### Village of Spring Lake
#### Council Work Session
Dial-in Number: (872) 240-3212  
Access Code: 946-353-901  
April 12, 2021  
7:00 p.m.

Pursuant to SB 1008, the Village of Spring Lake will conduct its business virtually to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to participate in this meeting. Members of the public are not required to register or otherwise provide information to attend. If a member of the public wishes to participate in the webinar (versus calling in), please email Village Manager Christine Burns at christine@springlakevillage.org to receive the link.

*Please utilize the mute function on your phone while on a conference call (*6 to unmute). There will be an opportunity at the end of the meeting for public comment.*

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 p.m.</td>
<td>1. Development Area Citizens Council (DACC) Appointments (DeMario Johnson)</td>
</tr>
<tr>
<td>7:05 p.m.</td>
<td>2. Public Hearing Notice DDA 7th Amendment (DeMario Johnson)</td>
</tr>
<tr>
<td>7:06 p.m.</td>
<td>3. Virtual Meetings</td>
</tr>
<tr>
<td>7:08 p.m.</td>
<td>4. Boat Launch Fees</td>
</tr>
<tr>
<td>7:10 p.m.</td>
<td>5. Budget Adjustments (Marv Hinga)</td>
</tr>
<tr>
<td>7:12 p.m.</td>
<td>6. Tanglefoot Park Update</td>
</tr>
<tr>
<td>7:24 p.m.</td>
<td>7. Communications</td>
</tr>
<tr>
<td></td>
<td>• Complaint (Abbott)</td>
</tr>
<tr>
<td></td>
<td>• Complaint (Baumgart)</td>
</tr>
<tr>
<td></td>
<td>• Complaint (Merz)</td>
</tr>
<tr>
<td></td>
<td>• Complaint (MIOSHA)</td>
</tr>
<tr>
<td></td>
<td>• Complaint (VanGelder)</td>
</tr>
<tr>
<td></td>
<td>• Complaint (VanGelder)</td>
</tr>
<tr>
<td></td>
<td>• Insurance Claim</td>
</tr>
<tr>
<td>7:26 p.m.</td>
<td>8. Minutes</td>
</tr>
<tr>
<td></td>
<td>Minutes of the March 8, 2021 Work Session and March 15, 2021 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to April 16, 2021</td>
</tr>
<tr>
<td>7:27 p.m.</td>
<td>9. Public Comment</td>
</tr>
<tr>
<td></td>
<td>Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should ask to be recognized by the chair, must state their name and address for the record and should limit their comments to 3 minutes. Speakers will be muted at the 3-minute mark.</td>
</tr>
<tr>
<td>7:30 p.m.</td>
<td>10. Adjourn</td>
</tr>
</tbody>
</table>
WORK SESSION AGENDA REPORT

TO: Village President Mark Powers & Village Council Members
FROM: DeMario Johnson, Assistant to the Village Manager
DATE: April 7, 2021
RE: Development Area Citizens Council (DACC)

Background: It order to extend the time frame of the DDA district, it is required that we fill any vacancies on the DACC and reconvene a meeting. The following members have confirmed that they will continue to serve:

- Chip Bonhoff, 222 W. Savidge
- Gloria Sayan, 118 Millpoint Drive
- Lukas Hill

The following people have confirmed their desire to be appointed to the DACC:

- Todd Ballast, W. Exchange
- Jerry DiTrapani, 601 Parkview
- Kerri Henderson, 222 W. Exchange
- Patrick Roggenbau, 113 S. Division
- Roxanne Spear, 110 W. Savidge
- Finn Treece, 110 W. Savidge

The meeting will be schedule for some time between April 19, 2021 and May 6, 2021.

Issues & Questions Specified: Should Council appoint members to fill vacancies on the DACC for the purpose of reconvening the committee?

Alternatives: Do not appoint members, which would mean we do not have a quorum in order to meet.

Financial Impact: Failure to have a full DACC appointed would mean that we cannot eventually bond for improvements at Tanglefoot Park.

Recommendation: Appoint members to serve on the committee.

Attachments: Applications for appointees
Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Jerry DiTrapani Date: 03.29.21
Address: 601 Parkview Ave, Spring Lake, MI 49456 Home Phone: NA
Email Address: ditrapanijerry@gmail.com Cell Phone: (616) 340.3292
Years as a Village Resident: 7 Occupation¹: Professor, Grand Valley State University

Background/Interests: Boating, reading, fitness, education

Please check the board(s) or commission(s) that you would be willing to serve on:

- [ ] Village Council
- [ ] Lloyd’s Bayou Lake Board
- [x] Beautification Volunteer
- [x] DDA
- [x] Historic Commission
- [x] Development Area Citizens Council (DACC)
- [x] Zoning Board of Appeals
- [ ] Library Liaison
- [x] Parks & Recreation/Tree Board
- [x] Spring Lake Lake Board

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

- [x] Yes
- [ ] No
- [ ] Seasonally – from _______________ to _______________

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

As a board or commission member, I will bring a background of senior level management, continued education, and a history of servant leadership. My educational background includes a BA in Broadcast Journalism from Michigan State University and a MM in Marketing from Aquinas College. I recently retired from Amway Corporation where I served in several senior management roles – mostly in Marketing and Marketing Communications. Currently, I am a professor of Marketing at Grand Valley State University. Throughout my adult life, I’ve served on several boards including DECA, Grand Rapids Area Job Corps, Ferris State University, Goodwill Industries, and my current roles as Secretary with the Villas of Spring Lake HOA, and Vice President with the Better Business Bureau Serving West Michigan. I’d like to continue to deploy my education and experience to help serve the Spring Lake community.

Concerns for the Village; if any:

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¹ You may attach a resume in lieu of completing the “background/interests” section.
Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Kerri Henderson

Date: 3/30/21

Address: 222 W. Exchange St. Spring Lake

Home Phone: 616-452-5319

Email Address: Kerri@rocksolidgraniteco.com

Cell Phone:

Years as a Village Resident: 11

Occupation: Business owner - Rocksolid Granite Co.

Background/Interests:

Please check the board(s) or commission(s) that you would be willing to serve on:

☐ Village Council ☐ Lloyd's Bayou Lake Board ☐ Beautification Volunteer
☐ Planning Commission ☐ Historic Commission ☐ QDA
☐ Zoning Board of Appeals ☐ Library Liaison ☐ Development Area Citizens Council (DACC)
☐ Parks & Recreation/Tree Board ☐ Spring Lake Board ☐

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes ☐ No ☐ Seasonally – from to

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

To help our community

Concerns for the Village; if any:
Board and Commission Application
102 W. Savidge, Spring Lake, MI 49456
P: (616) 842-1393 F: (616) 847-1393
Email: christine@springlakevillage.org

Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Patrick Roggenban
Date: 04-04-2021

Address: 113 S. Division St
Spring Lake, MI 49456

Home Phone: ____________________________

Cell Phone: (616) 603-8860

Email Address: pbruggenbau@gmail.com

Years as a Village Resident: ________ Occupation: Artist

Background/Interests:

Please check the board(s) or commission(s) that you would be willing to serve on:

☐ Village Council  ☐ Lloyd’s Bayou Lake Board  ☐ Beautification Volunteer
☐ Planning Commission  ☐ Historic Commission  ☐ DDA
☐ Zoning Board of Appeals  ☐ Library Liaison  ☐ Development Area Citizens Council
☐ Parks & Recreation/Tree Board  ☐ Spring Lake Lake Board  ☐ (DACC)

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☐ Yes  ☐ No  ☐ Seasonally – from ________ to ________

Why would you like to be on the board(s) or commission(s) you have selected? (Please use reverse side if necessary)

As a proud relatively new Spring Lake citizen I would like to be active in the wellbeing of my new hometown.

Concerns for the Village; if any:
Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Roxanne Spear 04/03/2021 Date: ____________

Address: 110 W. Savidge St Spring Lake Mi 49456
HomePhone: (616) 255-5421

Email Address: spearroxanne@yahoo.com Cell Phone: (616) 255-5421

Years as a Village Resident: _12_____ Occupation: Restaurant Owner

Background/Interests: Currently the owner of Small Town Sandwich Shop And Finn’s chophouse and speakeasy. I am interested in hiking, boating, kayaking, politics.

Please check the board(s) or commission(s) that you would be willing to serve on:

☐ Village Council ☐ Lloyd’s Bayou Lake Board ☐ Beautification Volunteer
☐ Planning Commission ☐ Historic Commission ☐ DDA
☐ Zoning Board of Appeals ☐ Library Liaison ☐ Development Area Citizens Council (DACC)
☐ Parks & Recreation/Tree Board ☐ Spring Lake Lake Board

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☐ Yes ☐ No ☐ Seasonally – from __________________ to __________________

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

As business owners in the downtown area, we are committed to seeing Spring Lake thrive as a community and would love nothing more then to be a pivotal part in the voting process that will ensure that happens.

Concerns for the Village; if any:

________________________________________________________________________

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

1 You may attach a resume in lieu of completing the “background/interests” section.
Board and Commission Application

102 W. Savidge, Spring Lake, MI 49456
P: (616) 842-1393 F: (616) 847-1393
Email: christine@springlakevillage.org

Current service on a board or commission does not guarantee reappointment. Each year, the Village solicits applications to fill terms that are expiring or seats that have been vacated. Incumbents are required to reapply. In the event that there are more applicants than there are seats available, Council will interview qualified applicants and appoint the most qualified individual(s).

Name: Finn Treece
Date: 04/03/2021

Address: 110 W. Savidge St Spring Lake Mi 49456
HomePhone: (616) 255-3914

Email Address: finntreece86@gmail.com
Cell Phone: (616) 255-3914

Years as a Village Resident: 12
Occupation: Restaurant Owner

Background/Interests: Currently the owner of Small Town Sandwich Shop And Finn’s chophouse and speakeasy. I am interested in cooking, hiking, boating.

Please check the board(s) or commission(s) that you would be willing to serve on:

- [ ] Village Council
- [ ] Planning Commission
- [ ] Zoning Board of Appeals
- [ ] Parks & Recreation/Tree Board
- [ ] Lloyd’s Bayou Lake Board
- [ ] Historic Commission
- [ ] Library Liaison
- [ ] Spring Lake Lake Board
- [ ] Beautification Volunteer
- [ ] DDA
- [ ] Development Area Citizens Council (DACC)

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an “as needed” basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

- [ ] Yes
- [ ] No
- [ ] Seasonally – from __________ to __________

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

As business owners in the downtown area, we are committed to seeing Spring Lake thrive as a community and would love nothing more then to be a pivotal part in the voting process that will ensures that happens.

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

1 You may attach a resume in lieu of completing the “background/interests” section.
TO: Village President Mark Powers & Council Members

FROM: DeMario Johnson, Assistant to the Village Manager

DATE: April 8, 2021

RE: Public Hearing Notice- Downtown Development Authority Seventh Amendment

Background:
The Downtown Development Authority has adopted a motion, recommending that the Village council amend the current Downtown Development Authority plan and Tax Incremental Financing plan. The new Seventh Amendment will extend the duration of the Downtown Development Authority for an additional 20 years, ensuring that future projects are completed.

Public Hearing Notice:
A public hearing regarding this matter has been scheduled for the May 17, 2021 Village Council Meeting. This meeting has been added to the Council’s agenda.

Alternatives:
Do not schedule a public hearing, which will not allow for the approval of the Seventh Amendment.

Publishing Requirements:
All publishing requirements have been finalized.

Recommendation:
Staff is recommending that council schedule a public hearing for May 17, 2021.
WORK SESSION AGENDA REPORT

TO: Village President Mark Powers & Village Council Members

FROM: Chris Burns, Village Manager

DATE: April 9, 2021

RE: Virtual Meetings

**Background:** Ottawa County recently extended the State of Emergency until May 25, 2021, thereby allowing communities to continue to meet virtually. This was important due to the fact that Covid cases in Michigan are again on the rise, even at a time when the population is being vaccinated at a rather steady pace.

**Issues & Questions Specified:** Should the Village continue to meet virtually through the month of May? Publications for the 7th Amendment to the DDA had to be sent out at least 20 days but no more than 40 days prior to the May meeting. They had to be published 2x in a local paper. These public notices had to be sent to the Grand Haven Tribune this week, thereby forcing our hand at making a decision about the May meetings.

**Alternatives:** Do not meet virtually in May. This would force staff to resend the public notices and delay the public hearing until June.

**Financial Impact:** The cost of the notices to every resident, the notices in the newspapers and the certified mailings to the taxing authorities is well over $1,000.

**Recommendation:** Continue to meet virtually for the month of May.

**Attachments:** Duer opinion.
Hi Chris, thanks for the update. I would like to give my thoughts on the topic and please share them with council. You may already have gotten the feeling that I'm not a big fan of the shutdown. I was only off work for 6 weeks when this started last March. It's been hard to see everything around me locked down when I work every day with hundreds of people.

I believe we, as village leaders, should support our community and businesses by leading with strength not fear. I can go into my bank lobby but not my Village office lobby? I feel that the Village office should be open full time. With leadership and proper protocol it can happen safely. We should show the investors who have spent millions on our Village and the struggling existing businesses who have been hanging on by a shoe string that we are on the side of opening businesses back up.

Let's lead by example.
Michael Duer
WORK SESSION AGENDA REPORT

TO: Village President Mark Powers & Village Council Members
FROM: Chris Burns, Village Manager
DATE: April 9, 2021
RE: Boat Launch Fees

**Background:** Due to record high water levels, Mill Point Park is going to take a significant financial investment to get it back to an acceptable condition. With the water receding and repairs underway, it seems prudent to place some of the financial burden of upkeep on the users, not just on the taxpayers of the Village.

The Parks & Recreation Board took into consideration the cost to launch a watercraft at Harbor Island and Fruitport Village, as well as the fact that Village rates have not increased in at least a decade:

<table>
<thead>
<tr>
<th>Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Pass</td>
<td>$10</td>
</tr>
<tr>
<td>Annual Village Resident</td>
<td>$40</td>
</tr>
<tr>
<td>Annual Village Resident (65+)</td>
<td>$30</td>
</tr>
<tr>
<td>Annual Non-Village Resident</td>
<td>$70</td>
</tr>
<tr>
<td>Annual Non-Village Resident (65+)</td>
<td>$60</td>
</tr>
<tr>
<td>No Launch Pass Parking Ticket</td>
<td>$100</td>
</tr>
</tbody>
</table>

The P&R Board is also recommending the consideration of township residents under “non-Village” rates.
**Issues & Questions Specified:** Should the Village increase the rate to launch a watercraft at Mill Point Park boat launch?

**Alternatives:** Leave the rates the same as in previous years (see chart below).

<table>
<thead>
<tr>
<th>MILL POINT PARK</th>
<th>Launch Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
</tr>
<tr>
<td></td>
<td>Village Twp Seasonal</td>
</tr>
<tr>
<td></td>
<td>Non-Village Seasonal</td>
</tr>
<tr>
<td></td>
<td>Senior Village Twp Seasonal 65+</td>
</tr>
<tr>
<td></td>
<td>Senior Non-Resident Seasonal 65+</td>
</tr>
<tr>
<td></td>
<td>No Launch Pass Parking Ticket</td>
</tr>
</tbody>
</table>

**Financial Impact:** With the construction on the bascule bridge, increased use of the Village boat launch should be anticipated. There will be a small cost associated with changing the signage at the launch. Revenue is unpredictable, however.

**Recommendation:** Adopt the Parks & Recreation recommendation for increased rates at the Mill Point Park boat launch.

**Attachments:** Boat launch revenue history.
<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-20</td>
<td>3,206.75</td>
</tr>
<tr>
<td>2018-19</td>
<td>5,041.02</td>
</tr>
<tr>
<td>2017-18</td>
<td>7,119.67</td>
</tr>
<tr>
<td>2016-17</td>
<td>6,821.15</td>
</tr>
<tr>
<td>2015-16</td>
<td>6,514.90</td>
</tr>
<tr>
<td>2014-15</td>
<td>4,685.03</td>
</tr>
<tr>
<td>2013-14</td>
<td>4,189.65</td>
</tr>
<tr>
<td>2012-13</td>
<td>4,260.02</td>
</tr>
</tbody>
</table>
# Village of Spring Lake
## April 2021 Budget Adjustments

<table>
<thead>
<tr>
<th>Adjustment</th>
<th>Account</th>
<th>Fund</th>
<th>Dept.</th>
<th>Account</th>
<th>Current</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>591-000.000-695.000</td>
<td>Water Fund</td>
<td>Revenue</td>
<td>Appropriation from Fund Balance</td>
<td>21,084</td>
<td>119,724</td>
<td>98,640</td>
</tr>
<tr>
<td></td>
<td>591-000.000-820.000</td>
<td>Water Fund</td>
<td>Water</td>
<td>Engineering/Project Admin</td>
<td>25,000</td>
<td>45,000</td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td>591-000.000-970.000</td>
<td>Water Fund</td>
<td>Water</td>
<td>Capital Outlay</td>
<td>10,000</td>
<td>88,640</td>
<td>78,640</td>
</tr>
</tbody>
</table>

Adjust Water Fund Budget for water line abandonment contract awarded at January 2021 Council meeting.

#2

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Dept.</th>
<th>Account</th>
<th>Current</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>236-000.000-740.000</td>
<td>DDA</td>
<td>DDA</td>
<td>Operating Supplies</td>
<td>7,500</td>
<td>10,000</td>
<td>2,500</td>
</tr>
<tr>
<td>236-000.000-885.300</td>
<td>DDA</td>
<td>DDA</td>
<td>Holiday Decorations</td>
<td>17,000</td>
<td>19,000</td>
<td>2,000</td>
</tr>
<tr>
<td>236-000.000-940.000</td>
<td>DDA</td>
<td>DDA</td>
<td>Equipment Usage</td>
<td>35,700</td>
<td>31,200</td>
<td>(4,500)</td>
</tr>
</tbody>
</table>

Adjust DDA Budget

#3

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Dept.</th>
<th>Account</th>
<th>Current</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>202-463.000-740.000</td>
<td>Major Streets</td>
<td>Routine Maintenance</td>
<td>Operating Supplies</td>
<td>0</td>
<td>750</td>
<td>750</td>
</tr>
<tr>
<td>202-463.000-702.000</td>
<td>Major Streets</td>
<td>Routine Maintenance</td>
<td>Full Time Wages</td>
<td>4,218</td>
<td>3,468</td>
<td>(750)</td>
</tr>
</tbody>
</table>

Adjust Major Street Fund Budget

#4

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Dept.</th>
<th>Account</th>
<th>Current</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-553.000-801.100</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Tree Maintenance</td>
<td>4,000</td>
<td>6,000</td>
<td>2,000</td>
</tr>
<tr>
<td>101-553.000-910.000</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Insurance</td>
<td>1,950</td>
<td>2,075</td>
<td>125</td>
</tr>
<tr>
<td>101-553.000-922.001</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Sprinkling Water</td>
<td>8,000</td>
<td>13,500</td>
<td>5,500</td>
</tr>
<tr>
<td>101-553.000-740.000</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Operating Supplies</td>
<td>9,500</td>
<td>7,000</td>
<td>(2,500)</td>
</tr>
<tr>
<td>101-553.000-775.000</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Repairs and Maintenance Supplies</td>
<td>10,500</td>
<td>7,500</td>
<td>(3,000)</td>
</tr>
<tr>
<td>101-553.000-974.000</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Skate Rink</td>
<td>1,500</td>
<td>500</td>
<td>(1,000)</td>
</tr>
<tr>
<td>101-553.000-940.000</td>
<td>General Fund</td>
<td>Central Park</td>
<td>Equipment Usage</td>
<td>12,000</td>
<td>10,875</td>
<td>(1,125)</td>
</tr>
</tbody>
</table>

Adjust Central Park Budget

#5

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Dept.</th>
<th>Account</th>
<th>Current</th>
<th>Proposed</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-265.000-801.000</td>
<td>General Fund</td>
<td>Village Hall</td>
<td>Professional Services</td>
<td>6,000</td>
<td>8,000</td>
<td>2,000</td>
</tr>
<tr>
<td>101-265.000-931.000</td>
<td>General Fund</td>
<td>Village Hall</td>
<td>Building Repairs and Maintenance</td>
<td>7,500</td>
<td>5,500</td>
<td>(2,000)</td>
</tr>
</tbody>
</table>

Adjust Village Hall Budget
Christine Burns

From: Daniel Abbott <abbottda@gmail.com>
Sent: Tuesday, March 30, 2021 12:46 PM
To: Christine Burns
Subject: Re: Website Contact Form "Dead Tree"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

It's on private property, so we can say something. Thanks for the info, and yes, the wind made us think of it!

On Tue, Mar 30, 2021 at 11:52 AM Christine Burns <christine@springlakevillage.org> wrote:

Mr. Abbott,

If the tree is located on private property, then it is considered a civil matter and you have to work that out with your neighbor (perhaps get your insurance company involved). If the tree is located in the Village right-of-way, please send me your address and we can take a look at it. With the horrible wind today, that tree could easily come down :(

Thanks,

Chris

From: Dan Abbott <abbottda@gmail.com>
Subject: Dead Tree

Message Body:
Hello, there is a dead tree, pretty big, on neighbors property but if it comes down more than likely it'll be on ours or even our shed. Our son and neighbor kids play outside all the time too... Don't foresee it going well if we mention something about the tree, is there anyone that contacts people about tree removal or do you have a suggestion on that end? Thanks

This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Thank you

Sent from my Galaxy

-------- Original message -------
From: Maryann Fonkert <Maryann@springlakevillage.org>
Date: 3/22/21 8:42 AM (GMT-05:00)
To: Lori Spelde <Lori@springlakevillage.org>, jaime.baumgart@gmail.com, Wally Delamater <wdelamater@springlaketwp.org>
Cc: Christine Burns <christine@springlakevillage.org>
Subject: Re: Website Contact Form "Tree removal in right of way"

Good Morning Jaime,

I have included DPW Director, Wally Delamater with your questions and concerns for you tree.

Best Regards,

Maryann

Maryann Fonkert
Deputy Clerk, CMMC, Village of Spring Lake
102 W. Savidge, Spring Lake, MI 49456
p 616.842.1393 f 616.847.1393

From: Jaime Baumgart <no-reply@www.springlakevillage.org>
Sent: Sunday, March 21, 2021 9:28 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Tree removal in right of way"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.
From: Jaime Baumgart <jaime.baumgart@gmail.com>
Subject: Tree removal in right of way

Message Body:
To whom it may concern,

I live at 421 River street, and there is a tree that has roots that are pushing up into my lawn, and pushing up the sidewalk. The tree is also looking dead on several limbs, and there are dead branches disconnected from the tree hanging over the sidewalk.

Can someone please come look at this and consider taking it down? In just 2 years time I have owned my house, the hill it has made on the sidewalk is a hazard to the many walkers in this area, and it is not a healthy tree.

Please respond to this email, or call me at 616-566-6117. Thank you.

Jaime Baumgart

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious websites.

The reason I contacted you was that I felt it would take someone from the village to get Consumers to put the light back up. I do not know why it was taken down originally but this part of the street is very dark. Has I stated the pole is still there with power wires still running to it. Hopefully you can persuade them to put the light back up.

Thanks for your help Dale

---

Hi Dale,

Staff checked the area and determined that the street light is out at Fleser and Lake and it has been reported to Consumers Energy. The Ottawa County Sheriff’s Office does a quarterly inventory of street light outages and we report them to Consumers Energy when we get the list. If the lights burn out in between, they may be out for several months. Here is a link to report outages to Consumers Energy:

https://www.consumersenergy.com/outages/street-light

You can report them and get a work order and the repair should be done within 5-7 days, which may be more timely than the quarterly review we do.

Thank you for bringing it to our attention.

Fondly,

Chris

Christine Burns
VILLAGE MANAGER, VILLAGE OF SPRING LAKE
102 W. Savidge St., Spring Lake, MI 49456
P 616.842.1393 F 616.847.1393
christine@springlakevillage.org
From: dale merz <merzd22@hotmail.com>
Sent: Tuesday, January 5, 2021 12:25 PM
To: Christine Burns <christine@springlakevillage.org>
Subject: Street light

Could you please look into why there is only one street light on Fleser. The street is very dark when entering off Lake Ave. This street is used heavily by students, teachers and walkers. Thanks you in advance for checking into this.

Dale
Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

The reason I contacted you was that I felt it would take someone from the village to get Consumers to put the light back up. I do not know why it was taken down originally but this part of the street is very dark. Has I stated the pole is still there with power wires still running to it. Hopefully you can persuade them to put the light back up.

Thanks for your help Dale

Hi Dale,

Staff checked the area and determined that the street light is out at Fleser and Lake and it has been reported to Consumers Energy. The Ottawa County Sheriff’s Office does a quarterly inventory of street light outages and we report them to Consumers Energy when we get the list. If the lights burn out in between, they may be out for several months. Here is a link to report outages to Consumers Energy:

https://www.consumersenergy.com/outages/street-light

You can report them and get a work order and the repair should be done within 5-7 days, which may be more timely than the quarterly review we do.

Thank you for bringing it to our attention.

Fondly,

Chris

Christine Burns

VILLAGE MANAGER, VILLAGE OF SPRING LAKE
102 W. Savidge St., Spring Lake, MI 49456
Ph 616.842.1393  Fx 616.847.1393
christine@springlakevillage.org
From: dale merz <merzd22@hotmail.com>
Sent: Tuesday, January 5, 2021 12:25 PM
To: Christine Burns <christine@springlakevillage.org>
Subject: Street light

Could you please look into why there is only one street light on Fleser. The street is very dark when entering off Lake Ave. This street is used heavily by students, teachers and walkers. Thanks you in advance for checking into this.

Dale
3/20/2021 Complaint #: 1745800

Spring Lake Township
101 S. Buchanan Street
Spring Lake, MI 49456

Letter sent by email only, ggallagher@sltwp.org

Dear Gordon Gallagher:

The Michigan Occupational Safety and Health Administration (MIOSHA) has received a complaint alleging health hazards related to coronavirus at your worksite located at:

101 S. Buchanan Street
Spring Lake, MI 49456

On 3/18/2021, I spoke to you by phone concerning this matter. I advised you of the complaint allegations. I informed you of the relevant sections of the MIOSHA Emergency Rules for Coronavirus Disease 2019 (COVID-19) and any other applicable MIOSHA regulations. I communicated to you the steps you need to take if the allegations are true, so you can prevent your employees from contracting coronavirus and are in compliance with our regulations. At this time, MIOSHA is not planning an inspection due to the medium or lower exposure risk classification of your establishment or the relevant jobs. However, if the exposure situation changes or the agency receives additional complaints that employees are at risk, the agency reserves the right to conduct an inspection in the future.

As an employer, you are expected to comply with the MIOSHA Emergency Rules for Coronavirus Disease 2019 (COVID-19). Additional resources include a sample preparedness and response plan for COVID-19 from MIOSHA, guidance for COVID-19 from the US Centers for Disease Control and Prevention (CDC), and the US Occupational Safety and Health Administration (OSHA) Guidance on Preparing Workplaces for COVID-19. Hyperlinks to these documents can be found below. Visit the State of Michigan COVID-19 Workplace Safety Guidance website for more information.
• For lower and medium risk places of employment, a sample preparedness and response plan for COVID-19 from MIOSHA – https://www.michigan.gov/documents/leo/leo_miosha_cet5700_691240_7.doc
• CDC guidance documents for COVID-19 – www.cdc.gov/coronavirus

Section 65 of Act 154, the Michigan Occupational Safety and Health Act, states that an employer shall not discriminate against an employee for exercising his or her rights under Act 154. If an employee believes that he or she was discharged or otherwise discriminated against as a result of filing a complaint, the employee may file a complaint with the MIOSHA Employee Discrimination Section. The complainant will be informed of their discrimination rights under Act 154. Employers with effective safety and health programs recognize that employees who raise occupational health concerns are valuable because they can alert them to potential deficiencies in their programs and lead to improvements in the health of staff.

If you have any questions concerning this matter, please contact me at 517-284-7680. Your personal support and interest in the safety and health of your employees is appreciated.

Sincerely,

Sean Heinonen
Safety Officer

SAH:sah
Just wanted to share this website contact.

Maryann

Maryann Fonkert
Deputy Clerk, CMMC, Village of Spring Lake
102 W. Savidge St., Spring Lake, MI 49456 P 616.842.1393  F 616.847.1393 maryann@springlakevillage.org

-----Original Message-----
From: Penny Van Gelderen <no-reply@www.springlakevillage.org>
Sent: Tuesday, March 23, 2021 1:19 AM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Sidewalk cleaning and vehicle noise"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Penny Van Gelderen <pennyvg@charter.net>
Subject: Sidewalk cleaning and vehicle noise

Message Body:
Do you have to be so fucking loud at 1:16 in the morning I have a child that has to get up to go to school and a husband that has to get up to go to fucking work how would you like it if I came to your house and made the noise. I am considering calling the police

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Maryann Fonkert  
Deputy Clerk, CMMC, Village of Spring Lake  
102 W. Savidge, Spring Lake, MI  49456  
p 616.842.1393 f 616.847.1393

From: Penny Van Gelderen <no-reply@www.springlakevillage.org>  
Sent: Tuesday, March 23, 2021 11:05 PM  
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>  
Subject: Website Contact Form "Street cleaning"

Caution!  This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

Caution!  This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Penny Van Gelderen <pennyvg@charter.net>  
Subject: Street cleaning

Message Body:
I refuse to go through another night of disturbing my husband's sleep so that he can get up in the morning to go to work. I called Ottawa County last night because the guys were out power spraying the sidewalks. There is no way that traffic cannot see a big ass street cleaner and get out of the way. I will be contacting a lawyer in the morning and get this straightened out FUCKING STOP DISTURBING THE QUIET WHEN PEOPLE HAVE TO FUCKING WORK OR YOU WILL NOT GET YOUR TAXES WHEN THEY ARE DUE. AND IF I SUE YOU IT WILL BE FOR 15 MILLION DOLLARS! Trust me I will.

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
Just an FYI we received a noise complaint last night.

I was dispatched to a noise complaint for city employees power washing the sidewalk at 0130 hours on 2-23-2021. Resident of 103 E Savidge St. was very upset that this happens at this time of night every year.

I advised her I would advise the city of this complaint.

Dyer
April 8, 2021

Village Of Spring Lake
102 W Savidge St
Spring Lake, MI 49456-3401

Re: Insured: Village Of Spring Lake
Claimant: Kristen Cooper
Claim #: 22205547
Date of Loss: December 24, 2020
Insurance Company: Selective Way Insurance Company

Dear Mr. Delamater:

I am a member of the Selective Claims team and am working on the claim referenced above.

We have denied Ms. Cooper's Property Damage claim for the fallen tree. As such, our claim file is now closed.

If you have any questions or need additional information, please call me at 317-818-6226.

Sincerely,

Amy Zimmerman
General Liability Claims Specialist- Domiciled in Indiana

cc: Shoreline Insurance Agency Inc

Claims activities are conducted by employees of Selective Insurance Company of America, either on its own behalf or as the servicing carrier for the Selective insurer affiliate which issued the policy that corresponds to the claim referenced above.
Pursuant to SB 1008, the Village of Spring Lake is conducting its business virtually to mitigate the spread of COVID-19.

President Powers called the meeting to order at 7:00 p.m. The following items were discussed.

1. **Class C Liquor License (510 W. Savidge)** - Mr. Jesus Cuellar is opening a new Mexican restaurant at 510 W. Savidge (formerly Pruebelo). He is pursuing a liquor license for the property. El Mesquite will seat approximately 80 patrons and will feature an outdoor service area. It will provide between eight and ten jobs, depending upon the volume of business. Mr. Cuellar's companies own and operate a number of restaurants in West Michigan, including operations in Muskegon, Grand Rapids, and Rockford. Mr. Cuellar's representative, Jim Storey, was in attendance at the meeting to answer any questions Council had.

2. **Real Estate Exchange (109 S. Jackson)** - Over the course of the past year, Council has been in discussion with Brandon Brown and Eric Wolff (ARM), owners of 109 S. Jackson Street, about the concept of a property swap between parcels 70-03-15-381-025 & 70-03-15-381-020. Staff was directed to have legal counsel draft a preliminary document outlining the parameters of the property exchange.

3. **Request for Proposals (106 S. Buchanan)** - In early 2020, RFPs for 106 S. Buchanan were released to developers. The proposals were due back in April, right as Covid was ramping up. The Village did not receive a single proposal for the property. At that time, it was recommended that proposals should not be re-released until there was some hope that everything was going to return to “normal”. RFPs were released in early 2021 and due back on March 1, 2021. While only one proposal was received for the property, staff feels that the proposal is extremely compelling, providing both commercial and residential development by a tried and true developer/contractor. Currently, Hudsonville, Zeeland and Holland are working with Geerlings Development & Midwest Construction Group on similar projects. All three communities are pleased with the team.

4. **Savidge Street Sewer Lining (Wally Delamater)** - The section of sewer main (439 lf) on Savidge from Buchanan west to Jackson has on-going maintenance issue. Recent issues required a contractor to clean and televise that section of main. The video revealed several minor defects, infiltration and actual portion of a clay tiles missing. The main had previously had a couple spot repairs. I am not sure a spot repair is the best alternative in this case. The Village Engineer and lining company also reviewed the video for repair options. IT was determined it could be lined and leaks and defects would be repaired. The MDOT M-104 resurfacing project is set to begin in June. We may be able to complete a lining project after the resurfacing project. The concern is the missing piece of pipe tile may degrade and cause a sinkhole before we can affect repair.

5. **Cutler Street Resurfacing (Wally Delamater)** - During the process of installing the new force main, South Cutler road surface was removed. Taking advantage of the project, the Village installed a new 6” water main at the time and a change order was made to the project scope. The high water levels made resurfacing the south 1/3 of the street impossible to complete. A decision was made to trade the cost of the water main installation for resurfacing of the street. Staff requested the Village
Engineer (Ryan Arends, Moore & Bruggink) provide an estimate to perform design engineering for the completion of the street. Using the Village engineer proved costly as all the plans would have to be designed from scratch. Prein & Newhof (P&N) was the project engineer that provided the surveys, soil borings and plans for the original force main project. P&N was contacted for a proposal. They would be able to use existing plans they previously developed. A parking lot would be added at the south end of the street, similar to what was designed during the Tanglefoot Park community engagement meetings. DPW staff would bid the actual construction and oversee the construction. This process will prove to be a tremendous cost savings.

6. **NOWS Bond Refunding** – Resolution 2021 – 04 was a resolution to request and authorize the issuance refunding of bonds.

7. **Harbor Transit Millage Renewal** - This is an annual housekeeping item to approve the Harbor Transit request to continue collecting .6 mills to provide transit to Village residents.

8. **Art in the Park (Angela Stanford-Butler)** - In the spring of 2020, a Call for Artists was sent to Jennifer Gwinnup, Art Teacher at Spring Lake High School. Through the Art in the Park project, the DDA was looking for a SLHS Artist to paint a mural on the side of Seven Steps Up. Five submissions received and all were so strong that it was decided that the four artists not chosen for the Seven Steps Up mural would share a space on the wall at the west entrance of Central Park to create a new mural. The four remaining artists worked with Mrs. Gwinnup on a new theme: “Artwork that speaks to coming together in diversity and inclusivity to make the kind of choices that support a diverse, vibrant and healthy world.”

9. **Budget Amendments (Marv Hinga)** – Hinga reviewed the following Budget Amendments with Council:
   1. Major Streets - Winter & Routine Maintenance and Administration costs.
   2. Local Streets - Routine Maintenance & Construction.
   3. DDA - Holiday Decorations, Bank Fees and Equipment Usage.
   4. Clerk/Treasurer – Recodification, Part Time Wages, Prof. Services, Insurance and Bank Fees.

10. **Seawall Request (326 N. Division)** - The property owners at 326 N. Division have hired Peterson Environmental to assist them with the installation of rock along their seawall to help prevent erosion. Since the location of the rock encroaches on Village property, they need permission from the Village in order to obtain the necessary permits from EGLE. Consultant Zach Vandenberg has been invited to the Work Session to answer any questions Council had. Council stated that they would allow it if the Hoovers signed an agreement and paid for all legal costs associated with the drafting of the agreement.

11. **Communications**
   - Complaint – Williams
   - Inquiry (Lakeside Beach)
   - MML Workers Comp Dividend
   - Thank You (Shelly Fraser)
12. Minutes - Minutes of the February 8, 2021 Work Session and February 15, 2021 regular meeting were attached for review.

13. Public Comment

Darcy Dye, 114 N. Fruitport Road, stated that the corner of Exchange and Jackson is a blind spot and stop signs should be installed.

Lee Schuitema, 408 W. Exchange, stated that he thought the project at the South end of Cutler was a good idea. He didn't feel that stop signs at Jackson & Exchange would do any good; people are going 50 mph in front of his house.

14. Adjournment: There being no further business, Village Council adjourned the meeting at 8:15 p.m.

__________________________________________________________________________________
Mark Powers, Village President                                Christine Burns, Village Manager
Pursuant to SB 1008, the Village of Spring Lake will conduct its business virtually to mitigate the spread of COVID-19.

1. **Call to Order**
   
   President **Powers** called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**
   
   **Present:** Duer, Hanks, Miller (7:11), Petrus, Powers, TePastte, Van Strate.
   
   **Absent:** None

4. **Approval of the Agenda**
   
   Motion by **TePastte**, second from **Hanks**, to approve the agenda as presented.
   
   Yes: 6 No: 0

5. **Consent Agenda**
   
   A. Approved the payment of the bills (checks numbered 61601 to 61646 and electronic payments 182 to 187) in the amount of $289,024.71.
   
   B. Approved the minutes for the February 8, 2021 work session and the February 15, 2021 regular Council meeting.
   
   C. Approved to adopt Resolution 2021 – 06, a resolution approving an application from Jesus Cuellar for a Class C Redevelopment Liquor License at 510 W. Savidge for El Mesquite.
   
   D. Approved a real estate exchange agreement with ARM for properties 70-03-15-381-025 & 70-03-15-381-020.
   
   E. Approved Geerlings Development Co. as the successful development proposal for 106 S. Buchanan and authorize the Village Manager to proceed with negotiations for the property.
   
   F. Approved a bid by Aegion Insituform for the lining a of 439' of sewer main in the 100 block of W. Savidge for an amount not to exceed $30,861.70
   
   G. Approved a proposal from Prein & Newhof for design engineering for S. Cutler Street resurfacing for an amount not to exceed $9,500.
   
   H. Approved to adopt Resolution 2021 – 04, a resolution approving NOWS bond refunding.
I. Approved to adopt Resolution 2021-05, a resolution approving the collection of .6 mills for Harbor Transit.

J. Approved the placement of artwork on Rotary Drive by 4 high school students as part of the Art in the Park project.

K. Approved budget adjustments for the 2020-2021 fiscal year as presented.

L. Approved to authorize the Village Manager to sign a letter to Peterson Environmental, granting permission to apply to EGLE for shoreline protection at 326 N. Division Street.

6. 7:06 p.m. General Business – None.

7. 7:07 p.m. Department Reports
   A. Village Manager
   B. Assistant to the Manager
   C. Clerk/Treasurer/Finance Director
   D. DDA
   E. OCSO (none included)
   F. Fire/911
   G. DPW
   H. Zoning/Planning
   I. Water (none included)
   J. Sewer (none included)
   K. Minutes from Various Board & Committees
      1. Parks & Recreation 02/01/21

8. 7:09 p.m. Old Business and Reports by the Village Council

9. 7:10 p.m. New Business and Reports by Village Council

10. 7:11 p.m. Status Report: Village Attorney

11. 7:12 p.m. Statement of Citizens (*6 to unmute)
    There were no statement of citizens.

12. 7:15 p.m. Adjournment