

Minutes

Village of Spring Lake
Parks & Recreation Board Meeting
Monday, Aug. 2, 2021
Barber School
102 W. Exchange St.
Spring Lake, MI 49456
7:00 p.m.



I. Call to Order at 7:00 p.m.

Roll Call: Curt Brower, (Chair), Claire Groenevelt (Vice Chair), Darcy Dye, Nancy Meyers, Dan O’Keefe, Lee Schuitema and Susan Petrus (Village Council Liaison).

Absent: None

Also Present: Chris Burns (Village Manager), Maryann Fonkert (Deputy Clerk) and Angela Stanford- Butler (DDA Director)

II. Approval of the Agenda: Motion by **Schuitema**, second from **Dye**, to approve the agenda as presented. All in favor, motion carried.

Yes: 6 No: 0

III. Approval of the Minutes: Motion by **Groenevelt**, second from **Schuitema**, to approve the minutes from the May 3, 2021 and the June 7, 2021 regular meetings as presented. All in favor, motion carried.

Yes: 6 No: 0

IV. Finance Reports – **Burns** shared the finance reports.

V. Whistle Stop Playground Surface Sealing – **Burns** gave an overview through an Agenda Report dated July 2, 2021 and explained that the surface sealing would take place on Saturday, August 7, 2021.

Motion by **Meyer**, second from **Schuitema**, to approve the resealing of the pour in place surfacing at Whistle Stop Playground. All in favor, motion carried.

Yes: 6 No: 0

VI. Parks Cancellation Policy – **Burns** gave an overview through an Agenda Report dated July 2, 2021. The **Board** discussed the length of time they felt was fair to both the Village and the renter for cancellation and the possibility of utilizing Ottawa County’s Parks Reservation online program to take the burden of making and keeping track of reservations off of staff.

Motion by **Dye**, second from **Groenevelt**, to approve a 14-day reservation cancelation policy. And a \$10 administration fee to cancel reservations. All in favor, motion carried.

Yes: 6 No: 0

VII. Parks Reservation System using Ottawa County - This item was discussed along with item 6. **Burns** said she would find out what the cost was to utilize Ottawa County's Online Parks Reservation system.

VIII. Miscellaneous Parks Updates – Burns updated the Board as follows:

- **Whistle Stop Park's – Burns** reported that the pour and play surface would be resealed, quotes for a steel roof on the pavilion were being received and a volunteer had stepped forward to take care of the butterfly garden.
- **Central Park – Burns** shared that a request had been received to move one of the picnic shelters closer to the pickleball courts for shade, but staff did not think this was practical. The **Board** suggested pickleball players have a fundraiser to purchase sail shades, easy-up canopy, or something similar. **Burns** suggested the pickleball players brainstorm some ideas to bring before the board. **Burns** reported that, for insurance purposes, the DPW was required to perform weekly inspections of the playgrounds and equipment looking for repairs or bee/wasp nests, but apparently a nest of bees had been missed because a child was stung while playing at the playground. **Burns** also reported that, due to the bathrooms being vandalized 3 different times, any parts that the DPW had on hand for repairs had already been used so they were waiting for back ordered materials needed to make repairs and while they were waiting for materials, the bathroom floors would be cleaned, polished and walls painted.
- **Dog Park – Stanford-Butler** updated the Board on the newly installed gate at the west end of the dog park, the Brower brothers' commemorative plaque and boulder at the northeast corner, the completed mini grant applications and the planned addition of a communications board.
- **Mill Point Park's – Burns** reported that revenues from the boat launch were doing well even though Village residents had been given free launch passes, the Sheriff's Department was doing a great job of ticketing those that launched boats without a launch pass, a spray was being used to keep the geese and ducks away seemed to be working well and the Village Attorney was working on drafting an ordinance prohibiting feeding of waterfowl. **Burns** updated the Board on the status of the docks still at Rycenga Lumber and a proposed solution to apply for a grant to have new docks built that would be permanent. The **Board** discussed the possibility of new docks.
- **Tanglefoot Park – Burns** reported that the pedestals had been removed and, since the bids had come in less than the engineering estimates, it had been decided to plant larger caliper trees, to use sod instead of hydro seeding and there would also be security cameras and free Wi-Fi.

Tree Board Meeting

- IX. GHACF Submission – Burns** reported that the GHACF has been honored from the submitted request from the Victoria Verplank Memorial Fund which was used to reimburse the Forestry program.
- X. Tree Removals/Trimming – Burns** reported that the list of removals and trimmings was getting longer but the trees in the nursery were doing very well. **Dye** asked if they could work with Lee Mueller to help be more strategic in planting trees in appropriate places for the tree's variety. **Burns** said that the grant they had received had helped with that and Mr. Mueller was helping with "Right Tree, Right Place". The **Board** discussed ways to educate the residents when they adopted a tree, possibly partnering with the library.
- XI. Public Comment – None.**
- XII. Board Member Comments – None.**

XIII. Adjournment

Motion by **Schuitema**, second from **Groenevelt**, to adjourn the meeting at 8:09 p.m.

Yes: 6

No: 0

Curt Brower, Chair

Christine Burns, Village Manager