I. Call to Order

Chairman Heins called the meeting to order at 12:01 p.m.

II. Roll Call:

Present: Heins – Chair, Callen, G. Hanks, Lopez, Sunderlin, Willison

Absent: Dull, VanLeeuwen-Vega and M. Hanks (Council Liaison)

Staff Present: Stanford-Butler (DDA Director), Burns (Village Manager) and Fonkert (Deputy Clerk)

III. Approval of Minutes (9/9/2021 & 9/16/2021)

Motion by Lopez, second from Willison, to approve the minutes from the September 9, 2021 regular meeting and September 16, 2021 Work Session as presented. All in favor, motion carried.

Yes: 6 No: 0

IV. Approval of the Agenda

Motion by Willison, second from Lopez, to approve the agenda as presented. All in favor, motion carried.

Yes: 6 No: 0


Motion by Callen, second from Willison, to approve the Financial Reports, all in favor, motion carried.

Yes: 6 No: 0

VI. Consent Agenda

A. Approved spending $1800.00 to participate in the Cobb Communications publication, Shoreline Visitors Guide Summer 2022 issue.
Motion by Callen, second from Willison, to approve spending $1800.00 to participate in the Cobb Communications publication, Shoreline Visitors Guide Summer 2022 issue. All in favor, motion carried.

Yes: 6  No: 0

VII. Business

Sign Ordinance (Lukas Hill) - G. Hanks spoke regarding the current Ordinance required sandwich board signs and how they were not durable or user friendly and suggested using a molded plastic sign that was very user friendly. Burns said that the Board could recommend an amendment to the Sign Ordinance. The Board discussed sandwich board signs and what they would like to see in the Village. Hill reviewed the Sign Ordinance with the Board.

Motion by Sunderlin, second from Willison, to further discuss the Sign Ordinance at the October 28, 2021 meeting. All in favor, motion carried.

Yes: 6  No: 0

A. EV Charger Rebate Update – Stanford-Butler provided an update on the EV Charging Stations through an Agenda Report dated October 14, 2021. Heinz asked about waiting for the proposed State and Federal funds for EV Charging Stations. Burns said that even if the proposals passed today, it could take a year or more to trickle down to the Village. The Board discussed the EV Charging Stations with Bill Cousins. Cousins agreed that it could take up to 18 months to get any money from those funds.

Motion by Callen, second from G. Hanks, to recommended that the Village Council authorize the Village Manager to take the necessary steps to purchase two, Level 2 ChargePoint Electric Vehicle Charging Stations to be installed north of 111 N. Jackson St. in the four spots south of Grand Trunk Dr. for an amount not to exceed $46,000, and submit the required documentation to Consumers Energy to receive a $5,000 rebate on each charging station ($10,000 total), resulting in a cost to the Village DDA of not more than $36,000. All in favor, motion carried.

Yes: 6  No: 0

B. Food Truck Survey – Stanford-Butler provided an overview of the Food Truck Survey through an Agenda Report dated October 14, 2021. The Board discussed whether or not to allow food trucks on Sunday’s, Monday’s and temporarily Tuesday’s while most restaurants were closed on those days.
Motion by **Sunderlin**, second from **G. Hanks**, to recommend that Village Council amend the Code of Ordinances to allow Food Trucks on Sunday’s and Monday’s.

Yes: 5  No: 1 (Willison)

C. Spring Lake Floral – **Stanford-Butler** provided an overview of the issues with Spring Lake Floral through an Agenda Report dated October 14, 2021. The **Board** discussed ideas and whether or not any action could be taken to get the business owner to improve the look of his building/business. Many people have reached out about the DDA Façade Grant and the business owner is not interested. Board will send all complaints about his sign to Lukas Hill.

D. Miscellaneous – **Stanford-Butler** – N/A

VIII. Board Member Comment -
- **Sunderlin** asked if the crosswalk at Alden St. and Savidge would be finished soon. **Burns** said that the rest of the crosswalk would be finished when MDOT does the resurfacing of Savidge St. 2022.
- **Willison** questioned the wording of the sign ordinance regarding size. **Burns** explained that it meant that signs needed to be taller than their width.
- **Lopez** reported that Lilley Cares received a grant for speakers and Wi-Fi in the Village and asked what he needed to do to donate and install them to the Village. **Burns** said they could discuss that at the October 28th Work Session.
- **Stanford-Butler** reported that there would be a flu shot clinic at Village Hall on Tuesday, October 26th.

IX. Public Comment
- Sandy Parker, On the Path Yoga, agreed that the current sandwich board signs are very awkward, and it would be great to have something different. Parker agreed that there wasn’t an easy answer in regard to allowing food trucks.

X. Adjournment

Motion by **Callen**, second from **G. Hanks** the meeting adjourned at 1:09 p.m. All in favor, motion carried.

Yes: 6  No: 0

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Doug Heins, Chair                       Maryann Fonkert, Deputy Clerk