

Minutes

**Village of Spring Lake
Parks & Recreation Board Meeting
Monday, February 1, 2021
7:00 p.m.**

Dial-in number: 1 (224) 501-3412

Access code: 197-286-621

Spring Lake, MI 49456



Pursuant to SB 1108, the Village of Spring Lake will conduct its business virtually to mitigate the spread of COVID-19.

I. Call to Order at 7:11 p.m.

Roll Call: Claire Groenevelt (Vice Chair), Darcy Dye, Dan O'Keefe, Lee Schuitema and Susan Petrus (Village Council Liaison).

Absent: Curt Brower and Erik Poel

Also Present: Chris Burns (Village Manager), Maryann Fonkert (Deputy Clerk) and Angela Stanford-Butler (DDA Director)

II. Approval of the Agenda: Motion by **Schuitema**, second from **Groenevelt**, to approve the agenda as presented. All in favor, motion carried.

Yes: 4 No: 0

III. Approval of the Minutes: Motion by **Groenevelt**, second from **Schuitema**, to approve the minutes of the November 2, 2020 regular meeting with an amendment to item VI. noting Manager **Burns** indicated that Megan Doss has agreed to spearhead fundraising. All in favor, motion carried.

Yes: 4 No: 0

IV. Finance Reports: **Burns** shared the Finance Report with the Board. The **Board** accepted the Finance Report.

V. DPW Staffing Levels 2021 – Burns reported that DPW Director Delamater had his staff's hours broken down, based on time spent on various jobs, to determine if they were adequately staffed for spring. **Burns** said that they felt that, even though Rice would be returning from his deployment, they would still need to hire one more person this spring. The **Board** discussed the pros and cons of direct hire versus temporary hire and concluded that a direct hire employee was worth the extra costs.

VI. Tanglefoot Park Update – Burns reported that the RFP's had been sent out and they have had quite a bit of interest in the project and so far, and that she had spent time answering questions from Progressive AE and GDK. **Burns** said the bid submissions would be included on the next Council Work Session packet on Feb. 8th and the DDA packet on Feb. 11th and encouraged the Board to join either of those meetings. **Schuitema** asked about using the cement pads from Tanglefoot Park to add to the river bank where the water was eroding the banks. **Burns** said they had discussed reusing those pads with GDK and they said that there was no cost savings for them to use them so they were not interested in reusing them and that storage was another of several issues there would be to reuse them at Mill Point Park for repairs.

VII. Miscellaneous Parks Updates:

- **Marv's Bark Park: Stanford-Butler** reported that they were still fundraising for more additions and repairs at the park and now that she had a dog, she was spending more time there and the dogs were having a great time with the new agility equipment and people were getting excited for more changes. **Stanford-Butler** shared that a boulder was being delivered and a beautiful plaque, recognizing the Brower brothers, was ready to be attached when the weather permitted and that she was working on donor recognition banners that people could sit their dogs in front of for pictures. **Dye** thanked **Stanford-Butler** for all her hard work getting the dog park updates and repairs.
- **Mill Point Park: Burns** reported that they were hoping to open Mill Point Park, but worse case scenario, they would at least have the bathrooms open.
- **Grand River Greenway Bike Path: Burns** shared that once the neighbors clean up their mess per their court order, and the water levels go down, extensive repairs would be made.

Tree Board Meeting

- VIII. ReLeaf Grant Application – Burns** explained that the Village had received an opportunity to apply for a ReLeaf Grant, a statewide tree planting organization that provides new urban forestry tools, training, and volunteer tree planting but because of a deadline, she went ahead and applied hoping this **Board** would be interested in this opportunity. **Burns** said they were trying to partner with Grand Haven because they were also part of the Grand River Watershed. **Burns** said that along with receiving 50 trees, there were a few obligations with this grant, but it did not include much more than then they were already doing now. The **Board** agreed this program would benefit the community.

Motion by **Dye**, second from **Groenevelt**, to support the ReLeaf Grant Application. All in favor, motion carried.

Yes: 4 No: 0

- IX. Tree Inventory Update – Burns** reported that the tree inventory had been started by Moore & Bruggink working with DPW staff to train them on how to keep the inventory current.

- X. Change Order for Trimming/Removal – Burns** reported that Chop had done the tree trimming and removal and not a single complaint had been received and needed the Boards approval to a Tree Trimming/Removal Change Order in the amount of \$2539 for add on work.

Motion by Schuitema, second from Groenevelt, to approve the Tree Trimming/Removal Change Order for add on work from Chop in the amount of \$2539. All in favor, motion carried.

Yes: 4 No: 0

- XI. Memorial Tree Plaque – Burns** reported that a Memorial Plaque had been found at the Baptist Church when Chop was removing a tree and they are trying to find family.

- XII. Public Comment**
There was no public comment.

- XIII. Board Member Comments –** There were no Board member comments.

- XIV. Adjournment**

There being no further business, the meeting adjourned at 8:12 p.m.

Claire Groenevelt, Vice Chair

Maryann Fonkert, Deputy Clerk