1. **Call to Order**

   Petrus called the meeting to order at 7:00 PM.

2. **Roll Call:**


   Members Absent: Bill Meyers

   Staff Present: Lukas Hill, Zoning Administrator

3. **Approval of the Minutes**

   A. **Approval of the Minutes of the April 10, 2018 Regular Meeting.**

   Motion by Van Strate, support by McMaster to approve the minutes as written. All in favor, motion carried.

4. **Public Comments**

   None.

5. **New Business: VanKampen – 113 W. Division and 301 W Exchange.**

   a. VanKampen: Variance requests to reduce the required rear yard setback and allow a building taller than 30 feet as defined by ordinance. The applicant’s representative Norman Dodds presented the request explaining that this was part of the house moving project where they have torn down two homes. The intent is to use the home as a bed and breakfast.

   The public hearing was opened. No public comments were taken. Motion by Petrus with second by McMaster to close the public hearing. Motion passed unanimously.

   After review of the staff memo and variance criteria in the Zoning Ordinance, Van Strate moved to approve the VanKampen variance requests as presented to reduce
the rear yard setback and allow a structure taller than permitted by right. McMaster supported the motion and it was approved 4-0.

6. **Other Business**

None

7. **Adjourn:**

There being no further business, motion by DeSmet with support by Van Strate to adjourn the meeting. All in favor, meeting adjourned at 7:41 PM.

Respectfully submitted,

Lukas Hill, AICP
Zoning Administrator