Chairman Heins called the meeting to order at 12:00 p.m.

Present: Chairman Heins, Dull (Vice-Chair), Callen, G. Hanks, Lopez, Sunderlin, Van Leeuwen-Vega, Willison, and M. Hanks (Council Liaison)

Absent: None

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director), and Maryann Fonkert (Deputy Clerk)

1. **Street Sign Sales** – Burns gave an overview of the street sign sales per a DDA Work Session Agenda Report dated 5/24/2021. Dull thought auctioning the signs off would be a great idea so that Village staff would not have to be involved. The Board agreed that an eBay seller was the preferred way of selling the old street signs and this item could be added to the Consent Agenda.

2. **Updated Bylaws** – Burns gave an overview of the Updated Bylaws per a DDA Work Session Agenda Report dated 5/24/21. G. Hanks suggested adding language regarding virtual meetings in case the Board needed to meet that way again when allowed by law. Burns agreed this was a good idea. Burns reviewed the updated procedure for the election of officers, sub-committees, compensation, parliamentary procedures, conflict of interest, and fiscal responsibility. Dull said that he liked the Board being involved in the Budget Process. Stanford-Butler said that the changes would be added to the Bylaws for the Board to review, and this item would be added to the Consent Agenda.

3. **BFCU Spruce Up Update** – Lopez thanked the Village, Manager Burns, Van Leeuwen-Vega and the other 44 people that showed up to help and updated the Board on the remaining chairs that need to be put together, light stringing project and flower planting.

4. **Social District Update** – Johnson reported that all required documents had been submitted and now they would wait for conformation from the State. Johnson said that according to the State, enforcement of the Social District would be up to the Village, the State would not come in to enforce the laws. Johnson shared a map of the Social District and explained how it would work and the recommendations he had received from the State. The Board discussed the details of how the Social District would work, applicable laws, local policing, and liability concerns.

5. **Proposals for Wayfinding Master Plan and Signage Design** – Stanford-Butler gave an overview of the proposals received per a DDA Work Session Agenda Report dated 5/24/2021. A committee was formed which included Dull, Lopez, Van Leeuwen-Vega and Sunderlin, along with Burns and
Stanford-Butler, to interview the top 3 candidates and bring a recommendation back to the Board.

6. **Miscellaneous** – **Dull** asked if anything would happen at Mill Point Park this summer. **Burns** said that the Village does not have the bandwidth to do any more with it this summer or fall, so anything that was going to be done this summer has already been done. **Dull** asked when Tanglefoot grounds and pavilion might be able to be used. **Burns** said the plan was to break ground and scrap the site the second week of July and the kayak launch was the most likely thing to be opened first, but because of the long lead time on steel and lumber, the pavilion would not hit the November timeline, but probably operational by early spring 2022. **Stanford-Butler** shared that the kayak launch would temporarily be installed at Mill Point Park so it could be used this year and then it will be moved over to Tanglefoot in the spring of 2022.

7. **Public Comment** – **N/A**

8. **Adjournment**

There being no further business, the meeting adjourned at 1:04 p.m.

Doug Heins, Chair
Maryann Fonkert, Deputy Clerk