>
<td>10'</td>
<td>25'</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sparta</td>
<td>4 on lot 6,000 sq. ft. or less, 6 on lots over 6,000 sq. ft.</td>
<td>None</td>
<td>Yes</td>
<td>$54</td>
<td>Annual</td>
<td>Single-family</td>
<td>10'</td>
<td>35'</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Lake</td>
<td>4 on lot at least 12,000 sq. ft.</td>
<td>None</td>
<td>Yes</td>
<td>$40</td>
<td>Initial-1 year, then every 3 years</td>
<td>Single-family</td>
<td>5'</td>
<td>25'</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

blank-had not found answer
Christine Burns

From: GAUDARD, RUTH M <rg1397@att.com>
Sent: Monday, August 24, 2020 4:04 PM
To: Christine Burns
Subject: RE: Double Utility Poles

Christine,

I have alerted our field and Engineering folks to this issue and asked them to take action asap. I also told them to contact you with any questions, etc. and to keep me posted on progress of completion. I have already received a reply that the Engineer will get on this immediately. Please feel free to reach out to me throughout this project or with any other issues.

Ruth M Gaudard
Area Manager External Affairs
AT&T Michigan
rg1397@att.com
517-515-1945

From: Christine Burns <christine@springlakevillage.org>
Sent: Friday, August 21, 2020 4:37 PM
To: Marilyn Passmore - Charter (marilyn.passmore@charter.com) <marilyn.passmore@charter.com>; GAUDARD, RUTH M <rg1397@att.com>
Cc: dylan.haan@cmsenergy.com; shelly.pierce@cmsenergy.com
Subject: Double Utility Poles

Please find attached a map showing the double utility poles located within the Village. We brought this issue to Charter’s attention as far back as 2016 (see attached thread). I was informed that Consumers Energy cannot remove the poles until Charter and AT&T have removed their equipment. I’m not sure who has equipment on which poles, but please consider this our formal request to have all equipment removed from those poles no later than November 30, 2020 so that Consumers Energy can proceed with removing the double poles within the Village limits. Should you not be able to accomplish this request within the 90 days allotted, I will be forced to file an MPSC complaint against Charter and AT&T on December 1, 2020 in order to expedite the process. I suspect that both Charter and AT&T are in violation of your joint agreement with Consumers Energy and that the MPSC will address that issue as well.

While Consumers Energy may have unending patience when it comes to this project, the Village does not. Our request to Charter may “only” be 4 years old, but the existence of most of those double poles is far greater.

I look forward to your response which should contain an estimated time frame for completion of your work.

Sincerely,

Chris
Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393
Update:

Charter has 50 pole transfers in the village that we have MIJUNS (Mi Joint Utility Notification Services) ticket #s for and we have cleared 32 to-date (Charter is off the poles). There are still new poles being set so we have requested alerts to ensure our team is aware of the new poles and will move our equipment accordingly.

Please let me know if you need anything else.

Marilyn J. Passmore | Director, State Government Affairs, Michigan
PH: 616.607.2377 | 4670 East Fulton, Suite 102, Ada, MI 49301
Follow @CharterComPR for the latest Charter News

E-MAIL CONFIDENTIALITY NOTICE: The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited.

From: Christine Burns [mailto:christine@springlakevillage.org]
Sent: Monday, September 12, 2016 10:13 AM
To: Passmore, Marilyn J
Cc: Jim MacLachlan
Subject: Pole Work

Good morning Marilyn,

This past year, Consumers Energy did some pole replacement throughout the Village. The old poles are standing next to the new poles and there has been no movement by either AT&T or Charter to get their equipment moved over. We have been getting resident complaints all summer. I would like a firm date when Charter plans on having all of their equipment moved over to the new poles so the old poles can be removed.

Thanks,
Chris
Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393
Please find attached a map showing the double utility poles located within the Village. We brought this issue to Charter’s attention as far back as 2016 (see attached thread). I was informed that Consumers Energy cannot remove the poles until Charter and AT&T have removed their equipment. I’m not sure who has equipment on which poles, but please consider this our formal request to have all equipment removed from those poles no later than November 30, 2020 so that Consumers Energy can proceed with removing the double poles within the Village limits. Should you not be able to accomplish this request within the 90 days allotted, I will be forced to file an MPSC complaint against Charter and AT&T on December 1, 2020 in order to expedite the process. I suspect that both Charter and AT&T are in violation of your joint agreement with Consumers Energy and that the MPSC will address that issue as well.

While Consumers Energy may have unending patience when it comes to this project, the Village does not. Our request to Charter may “only” be 4 years old, but the existence of most of those double poles is far greater.

I look forward to your response which should contain an estimated time frame for completion of your work.

Sincerely,

Chris
Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393
Carmen Entin
212 Monarch
616-842-1505.

Carmen,

It’s my understanding that you need clarification as to “who is responsible for roots in a sewer lateral” at 212 Monarch. I enclosed a section of the sewer ordinance and highlighted the portion that states that the property owner is responsible for the sewer lateral maintenance from the structure to the public sewer main line.

In regard to your question, “who is responsible for maintenance if the tree roots compromising your lateral are not owned by you”? The answer to the question is still the person who owns the sewer lateral. If the tree is on abutting property, be it public or private, the sewer lateral owner maintains the responsibility for maintenance.

I hope that provides the answer(s) you were seeking.

Thanks,

Wally Delamater
Director, Spring Lake Public Works
From: Darcie Benter <DBenter@springlaketwp.org>
Sent: Tuesday, August 25, 2020 10:12 AM
To: Wally Delamater <WDelamater@springlaketwp.org>; Kyle Botbyl <KBotbyl@springlaketwp.org>
Cc: Darcie Benter <DBenter@springlaketwp.org>
Subject: Village tree roots

Wally,
Relating to our discussion at 10:00, the below information is in regards to Village tree roots growing through a lateral. Caller was Carmen Entin 212 Monarch # 616-842-1505

Roto-Rooter was out and noticed the roots protruding through. Carmen wanted to know who is responsible for fixing Carmen asked if you could call before stopping by.

Darcie Benter
Spring Lake Township
Department of Public Works / Assistant
dbenter@springlaketwp.org
Phone: 616-842-1340
Hi Jim,

Sorry for the delay in responding. I needed to check with staff to verify a couple of points before committing to anything one way or the other.

It’s my understanding that when you changed out the meter, we did not charge you for the new meter. Is that correct? The difference in cost between the two meters is about $40, however, we are unable to reuse the old meter, so there is no value to us and the change out was for your benefit, not ours. At this time, I cannot offer you a credit for the old meter since it cannot be put back into service.

Lori did receive your ACH form and a credit will be reflected for those late fees (from November I believe) on your next bill.

Please let me know if you have any further questions.

Fondly,

Chris

Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393
Lori,

Could you please send Mr. Handrich a form to sign up for ACH? Once that form has been submitted, you can waive his late fee.

Thanks,

Chris

Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393
Hi Lori,

Thank you for reaching out to us. Those sprinkler heads do not belong to the Village, they are privately owned. The watering restrictions that you mentioned were voluntary and were lifted yesterday.

My suggestion would be to approach your neighbor, introduce yourself and let them know that there is an issue. If the irrigation comes on after the business is closed, they are likely unaware that there is an issue. This would be a good opportunity to meet your neighbors 😊.

Thanks,

Chris

-----Original Message-----
From: Lori Mitchell <no-reply@www.springlakevillage.org>
Sent: Thursday, September 3, 2020 8:28 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "105 Exchange-Sprinkler Heads Broken"

From: Lori Mitchell <reageanhatch@hotmail.com>
Subject: 105 Exchange-Sprinkler Heads Broken

Message Body:
Good evening,

It has come to my attention that the commercial building across the street from 110 W. Exchange St. (105 Exchange?) has multiple sprinkler heads that are broken and gushing water down the road. I wanted to let the Village know as they are also watering every day and as far as I'm aware, there are still restrictions in place of when we can water.

It would be great if they could at least get their sprinklers fixed as it's mostly watering the road...the sprinklers are generally on in the afternoon (7PMish) if a better visual is needed.

Regards,
Lori Mitchell
Good morning Lee,

I'm not entirely sure what the Village did to get on your bad side, but whatever it was....I'm truly sorry. We enjoyed the time we had with your husband while he was employed here and it's a bit surprising to our entire staff that you are so filled with anger towards us.

While I appreciate your "suggestions" on the Village's social media protocol, please keep in mind that when you comment on someone else's page and you throw the first punch, people are going to punch back (and they did...en masse). The fact that you do not even live in the Village won't garner you much support from our page's followers. This is a very small community and many, many people know you live in the township. It's hard to keep secrets or tell lies in a town this size.

If there's something you would like to get off your chest and simply vent, I would be happy to meet with you. Coffee is on me or we can meet virtually if you're more comfortable doing that. I'm sincerely interested in what it was that we did that has you all worked up.

Sincerely,

Chris
Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

-----Original Message-----
From: Lee <lpatterson15142@gmail.com>
Sent: Tuesday, August 18, 2020 10:18 AM
To: 'lpatterson15142@gmail.com'
Subject: RE: Website Contact Form "FB"
Message Body:
This is how you appropriately respond to people on your FB page?
I've seen many many inappropriate responses from your village manager on down. The village government and counsel should take some sort of social media response classes.

Lee Hanson Patterson You asked, "When will the tax payers have a voice in the way tax dollars are being spent?" Village taxpayers all received a post card to attend community engagement meetings over the course of many months. Those meetings were also advertised on this page, on the Plantenga board, at Planning Commission/DDA/Parks/Council meetings. Perhaps you didn't get a post card because you do not live in the Village.

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Good Morning Lori,

Yes, the Village has a contract with Cardno Inc. to treat invasive species.

Best Regards,

Maryann Fonkert
Deputy Clerk CMMC
Village of Spring Lake
616-842-1393
Hi Sheri,

Thank you for contacting us with your concerns. I have copied Village Manager Chris Burns and DPW Director Wally Delamater to address the gardens in that area.

Thank you again, and have a great weekend,

Maryann Fonkert
Deputy Clerk CMMC
Village of Spring Lake
616-842-1393

-----Original Message-----
From: Sheri A Rokos <no-reply@www.springlakevillage.org>
Sent: Friday, August 14, 2020 1:03 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Intersection of Jackson and Exchange"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Sheri A Rokos <sheri.rokos@gmail.com>
Subject: Intersection of Jackson and Exchange

Message Body:
When leaving the Post Office parking Lot today and going south on Jackson to make a left of Exchange, I had to pull out at least four feet past the bumped out curb to be able to see if any traffic was coming from the right as the plants in that small piece are too tall. As a car was coming from the West and turning left onto Jackson, I needed to back up (as did the vehicle behind me). This is a risk for getting hit from the Eastbound traffic as well as Westbound. I drive a standard size sedan that does not sit unusually low to the ground.

Please consider addressing the foliage on the corner of Jackson and Exchange before an accident occurs.
Thank you,
Sheri Rokos

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Dear Mr. Stuhan,

Thank you for your correspondence pointing out the error of our ways. Please note the this notification came thru at 5:54 p.m. on 09/09/20. You notified us of our grave error 14 minutes later. Our DPW staff, who are in charge of the lowering/raising of flags do not work at 5:54 p.m. on a Wednesday evening unless they are responding to a water/sewer emergency. We are not staffed 24/7/365 and do not spend tax dollars to pay an employee overtime, plus call-in of 2 hours, in order to lower flags after normal business hours. We would, however, love to have you volunteer for this endeavor if you are so inclined, as it seems as if you are passionate about this issue. Please feel free to call me at 616-842-1393 if you would like to volunteer to lower all the flags in the Village during non-business hours.

Sincerely,

Chris
Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

No surprise.....missed again

I'm not wrong, only different

-------- Forwarded message --------
From: Michigan Executive Office of the Governor <mieog@govsubscriptions.michigan.gov>
Date: Wed, Sep 9, 2020, 5:54 PM
Subject: RELEASE: Gov. Whitmer Lowers Flags to Honor Wayne County Sheriff’s Cpl. Bryant Searcy
To: <charlesstuhan@gmail.com>
FOR IMMEDIATE RELEASE
September 9, 2020
Contact: Press@michigan.gov

Gov. Whitmer Lowers Flags to Honor Wayne County Sheriff’s Cpl. Bryant Searcy

LANSING, Mich. – Governor Gretchen Whitmer has ordered U.S. and Michigan flags within the State Capitol Complex and upon all public buildings and grounds across the state of Michigan to be lowered to half-staff on Thursday, September 10, 2020, to honor the life and service of Wayne County Sheriff’s Corporal Bryant Searcy, who died in the line of duty after being attacked by an inmate at the county jail.

“Our state is devastated after hearing about the loss of Corporal Bryant Searcy,” said Governor Whitmer. “He was a professional who served our state with honor and dignity. My heart goes out to his family and the entire law enforcement community as they deal with his tragic loss.”

Corporal Bryant Searcy was a member of the Wayne County Sheriff’s Office for 18 years. On September 2, Corporal Searcy was patrolling jail cells around 10PM when he was attacked by an inmate. Wayne County Sheriff’s deputies found Searcy and called for medical assistance, who transported him to the hospital where he was pronounced dead. He is survived by his wife and daughter.

The State of Michigan recognizes the duty, honor and selfless service of Corporal Bryant Searcy by lowering flags to half-staff. Michigan residents, businesses, schools, local governments and other organizations also are encouraged to display the flag at half-staff.

To lower flags to half-staff, flags should be hoisted first to the peak for an instant and then lowered to the half-staff position. The process is reversed before the flag is lowered for the day.

###

STAY CONNECTED:

Manage Preferences | Unsubscribe | Help
Ms. Gelbard,

You would need to speak with Lukas Hill, our Zoning Administrator, regarding the ability to install cement on your property. You may also need to obtain a permit from EGLE.

Just so you are aware, I will instruct Lukas to not issue any zoning permits and EGLE to not issue any permits to you until you bring your short-term rental into compliance. You are advertising the property for a higher occupancy than what was approved by the Planning Commission. The Village has also received complaints regarding your guest parking not being contained entirely on your property. You will be receiving a formal notice of these violations in the mail, but should be aware that there are very clear consequences to violating the ordinance (of which you are undoubtedly aware).

May I suggest you spend the weekend getting your short-term rental property in order prior to Lukas reaching out to you regarding your inquiry. I have also cc:d our building inspector as your inspection was due in June, 2020. Mr. Mason will be paying particularly close attention to your occupancy to ensure that you are in compliance when he does your inspection.

Fondly,

Chris

Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

Dear Christine,

How are you? I hope all is well and you enjoy the summer. I am trying to find a solution for the high water level and would like to cement the East side of my house. Part of that section belongs to the Village and I am not sure with whom I can talk to about solution on that section.

Looking forward to hearing from you

Best regards,

Droit
616 402 8613
I haven't responded to this Website contact. I wasn't sure if he was just sharing info?

-----Original Message-----
From: Pat Rucker <no-reply@www.springlakevillage.org>
Sent: Sunday, August 30, 2020 9:58 AM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "item from Spring Lake"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Pat Rucker <pat.rucker@entechsales.com>
Subject: item from Spring Lake

Message Body:
I have an all metal ice pick & bottle opener from Spring Lake Ice & cold, phone 52. It belong to my wife's father who lived in Decatur, IL. Still a handy tool.

This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
President Powers called the meeting to order at 7:00 p.m.

1. Public Hearing for Removal of Planning Commission Member – Manager Burns explained that this discussion was for Council to decide if it was necessary to hold a Public Hearing on Monday, August 17, 2020 to determine if there was reason enough to remove Richard Martinus from the Planning Commission. Burns presented the details of why removal from the Planning Commission was being considered. Council discussed this issue and agreed that a public hearing was necessary to address the removal of Mr. Martinus from the Planning Commission.

2. Public Hearing Zoning Ordinance Adoption – Burns introduced this item and asked Village Planner, Stacey Fedewa, to give an overview. Fedewa explained the changes to the Zoning Ordinance which included updates to the sign ordinance, the addition of allowing digital signs, zoning district consolidations, more visuals and the addition of an ordinance that would allow chickens and bees for residents with 2 or more acres. Council agreed that the Public Hearing for the Zoning Ordinance adoption could be added to the agenda, but they would like to have more discussion on the ordinance regarding the keeping of chickens. President Powers suggested that keeping chickens could be allowed on smaller parcels by permitting or special use. Fedewa said she would compile information and ordinances from other municipalities for Council to consider.

3. Digital Reader Board Sign (Angela Stanford-Butler) – Burns introduced this item and turned the discussion over to Stanford-Butler. Stanford-Butler explained that 5 RFP’s had been received for Digital Reader Board Signs and that the DDA would be discussing the RFP’s in the morning. Hanks asked Council what their thoughts were on the digital reader boards so that she could take those thoughts back to the DDA. Burns explained that the Village’s current non-digital reader board sign was broken and not inexpensive to repair so it seemed to make more sense to purchase a new digital sign with many capabilities and controlled remotely from Village Hall, rather than spend a large amount of money on the current sign that was completely manual and dependent on the DPW’s time to change it out. Council discussed the reader board RFP’s and the difference in cost and quality between 16 mm and 10 or 11 mm and agreed that spending a little more for a better quality digital reader board sign
would be worth cost, ease of use and flexibility to program it to say whatever was needed.

4. Parks Proposal (Robert Lopez ~ Lilley Cares) – Robert Lopez explained some of the projects that Lilley Cares volunteers were working on which included a bike rack and bicycle pump at Brooklyn Bagels, a proposal to remove pavers beneath a tree at Fuel Bar & Refuse and replant with flowers along with several other projects. Lopez said that, through a generous donation from Sandi Gentry, 10 bicycles will be available to rent from the Lilley Mansion through an app. Burns shared an outline of the Lilley Cares Parks proposal and what they were working towards and Lopez added that they would soon be submitting a plan for a Christmas event. Petrus shared concerns from the Parks Board regarding turning over park maintenance and the addition of new projects to Lilley Cares when park maintenance was already a financial struggle. Lopez explained that they were not looking to take over park’s maintenance, but help create spaces that take less maintenance, for example, by using Michigan natives and that all projects would be vetted through Village staff and/or the appropriate board prior to starting. Council agreed they were looking forward to working together with Lilley Cares and seeing the end results.

5. Barber School Parking Lot Resurfacing (Wally Delamater) – Delamater shared a proposal from Moore & Bruggink to develop bid specs for parking lot rehabilitation at the Clock Tower and Barber School which were budgeted items. Council agreed this item could be placed on the Consent Agenda.

6. Clock Tower Park Resurfacing (Wally Delamater) – As above.

7. Crack Sealing/Striping Jackson Street Parking Lot (Wally Delamater) – Delamater explained that they had contacted 4 different firms requesting bids to spruce up the Jackson Street parking lot by filling cracks, resealing and restriping, but they had, so far, only received 1 bid. Delamater said that, due to the lack of bid response, he was asking for approval for a “Not to Exceed” in hopes they received a couple more bids or would need to go with the bid received. Council agreed to add this item to the Consent Agenda.

8. Crockery Township Agreement (Mav Hinga) – Hinga explained that this was an agreement with Crockery Township to formalize their repayment of the SIB loan that the Village took out to help them finance the completion of the North Bank Trail into Nunica. TePastte said the Finance Committee reviewed the agreement and there was no financial impact on the Village. Council agreed this item could be added to the Consent Agenda.
9. **USDA Bonding Resolution (Marv Hinga)** - Hinga explained this was for 2 resolutions drafted by the Village’s Bond Counsel, Roger Swets, to authorize up to a total of $6M for improvement of water and sewer, but with hopes of using no more than $5M. Hinga said that if Council approved these resolutions, there were notification requirements to follow and then a waiting period before starting the Bonding process. TePastte reported that the Finance Committee had reviewed this and had no issues. Council agreed this item could be added to the Consent Agenda.

10. **Budget Amendments (Marv Hinga)** – Hinga reported that there was just a single budget adjustment because the auditors had recommended that there be a separate fund to track the payments on the State Infrastructure Bank Loan so this was an adjustment to show the money received from Crockery Township and the portion to loan principle and loan interest. TePastte reported there was no financial impact on this either. Council agreed this item could be placed on the Consent Agenda.

11. **Amend Water Fee Schedule for Non-Village Customers (Marv Hinga)** – Hinga explained that when entering in the new water/sewer rates to the new budget, he did not include the new rates for non-residents. Hinga said that the practice had always been that the non-village residents (approximately 10) on the east side of N Lake Ave that were hooked up to Village water and sewer paid a rate that was 50% more than what Village residents pay so the fee schedule needed to be amended to include those new fees. Hanks explained that the Finance Committee had reviewed this, and it was really more of an administrative tie up to correct a missed update on the fee schedule. Council agreed this item could be added to the Consent Agenda.

12. **Business of the Year (2020) Nomination** – Burns asked Council their thoughts on nominations for Business of the Year. Hanks suggested Brooklyn Bagels. Petrus said that Holiday Inn came to her mind with all of their renovations. Duer suggested Fuel Bar and Refuge. Burns said she would send out a survey monkey.

13. **Amendment to Village Manager Employment Contract** – Burns asked Council how they would like to handle the amendment to her Employment Contract. Council agreed this had been covered at the prior months meeting and this could be added to the Consent Agenda.

14. **Amendment to MOU Regarding Planner Roles & Responsibilities** – Burns explained that staff had been working with Stacey Fedewa and Cassie Hoisington since February but then COVID hit in March, so it had taken a little longer to get a rhythm but everyone was starting to figure out their roles and responsibilities and since
development had slowed down Fedewa suggested that Cassie Hoisington take over as lead planner on a day to day basis and if a large development popped up, Fedewa would be happy to step in. Van Strate, as Planning Commission Liaison, said that both Stacey and Cassie had been doing a great job for the Planning Commission. Council agreed this would be a managerial decision, so if Manager Burns was confident in this change then this item could be added to the Consent Agenda.

15. Internship Completion – Burns explained that Intern, DeMario Johnson, was supposed to be with the Village from January through May but that internship was cut short with the COVID 19 shutdown. Burns said that DeMario has since graduated but didn’t have the internship to build his resume so when she asked him to come back, he agreed. Burns shared that she would like to transition DeMario to Assistant to the Village Manager where he could take on additional responsibility because she had lost Bill Cousins when he took a position as an interim Administrator. TePastte reported that the Finance Committee was in support of this addition to Village staff. Petrus agreed that this was a great opportunity. Council discussed and compared costs and agreed this item could be placed on the Consent Agenda.

16. Communications
   - Complaint
     o Brooklyn Bagels (Charter Communications)
     o Chittenden (Pavilion Rental at Central Park)
     o Fullerton (Milkweds at Plantenga’s)
     o Marshall (Portapotty at Whistle stop Playground)
     o Schoemer (Speed Bumps on Private Drive)
     o Stordahl (SNW)
     o Terpstra (“Weeds” at Clock Tower)
   - Inquiry (Griffin – Irrigation Well)
   - MERS Payment (Police Division)
   - Thank you (Der Vartanian – Eagle Scout Project)

17. Minutes - Minutes of the July 13, 2020 Work Session and July 20, 2020 regular meeting were attached for review.

18. Public Comment –
   - Darcy Dye, 114 N Fruitport Rd. spoke regarding education on Michigan Natives and that even though they were native, they still needed ongoing attention and care.
   - Lee Schuitema, 408 W Exchange, spoke regarding Lilley Cares and his concerns of turning over public property to a commercial entity and not having
a member of the DPW staff on their committee. Robert Lopez, Lilley Cares, responded that he had been under the assumption that DPW staff was not allowed to be on the committee. Burns said that the DPW was not under the same rules as Parks & Rec Board so someone from the DPW could sit on the Lilley Cares committee.

19. Adjournment: There being no further business, Village Council adjourned the meeting at 8:32 p.m.

Mark Powers, Village President  Maryann Fonkert, Deputy Clerk
Pursuant to Executive Order No. 2020 – 129, the Village of Spring Lake will conduct its business via conference call to mitigate the spread of COVID-19.

1. **Call to Order**

   President **Powers** called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**

   **Present:** Duer, Hanks, Miller, Petrus, Powers, TePastte, Van Strate.

   **Absent:** None

4. **Approval of the Agenda**

   Motion by **TePastte**, second from **Hanks**, to approve the agenda as presented.

   Yes: 7   No: 0

5. **Consent Agenda**

   A. Approved the payment of the bills (checks numbered 61273 to 61320 and electronic payments 134 to 140) in the amount of $329,518.57.

   B. Approved the minutes for the July 13, 2020 work session and the July 20, 2020 regular Council meeting.

   C. Approved the purchase of a digital reader board sign from Advanced Signs for an amount not to exceed $21,019.00.

   D. Approved a proposal from Moore & Bruggink for design engineering for Barber School & Clock Tower parking lot resurfacing for an amount not to exceed $3,950.00.

   E. Approved a proposal from Lakeshore Parking Lot Maintenance for crack sealing and striping of the parking lot located behind Village Hall for an amount not to exceed $5,329.00.
F. Approved an intergovernmental agreement with Crockery Township for assistance with the North Bank Trail SIB funding opportunities.

G. Approved a budget amendment as presented.

H. Approved Resolution 2020-11, a resolution establishing water rates for non-Village water customers.

I. Approved the nomination of Fuel Bar & Refuge for the 2020 Business of the Year award.

J. Approved Resolution 2020 - 16 a resolution to purchase, acquire and construct improvements to the sanitary sewer system and to publish notice of intent to issue revenue bonds

K. Approved Resolution 2020 – 17 a resolution to purchase, acquire and construct improvements to the water system and to public notice of intent to issue revenue bonds.

L. Approved an amendment to the Village Manager’s employment contract.

M. Approved the hiring of Demario Johnson as the Assistant to the Village Manager.

Motion by Miller, second from Petrus, to approve the Consent Agenda as presented.

Yes: 7 No: 0

6. General Business

A. Public Hearing – Consideration of Malfeasance of a Planning Commissioner

Subject:

President Powers reviewed the violations which included a Short-Term Rental operation absent proper licensing, erecting a dock without proper permitting and destruction or public property. President Powers stated that Mr. Martinus had been noticed regarding these issues multiple times starting on April 14, 2020, May 26, 2020 and in July and August 2020, giving him multiple opportunities to remedy these issues. President Powers said he felt these violations were done in an infringement on public easement and property for a private benefit and that Council would not be doing their duty properly if they ignored such circumstances.

Motion by Hanks, second from TePastte, to open the public hearing at 7:12 p.m.

Yes: 7 No: 0
There were no comments of citizens regarding this particular matter.

Motion by Van Strate, second from Miller, to close the Public Hearing at 7:18 p.m.

Yes: 7  No: 0

Council had no further discussion regarding Mr. Richard Martinus.

Motion by TePastte, second from Petrus, to dismiss Planning Commissioner Richard Martinus, effective immediately.

Yes: 7  No: 0

B. Public Hearing, Ordinance 364 – a Restated Chapter 390, Zoning to Amend the Village of Spring Lake Code of Ordinances.

Subject: Over the course of the past 18 months staff has been working with Andy Moore of Williams & Works to address the shortcomings in our prior ordinance and the needs of the Village moving forward. On July 28, 2020 the Planning Commission held a public hearing regarding the adoption of the proposed Zoning Ordinance. The proposed Zoning Ordinance is now ready for Council review.

President Powers opened the public hearing at 7:21 p.m.

Andy Moore, Williams & Works, was present to answer any questions and shared a brief presentation of the changes to the Zoning Ordinance.

There was no public comment.

Motion by Hanks, second from TePastte, to close the Public Hearing at 7:30 p.m.

Yes: 7  No: 0

Council had no comments or further discussion regarding Ordinance 364.

Motion by TePastte, second from Hanks, to adopt Ordinance 364, a Restated Chapter 390, Zoning to amend the Village of Spring Lake Code of Ordinances.

Yes: 7  No: 0

7. Department Reports

A. Village Manager – Burns added that a port-a-potty has been delivered to Whistle Stop Park and a white privacy fence placed around it, new street signs have been ordered and she and Stanford-Butler met with the Lilley Cares Committee regarding Christmas events. Burns also shared that Fire Chief Brian Sipes has
taken a position at Grand Haven Township as their Chief.
B. Clerk/Treasurer/Finance Director
C. DDA
D. OCSO
E. Fire *none included
F. DPW
G. Water
H. Sewer *none included
I. Zoning *new this month
J. Minutes from Various Board & Committees
   1. Parks & Recreation, 07/06/20
   2. Planning Commission, 06/xx/20
   3. DDA, 07/14/20

8. **Old Business and Reports by the Village Council** – No old business

9. **New Business and Reports by Village Council** – Van Strate asked if anyone knew what was going on at the old butcher shop. Burns said the new owner pulled a demo permit and were in the process gutting the interior but she had not seen any plans.


11. **Statement of Citizens**

   Juanita Bocanegra, 707 Gardenridge, Holland, spoke to Council regarding running for office as the 58th District Judge.

   Michelle Schoemer, 353 S Lake Ave, spoke regarding questions that have not been answered to her satisfaction regarding speed bumps on her private drive.

12. **Adjournment**

    Motion by Van Strate, second from Hanks, Village Council adjourned the meeting at 7:42 p.m.

    Yes: 7   No: 0

Mark Powers, Village President       Maryann Fonkert, Deputy Clerk