1. **Call to Order**

Petrus called the meeting to order at 7:00 PM.

2. **Roll Call:**

   Members Absent: Bill Meyers, Shannon McMaster  
   Staff Present: Lukas Hill, Zoning Administrator

3. **Approval of the Minutes**

   A. **Approval of the Minutes of the September 10, 2019 Regular Meeting.**

   Motion by Van Strate, support by MacLachlan to approve the minutes as written. All in favor, motion carried.

4. **Public Comments**

   None.

5. **New Business: Hilaski – Variance Request**

   Hilaski presented the two variance requests which included a reduction of a front yard setback and a side yard setback. He stated he wished to build a new house where the old was located and that the old house was removed due to various structural problems. Hill noted after further review, the side yard setback was compliant and only a front yard variance was necessary at this time.

   The public hearing was opened. No public comments were taken. Motion by Petrus with second by VanStrate to close the public hearing. Motion passed unanimously.

   After review of the staff memo and variance criteria in the Zoning Ordinance, Van Strate moved to approve the Hilaski variance request as presented to reduce the front yard setback. MacLachlan supported the motion and it was approved 4-0.
6. **Other Business**

   None

7. **Adjourn:**

   There being no further business, motion by DeSmet with support by Van Strate to adjourn the meeting. All in favor, meeting adjourned at 7:36 PM.

   Respectfully submitted,

   Lukas Hill, AICP  
   Zoning Administrator