Pursuant to SB 1008, the Village of Spring Lake is conducting its business virtually to mitigate the spread of COVID-19.

President Powers called the meeting to order at 7:02 p.m.

1. **Housing Next Presentation (Rhonda Kleyn)** – Rhonda Kleyn gave an overview of what their agency had done in 2020 and the trends they were seeing for 2021.

2. **Social District (DeMario Johnson)** – Johnson provided an overview of the Social District through a Work Session Agenda Report dated May 7th. Johnson said the next steps would be to get Council’s permission and feedback on what they would like to see from this, approve a Resolution, submit applications and obtain permits. Council discussed how the Social District worked and what the rules were. Council agreed this item could be added to the Consent Agenda.

3. **317 Lakeview Court License Agreement** – Burns provided an overview of 317 Lakeview Ct. License Agreement through a Work Session Agenda Report dated May 5th. Wes Landon, landscape architect for the Jacobson Family, was present and provided more details on this project. Burns said that Attorney Sullivan reviewed the current license agreement for the boat house and in his opinion this license agreement only applied to the boathouse so a new license agreement should be drafted if this was the direction Council would like to go. Council Member TePaste said that the well and pump system were sufficient to handle the load so he didn’t think there would be any roadblocks from the neighborhood. Burns said she would see how soon Sullivan could draft a new license agreement. Council agreed that this item could be added to the Consent Agenda.

4. **326 N. Division St. License Agreement** – Burns explained that Council had already approved this in concept but the Attorney that represents the Hoover family and the Village Attorney have gone back and forth and Attorney Bultje was now comfortable with the agreement, so the recommendation was to add this to the Consent Agenda, but not to have President Powers sign it until the Hoover family paid all invoices that had been incurred on their behalf. Council agreed this could be added to the Consent Agenda.

5. **Board Appointment (Parks & Recreation)** – Burns explained that on March 29, 2021, Erik Poel tendered his resignation from the P&R Board. Staff advertised the vacancy and received one application. On May 3, 2021 the Parks & Recreation Board interviewed Ms. Nancy Meyers and recommended unanimously to appoint her. Council agreed this appointment could be added to the Consent Agenda.

6. **DACC Recommendation (DeMario Johnson)** – Johnson provided an overview through a memorandum dated May 7th and explained that the DACC voted unanimously to adopt a resolution to extend the life of the DDA district to 2042. Council agreed that the resolution could be added to the Consent Agenda.
7. **DDA 7th Amendment (DeMario Johnson)** – Johnson provided an overview through a memorandum dated May 7th. Council agreed to add the adoption of the DDA 7th Amendment Ordinance, which would extend the life span of the Downtown Development Authority to 2042 to the agenda.

8. **Additional Marine Patrol for 2021** – Burns provided an overview through a memorandum dated May 5th. Council discussed additional Marine Patrol and agreed that it was not necessary for this year but would revisit if that changed.

9. **Delinquent Utility Bills (Marv Hinga)** – Hinga explained that the Charter called for any unpaid utility bills that were more than 6 months delinquent to be put on the summer tax bills. Hinga shared the list of delinquent utility bills with Council. TePastte said the Finance Committee reviewed them and agreed it was time to add these delinquent utilities to the summer taxes. Council agreed that this item should be added to the Consent Agenda.

10. **Budget Adjustments (Marv Hinga)** – TePastte noted that the Finance Committee reviewed what they consider minor Budget Adjustments and had no issues with them and recommended they skip going through item by item so they could spend more time on the proposed budget. Council agreed with TePastte’s recommendation and agreed it could be added to the Consent Agenda.

11. **Proposed Budget FY 2021/2022 (Marv Hinga)** – Hinga reviewed the proposed Budget for FY 2021/2022 with Council. TePastte said the Finance Committee had listened to this same presentation and Hinga had answered their questions and the Finance Committee was in general support. TePastte said, from his personal standpoint, he would like to see money set aside to improve 5 or 6 sidewalks each year that were in very poor condition. Burns explained that she would get the proposed budgets put into binders with all of the verbiage and supplemental material to Council in the next couple of weeks so they would have plenty of time to review before the Public Hearing in June. President Powers asked if the Village presented the “Budget at a Glance” anywhere on the website to help residents understand it. Burns said they do have to adopt a resolution, that was included in Council’s packet, that was kind of a “Budget at a Glance” so she would recommend sharing this document with the public. Burns said they had also done pie charts in the past and could certainly do them again. Council discussed a plan of action for sidewalk maintenance.

12. **Set Public Hearing for Budget Adoption** – Burns asked Council to set the Public Hearing for in person, versus virtually, starting in June. Council gave Burns permission to use her discretion, per State and County requirements on determining a virtual or in person meeting.

13. **Arbor Day Proclamation** – Burns shared that in order to maintain a Tree City, USA designation, the Village must commit to a couple of housekeeping items, one of which was a proclamation. Typically, the Village was required to host a tree planting ceremony as well, but that requirement was waived due to COVID.

14. **Mill Point Park Band Shell Rentals** – Burns explained that band shell rentals at Mill Point Park currently required Council approval but with the increase in outdoor activities, due to the threat of COVID, there had been an increased interest in reserving park space. With only 1 meeting a month, this could present some timing challenges for potential park users. Burns asked Council if they...
wished to consider each band shell rental request that came in or would they like to amend the policy and allow the Village Manager (or designee) to approve band shell reservations. **Council** agreed to give the Village Manager (or designee) authority to approve Mill Point Band Shell rentals.

**15. Movies in the Park – Burns** asked Council to consider extending the time that Central Park was open for the purpose of hosting 6 family movie nights. The current Ordinance 249-9b prohibited people from being in the park after 10:00 p.m. **Council** agreed to add extending Central Park’s open time for the 6 family movie nights to the Consent Agenda.

**16. Liquor Control Commission Denial – Burns** explained that the LCC denied Seven Steps Up request to hold pop-up concerts in the parking lot contiguous to their building citing two issues (exclusive use and barriers). SSU was appealing this decision on May 25, 2021. Gary Hanks explained that he and Michelle took “exclusive use/control” to mean the applicant needed to own or lease the property, so Hanks asked Council to consider leasing that space to SSU’s with the caveat that the agreement could be canceled by the Village at any time. Michelle Hanks recused herself form this conversation. **Council** discussed a lease agreement. **Duer** said he was very much in favor of this but wanted Council to be prepared for backlash for taking up parking space. **Council** agreed they were in favor of having legal counsel look into some sort of license or agreement to allow SSU to hold pop-up-concerts

**17. Return-to-Work, Meeting Format & COVID Benefits – Burns** gave an overview through a memorandum dated May 7, 2021. **Burns** said she needed recommendations from Council on whether or not to discontinue/continue meeting virtually effective May 26th, discontinue/continue COVID time effective June 28th and continue/discontinue (pick one) working from home whenever possible. **Council** discussed meeting in person (with masks) versus virtually. **Council** agreed to allow **Burns** to use her discretion, per State and County requirements, to determine meeting virtually or in person. **Council** agreed to add discontinuing COVID time to the Consent Agenda. **Council** agreed to allow **Burns** to use her discretion to determine what was in the best interest of staff and the Village as far as working from home or in Village Hall.

**18. Public Hearing (Zoning Ordinance Amendments) – Burns** gave an overview of the proposed Zoning Ordinance Amendments. **Council** agreed these Amendments were basically housekeeping and could be added to the agenda.

**19. Communications – DeMario Johnson** shared that he has taken a position in Long Beach California and his last day with the Village would be June 18th. Council congratulated Johnson on his new position but was very sorry to see him leave. **Burns** updated **Council** on the water line abandonment, a $3,000 Grant from the North Bank Field of Interest, pine trees infected with needle cast at Barber School, a tree removal at the north end of Division, a lost boat pass, a violation of wetlands at the end of South St., DDA’s discussion and decision to not allow food trucks in the Village, the right-of-way enforcement, the Village’s Trail Town application, vandalism at Central Park restrooms, and the Capital Campaign for Tanglefoot Park.

**20. Minutes** – Minutes of the April 12, 2021, Work Session and April 19, 2021 regular meeting are attached for review.
21. **Public Comment** – There was no public comment.

22. **Adjournment**: There being no further business, Village Council adjourned the meeting at 8:49 p.m.

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Mark Powers, Village President                   Maryann Fonkert, Deputy Clerk