Pursuant to SB 1008, the Village of Spring Lake is conducting its business virtually to mitigate the spread of COVID-19.

President Powers called the meeting to order at 7:00 p.m.

1. Proposed Ordinance Amendment – Short-Term Rentals – Burns explained that the Short-Term Rental amendment adds short-term rentals as a permitted use in Multiple Family Residential Districts (MFR) and to allow the Planning Commission to revoke the approval of a short-term rental if a violation occurred. Burns said the remaining Ordinance amendments were more of a housekeeping item to Ordinances that were either overlooked during the Zoning process or had shortcomings that had not been addressed. Council agreed they would like to move forward with the adoption of these Ordinance Amendments.

2. 109 S. Jackson Street Property Swap – Burns reported that they had received the appraisal and the 20/21 assessor's valuations of the properties and shared a spreadsheet explaining 3 different scenarios for calculating the true value of them. Burns said that the recommendation was to utilize the assessor’s valuation of land value and to instruct the Village attorney to draft an agreement for the property swap with the contingencies on ARM’s ability to get site plan approval from the Planning Commission, incorporate a deed restriction that required the pathway to the post office to remain accessible to the public, that ARM be responsible for the removal of the sidewalk surrounding 109 S Jackson, and that ARM would be responsible for the placement of gravel to bring the 109 S Jackson St. site up to grade and the asphalt paving of the footprint in the spring. Van Strate asked how many parking spots would be lost. Eric Wolf said that, because they were trying to make the landscaping as attractive as possible, it would be 5 less parking spaces. Council discussed the property swap and agreed that this was a one-time opportunity. President Powers suggested there be some kind of deed with an easement arrangement for the patio/public walkway area.

3. Cable Franchise Agreement (Marv Hinga) – Hinga reported that Comcast approached the Village to expand services into the Village limits, but they were unable to do so without a franchise agreement. TePasttte said the Finance Committee reviewed the contract and were in favor of this agreement. Council had no objections to allow Comcast to expand services into the Village.

4. Cross Connection Contract (Wally Delamater) – Delamater explained that this was a State required program and this 3-year contact with HydroCorp was the second time they would be renewing it. Council agreed this item could be added to the Consent Agenda.

5. Adoption of DDA Ordinance (DeMario Johnson) – Johnson explained that in September Council had adopted a resolution declaring their intentions to amend the current DDA Plan to a 7th amendment which would expand the life of the Downtown Development Authority to 2042, and in October, a Public Hearing was held to receive public opinion. Johnson said that the required 60 days had passed
since the Public hearing had been held, so Council could now formally adopt the 7th Amendment. Council agreed to proceed with the adoption of the 7th Amendment Ordinance.

6. Tanglefoot RFP's – Burns reported that staff had reviewed all six proposals submitted and determined that Progressive AE and GDK met the requirements and, while both firms were completely capable of providing the outcome the Village desired, staff recommended awarding the project to GDK based on the difference in construction oversight costs, with the understanding that there would be additional reimbursable costs that would be pass-thru costs and not part of the 3.9% construction management fee. President Powers asked to open the discussion to those that had been involved in this process. TePaste asked for clarification on one of the RFP’s that did not meet the requirements. Burns said that they had not included the construction oversite.

David Dye, member of the Tanglefoot Park Redevelopment Committee, suggested that the wording in the RFP could have been the reason for a number of the RFP’s not meeting the requirements. Burns said that could have been the reason, however, that was why they had strongly encouraged firms to ask questions.

Council agreed that, after looking over the RFP’s, GDK was the best choice for Tanglefoot Parks Redevelopment and would like this item added to the next Council meeting agenda.

7. Resolution of Appreciation – Sgt. Jason Kik – Burns reported that the Village, City of Ferrysburg and Spring Lake Township would be sharing a joint Resolution of Appreciation for Sgt. Kik and the Village would also have a “You Make the Difference Award”, a shadow box for his badges and a photo book.

8. Copier Replacement – Hinga explained that the current mailroom copier had been in service for over ten years and the average life expectancy of a copier was about 5 years which was probably the reason the quality of copies and scanned documents have degraded significantly and staff had been experiencing frequent paper jams. Hinga said that Lori Spelde had contacted both the City of Ferrysburg and Spring Lake Public School, who were using the proposed copier that staff had recommended, and they both speak highly of the machine and its dependability. Hinga said that $9,000 had been budgeted for copier replacement this fiscal year and the purchase price for this copier was $7,834 which included a maintenance agreement. TePaste noted that Spring Lake Township would be sharing the cost with the Village. Council agreed this item could be added to the Consent Agenda.

9. Budget Amendments (Marv Hinga) – Hinga reviewed the following Budget Amendments with Council and explained that these were moving appropriations between line items. TePaste said that the Finance Committee approved these Budget Adjustments
   1. Major Streets - Winter & Routine Maintenance and Administration costs.
   2. Local Streets - Routine Maintenance & Construction.
   3. DDA - Holiday Decorations, Bank Fees and Equipment Usage
   4. Clerk/Treasurer – Recodification, Part Time Wages, Prof. Services, Insurance and Bank Fees.

Council agreed these Budget Adjustments could be added to the Consent Agenda.
10. Communications
   • Complaint – Fraser
   • Complaint – Marshall
   • Complaint – McMaster
   • Complaint – Merz
   • Complaint - Secory
   • Complaint – Willison
   • LGROW Annual Report
   • Retirement – Joe Vanderstel
   • Thank You – Musk-Bonney

Burns shared that the DPW was trying out a new piece of equipment for clearing sidewalks and it seemed to be working out well so DPW would be looking for that to be included in the next Budget.

11. Minutes - Minutes of the January 11, 2021 Work Session and January 18, 2021 regular meeting were attached for review.

12. Public Comment – Darcy Dye, 114 N Fruitport Rd, thanked everyone for their hard work on the Tanglefoot Park Redevelopment project.

13. Adjournment: There being no further business, Village Council adjourned the meeting at 8:08 p.m.

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Mark Powers, Village President                 Maryann Fonkert, Deputy Clerk