President Powers called the meeting to order at 7:01 p.m.

1. **109 S Jackson** – Manager Burns shared drawings of the proposed site plan for 109 S. Jackson which was approximately twice the size of the property that they currently own. Burns explained that this would give a starting point for negotiations on a potential property swap. We would look at the value the current site was versus what the value of the proposed site is. Burns said that the architect did take into consideration some of the comments regarding parking and walkability, but there should be a conversation regarding the parking on the north property line where evergreens were shown. People need a little easier access to the post office. Stanford-Butler shared feedback from the DDA and overall, they liked the design, but they were also concerned about access to the post office. Most Council members agreed that ease of access to the post office was a concern. Hanks said that living downtown, she and Gary had never had an issue with parking and felt the parking study was vital to the direction of development. President Powers reiterated Council's concerns and suggested a legal covenant into any deeds given that this was to be available for public use and means of crossing, even if it was being used for outside dining, so that it didn't turn into a private garden. President Powers also suggested reducing curb cuts into this parking lot and some sort of traffic calming construct on Exchange in front of the post office for safety. Hanks and Petrus agreed with President Powers, that slowing traffic in that area would be valuable to pedestrian safety. Burns said that she would take these suggestions to Brandon Brown and Eric Wolf.

2. **Water Service Abandonment on M-104 (Wally Delamater)** – Delamater asked Council if they were still comfortable going forward with this project. Council agreed and this item could be added to the Consent Agenda.

3. **Barber School & Clock Tower Resurfacing (Wally Delamater)** – Delamater said the DDA budgeted for resurfacing these 2 parking lots, but Barber School needed the addition of connecting the roof drains to the leaching basins under the parking lot to alleviate the chance of the basement flooding again. Council agreed this item could be added to the Consent Agenda.
4. Conflict of Interest Policy (Marv Hinga) – Burns explained that a Conflict of Interest Policy was one of the requirements of the USDA who were handling the financing for the infrastructure improvements to water/sewer. Hinga said that in addition to the current Conflict of Interest Policy, this policy included Village Board members. TePastte said the Finance Committee reviewed this policy and did not have any problem with it. Council agreed this item could be added to the Consent Agenda.

5. USDA Contract w/Engineer (Marv Hinga) – Hinga said that, again, these were requirements of the USDA for a contract to be in place with the engineering firm and with our attorneys.

6. USDA Contract w/Attorney (Marv Hinga) – Hinga said that there would be 2 of these contracts, one with the Bond Attorney, Roger Swets, and the other with Ron Bultje regarding right of way work that he will be doing. Burns said we did not have that back from Roger Swets yet and if it was not returned in time for Monday’s meeting, this item will be pushed to the November meeting. President Powers suggested they put what they had on the Consent Agenda and wait to see if they received the other contract. Council agreed.

7. Budget Amendments (Marv Hinga) – Hinga shared the budget amendments which included allocating more directly the costs associated with liability insurance with a net effect of zero. The second amendment was because he overlooked electrical and mechanical inspections. With the new contract, he assumed there would be no more inspections but they still had some coming through, which was offset by a cut in part time wages and by appropriating from fund balance. TePastte said the Finance Committee had no objections. Council agreed these amendments could be placed on the Consent Agenda.

8. Board & Committee Appointments – Burns reported that there were a number of terms expiring on multiple boards so Council would be seeing applications on the November agenda.

9. Parks & Recreation Asset Management Planning – Burns said that at the last couple of Parks & Rec meetings, in-depth discussions had taken place on how to move forward with the Asset Management Plan prepared by MCSA Group Inc. Petrus shared that the Parks Board was concerned that the Village did not have the money to do what the plan suggested so the overall view was to contemplate a millage and how they would go about that. Petrus said they were also concerned with the amount of damage there was from the high water and the cost to repair. Burns said that Council had a number of options which included doing nothing, ask for a millage, or assess a millage. Burns asked Council to consider what a millage might look like. TePastte said he would like to see what a millage to bring to the voters would look
like. **Duer, Miller** and **Hanks** agreed they would consider a millage to bring to the voters. **Council** discussed a millage and considered an amount. **Burns** said that there would have to be a committee outside of Village Board members or staff to head up a campaign for a millage. Schuitema, speaking as a Parks & Rec member, said that the Parks & Rec Board discussed doing repairs and upgrades one project at a time by fundraising and grant money.

10. **7th Amendment to the DDA (DeMario Johnson)** – **Johnson** explained that this Public Hearing had originally been scheduled for the September meeting, but the step of adopting the resolution had been missed so it was rescheduled for the October meeting. All the appropriate publishing’s and mailings had been done. **Burns** explained that this amendment would not raise taxes, but it would extend the life of the DDA.

11. **Tanglefoot Park Redevelopment** – **Burns** shared the conceptual drawings of the Tanglefoot Park Redevelopment project. She explained that the building is a deviation from the original vision of an enclosed building. **TePastte** asked how many people could fit in the pavilion and if funds for management of Tanglefoot had been budgeted for in 2021. **Burns** said she thought between 150 and 200 would fit comfortably and management costs had not been estimated yet. **Stanford-Butler** added that a small digital reader board was suggested for the pavilion to show reservations. **Hanks** said that she served on the focus group and DDA and this design had complete consensus between both groups. **Miller** said he liked the design, but he had thought it was going to be a four-season building. **Hanks** said that that was the original idea, but it was far too expensive and since there were plenty of large four-season event centers in the area, they felt this was a better fit and more in keeping with the intent of the park as a gift. **Stanford-Butler** said that the focus group did not want to compete with the other for-profit event centers and there are amenities included in this design that they can raise money to fund down the road. President **Powers** felt that this design would not generate revenue. **Duer** agreed that this was not going to generate revenue like Tanglefoot Park did. **Stanford-Butler** said she couldn’t say this design would generate the same amount as the RV park at the onset, but it was more in keeping with the Thum family’s wishes. **Burns** said that, currently, the Village does not charge for the use of any parks and pavilions, so the Parks & Rec Board needs to take a look at market rates to rent these facilities. **Hanks** explained that the focus group spent a great deal of time looking at the fire pit and plumbing for heaters to extend the usage; there won’t be anything comparable to this in the area. **TePastte** said he applauded this design and felt this would be a better fit for the general citizenry where the other design was not. President **Powers** said, given the cost of the old design, the new design is different and would need to be sold as a park, not as an event center. **Hanks** said they could be very innovative with this design.
12. **Landscape Planning - Burns** said that the Parks & Rec Board had the idea to bring on Pam Blough to educate DPW and Volunteers on native plants and gardens. **Council** agreed with their idea and asked that this agreement with Pam Bough be added to the Consent Agenda.

13. **Communications**
   - Complaint – (Roberts)
   - Violation (203 S. Cutler) – **Burns** shared that there was a court date for Thursday for the Martinus's and that she, Delamater and Hill received subpoenas.
   - Governor’s Executive Order – **Burns** reported that the ability to meet virtually has expired and hopefully the House of Representative will pass a Senate Bill that will allow Boards to meet virtually through December 31, 2020.
   - Burns update Council on the Sparkle event and Santa Claus.
   - **Burns** asked Council if they would be interested in allocating funds to purchase each Council member a piece of logo wear with the new logo.

14. **Minutes** - Minutes of the September 14, 2020 Work Session and September 21, 2020 regular meeting were attached for review.

15. **Public Comment** – Lee Schuitema suggested the 109 S Jackson building be turned 90° in order to make more room for pedestrians to get to the Post Office.

16. **Adjournment**: There being no further business, Village Council adjourned the meeting at 8:32 p.m.