Minutes
DDA Work Session
Thursday, August 26, 2021 @ 12:00 p.m.
Barber School, 102 W. Exchange St.
Spring Lake, MI 49456

Chairman Heins called the meeting to order at 12:00 p.m.

Present: Chairman Heins, Dull (Vice-Chair), G. Hanks, Van Leeuwen-Vega and Willison

Absent: Callen, Lopez and M. Hanks (Council Liaison)

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director), and Maryann Fonkert (Deputy Clerk)

Stanford-Butler introduced the new Assistant to the Village Manager, Elliott Stepanian.

1. GFI Estimates (Stanford-Butler) – Stanford-Butler gave an overview of the GFI estimates through an Agenda Report dated August 23, 2021. Burns suggested they throw out the low bid of $57.40. After doing research, she didn’t feel it would pay off to save money on this project and the Village had no experience with this company, but they had experience with the other 2. Willison agreed that at $57.40, the materials would probably be the cheapest on the market. The Board agreed to accept one of the other 2 bids according to availability. Stanford-Butler said she would bring that information to the next meeting for the Board to vote on.

2. Sidewalk Power Washing Update (Angela Stanford-Butler) – Stanford-Butler gave an overview of the sidewalk power washing through an Agenda Report dated August 23, 2021. Stanford-Butler said the vendor would power wash one side of the street on September 5th and the other side on September 12th to prevent any disruptions to businesses and if the Board was happy with the job that was done, she would ask to be put on the schedule for next spring.

3. EV Chargers as CFE/PUD Incentive (Angela Stanford-Butler/Chris Burns) – Stanford-Butler gave an overview of the EV Chargers as CFE/PUD through an Agenda Report dated August 23, 2021. The Board discussed using this as an incentive for CFE/PUD’s and what amount might be appropriate, points earned towards a tax abatement, and a possible stipulation that the recipient not charge users for EV charging. Burns recommended they leave the number of points discretionary based on the quality of the project. Stanford-Butler reported that Bill Cousins was investigating third party vendors that handle EV Chargers with no cost to the Village, and that information would be included in the September meeting. The Board agreed that $1,500 was a fair amount as a grant towards EV Chargers.

4. First Impression Recommendations – Burns recommended that, if the Board felt there was any value in this, visiting Ada or Saugatuck would be comparable
to the Village. The **Board** agreed a visit like this would be of value and they would like to plan a First Impression visit for spring.

5. **DDA Lunch Charges** - (Angela Stanford-Butler) – Stanford-Butler gave an overview of DDA lunch charges through an Agenda Report dated August 23, 2021. The **Board** agreed that they preferred to purchase their own lunches.

6. **Board Member Comments** –

   - Stanford-Butler updated the Board on the Grand Haven Area Community Mini Grants, a new article on Tanglefoot’s groundbreaking and the artists of the murals on Rotary Dr.

7. **Public Comment** – There was no public comment.

8. **Adjournment**

   There being no further business, the meeting adjourned at 12:40 p.m.

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Doug Heins, Chair  
Maryann Fonkert, Deputy Clerk