I. **Call to Order**

Chairman **Heins** called the meeting to order at 7:30 a.m.

II. **Roll Call:**

Present:  Chairman Heins, Dull, Callen, G. Hanks, Moore, Van Leeuwen-Vega, Willison and M. Hanks (Council Liaison)

Absent:  Brown, Dixon

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director), and Maryann Fonkert (Deputy Clerk).

III. **Approval of Minutes:** 5/12/2020 Regular meeting.

Motion by **Moore**, second from **Van Leeuwen-Vega**, to approve the minutes of the May 12, 2020 Regular meeting.  All in favor, motion carried.

Yes:  8  No:  0

IV. **Approval of the Agenda**

Motion by **Callen**, second from **Van Leeuwen-Vega**, to approve the agenda as amended, moving item VI. F. Farm & Garden Market to item VI. A.  All in favor, motion carried.

Yes:  8  No:  0

V. **Financial Reports** – **Burns** reviewed the Financial reports with the Board.

Motion by **Van Leeuwen-Vega**, second from **Callen**, to approve the Finance Report as presented.  All in favor, motion carried.

Yes:  8  No:  0

VI. **Business**

A. **Farm & Garden Market Restrooms – Stanford-Butler** asked the Board if they would consider sharing the cost with the Chamber for a port-a-potty for the Farm & Garden Market vendors that were there all day and the patrons.  **Stanford-Butler** explained that they used to use the restrooms at the library, but the library has been closed due to Covid-19.  **Stanford-Butler** said they were also going to ask Harvest Bible Church if they would be willing to unlock their doors for that day.
The Board discussed this item and agreed that if the church would not open their doors to allow the vendors and patrons of the Farm & Garden Market to use their restrooms, they would pay half of the cost for a port-a-potty.

Motion by Moore, second from G. Hanks, to share the cost with the The Chamber for a port-a-potty at the Farm & Garden Market. All in favor, motion carried.

Yes: 8  No: 0

B. Downtown Design Manual – FINAL - Stanford-Butler explained that this was the final draft and asked the Board to let her know by the following Monday if they had any other changes. Dull pointed out that on page 11 it stated that “31,000 people live in White Lake”. Stanford-Butler said she would check into that error.

C. Match on Mainstreet Grant Request – Stanford-Butler shared that she had been able to apply for the Match on Mainstreet Grant which turned out to be for historic downtown areas only, so she was able to give the information to 8 businesses.

D. MLCC + Reopening Businesses = Creative Thinking – G. Hanks said this was not finalized yet, but it did look like it would happen and that businesses would be able to get a license within a weeks’ time instead of 3 to 4 weeks. Stanford-Butler said she had created a lending agreement and Lukas Hill had put together a temporary outdoor seating agreement for businesses to borrow items such as picnic tables and chairs to use in outdoor seating. Burns reported that she would be asking Council on Monday to approve temporary sign allowances through October 31st. for additional signage or banners to draw attention to businesses. Van Leeuwen-Vega asked if food trucks would be allowed. Burns said that food trucks were not allowed in the Village or Township and since food trucks did not pay property or personal property taxes she would have a hard time recommending that they be allowed when the brick and mortar restaurants in the Village were having such a hard time.

E. 2019 Façade Grant Extensions – Stanford-Butler asked the Board to consider extending the due date for the 2019 Façade Grants 3 months or until the Executive Order has been lifted, whichever comes first. The Board discussed this item and were in favor or extending the due date three more months or until the Executive Order was lifted.

Motion by Van Leeuwen-Vega, second from Willison to extend the due date for 2019 Façade Grant Applications for an additional three months or until the Executive Order for Covid-19 was lifted. All in favor, motion carried.

Yes: 8  No: 0

F. ACP Entertainment “Pop-Up Carnival” – Stanford-Butler explained that this company had reached out to her and asked the Village to consider holding a Pop-Up Carnival. The Board discussed this item and agreed they were not in support of a Pop-Up Carnival.

Miscellaneous –

VII. Board Member Comment – Stanford-Butler reported that the Heritage Festival would be holding their annual Car Show at Harvest Bible Church. Burns shared the latest
submission for the mural at Barrett Boat Works. The Board did not have very favorable opinions regarding the mural.

Dull said he had noticed some of the summer Village banners were missing and wondered if they were being replaced. Stanford-Butler said they needed some adjustments and Canvas King would be doing that. Dull also asked if new entry signs had been budgeted for. Burns said that they were.

Heins asked if the Commercial district was being expanded. Burns explained how the Zoning Map and districts were being renamed to reduce the number of districts with different names but were essentially the same district, so they were not expanding districts.

VIII. Public Comment – There were no public comments

IX. Adjournment

Motion by Callen second from Hanks, the meeting adjourned at 8:14 a.m. All in favor, motion carried.

Yes: 8  No: 0

___________________________           ___________________________
Doug Heins, Chair         Maryann Fonkert, Deputy Clerk