<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00</td>
<td>1. Ordinance Amendment Chapter 365, Article II</td>
</tr>
<tr>
<td>7:03</td>
<td>2. Grant Agreement - GHACF</td>
</tr>
<tr>
<td>7:04</td>
<td>3. Preliminary Engineering Proposal - Mill Point Parking Lot (Wally Delamater)</td>
</tr>
<tr>
<td>7:14</td>
<td>4. Budget Adjustments (Marv Hinga)</td>
</tr>
<tr>
<td>7:17</td>
<td>5. Goal Setting/Strategic Planning Session</td>
</tr>
<tr>
<td>7:20</td>
<td>6. Board &amp; Committee Meeting Planning Calendar 2022</td>
</tr>
<tr>
<td>7:23</td>
<td>7. Communications</td>
</tr>
<tr>
<td></td>
<td>• Compliment - Sandgren</td>
</tr>
<tr>
<td></td>
<td>• Resignation - Lisman</td>
</tr>
<tr>
<td></td>
<td>• Request - Vargo</td>
</tr>
<tr>
<td></td>
<td>• Suggestion - VanHoeven</td>
</tr>
<tr>
<td>7:26</td>
<td>8. Minutes</td>
</tr>
<tr>
<td></td>
<td>Minutes of the combined November 8, 2021 Work Session and regular</td>
</tr>
<tr>
<td></td>
<td>meeting are attached for review. Should you wish to make edits,</td>
</tr>
<tr>
<td></td>
<td>please share that information with Chris Bums or Maryann Fonkert</td>
</tr>
<tr>
<td></td>
<td>prior to December 10, 2021</td>
</tr>
<tr>
<td>7:27</td>
<td>9. Public Comment</td>
</tr>
<tr>
<td></td>
<td>Council Meetings are open to the public, and as such, the public is</td>
</tr>
<tr>
<td></td>
<td>invited to speak at the end of each meeting. Each speaker should ask</td>
</tr>
<tr>
<td></td>
<td>to be recognized by the chair, must state their name and address for</td>
</tr>
<tr>
<td></td>
<td>the record and should limit their comments to 3 minutes.</td>
</tr>
<tr>
<td>7:30</td>
<td>10. Adjourn</td>
</tr>
</tbody>
</table>
WORK SESSION AGENDA REPORT

TO: Village President Mark Powers & Village Council Members

FROM: Chris Burns, Village Manager

DATE: December 10, 2021

RE: Public Hearing on Chapter 365, Article II

---

**Background:** When enforcement of the ROW parking commenced this year, there was some question as to the proper fine associated with a violation. The language was ambiguous and needed to be clarified. While Attorney Sullivan was clarifying that language, he also cleaned up language that referenced our police department, which is outdated.

**Issues & Questions Specified:** Should the Village update the language in Chapter 365, Article II?

**Alternatives:** Do nothing. This would be problematic in the court of law, should a ticket be challenged.

**Financial Impact:** Attorney fees to edit the ordinance and the associated costs of publication.

**Recommendation:** Hold the public hearing on December 20, 2021 to consider adoption of new language.

**Attachments:**

- Public Notice
- New Ordinance Language
Chapter 365. Vehicles and Traffic

Article I. Uniform Traffic Standards

[Adopted as Ch. 74, Art. II, of the 2000 Code of Ordinances; amended in its entirety 2-3-2003 by Ord. No. 278]

§ 365-1. Title.

This article shall be known and may be cited as the "Village of Spring Lake Uniform Traffic Code Ordinance."

§ 365-2. Adoption of standards.

The Uniform Traffic Code for Cities, Townships, and Villages as promulgated by the Director of the Michigan Department of State Police, pursuant to the Administrative Procedures Act of 1969, 1969 P.A. 306, MCLA §§ 24.201 to 24.328 and made effective October 30, 2002, and all future amendments and revisions to the Uniform Traffic Code when they are promulgated and effective in this state are incorporated and adopted by reference.


References in the Uniform Traffic Code for Cities, Townships, and Villages to a "governmental unit" shall mean the Village of Spring Lake, Ottawa County, Michigan.

§ 365-4. Violations and penalties.

The penalties provided by the Uniform Traffic Code for Cities, Townships, and Villages are hereby adopted by reference.

Article II. Parking Regulations

[Adopted 8-2-2004 by Ord. No. 281 (Ch. 74, Art. III, Div. 1, of the 2000 Code of Ordinances)]

§ 365-5. Laws governing.

The parking of vehicles within the Village shall be governed by this article, by the provisions of the Uniform Traffic Code adopted by § 365-2, and the provisions of the Michigan Motor Vehicle Code adopted by § 365-21.

§ 365-6. No parking during snow removal.
To facilitate the removal of snow from Village streets and roads, no person shall park or stop a vehicle as defined in the Uniform Traffic Code and the Michigan Motor Vehicle Code within five feet of the edge of the traveled portion of any Village street or road or in any municipal parking lot between the hours of 2:00 a.m. and 6:00 a.m. from December 1 to April 1 of each year.

§ 365-7. Obedience to parking signs.

When erected parking signs limit the time for which a person may park or stop a vehicle in a particular parking space, zone or lot, no person shall stop or park a vehicle in the space, zone or lot for a period longer than designated on the parking sign during the period of time the time limits are in force as designated on the parking sign.


A. A disabled person is a person who, for the purposes of this article, has a physical characteristic categorized as a disability that limits ambulation or necessitates the use of a wheelchair for mobility.

B. No person shall stop, stand or park a vehicle in a parking space clearly identified by an official sign as being reserved for use by disabled persons which is on public property or private property available for public use unless the person is a disabled person as described in Subsection A of this section unless the person is parking the vehicle for the benefit of a disabled person. A certificate of identification issued under MCLA § 257.675(5) to a disabled person shall be displayed in the lower left corner of the front windshield, or a special registration plate issued under MCLA § 257.803d, to a disabled person shall be displayed on the vehicle.


A. Creation. Pursuant to Public Act No. 154 of 1968 (MCLA § 600.8101 et seq.), and for the purpose of disposing of parking violations, the Village establishes a Parking Violations Bureau to be under the supervision and control of the Chief of Police. This Bureau shall be located at the Village of Spring Lake/City of Ferrysburg police station and shall be administered and operated by the Police Department.

B. Jurisdiction. Only those violations scheduled in § 365-11 shall be disposed of by the Parking Violations Bureau. In any case, the Chief of Police may decline or refuse to dispose of a parking violation at the Parking Violations Bureau. In such case, any person having knowledge of the facts may file a sworn complaint before any court having jurisdiction of the offense as provided by law.

C. Rights of violator. No violation may be settled at the Parking Violations Bureau except at the specific request of the alleged violator. No penalty for any violation shall be accepted from any person who denies having committed the offense, and in no case shall the Chief of Police determine or attempt to determine the truth or falsity of any fact or matter relating to such alleged violation. No person shall be required to dispose of a parking violation at the Parking Violations Bureau, and all persons shall be entitled to have any such violation processed before a court having jurisdiction if they so desire. The unwillingness of any person to dispose of any violation at the Parking Violations Bureau shall not prejudice that individual or in any way diminish the rights, privileges and protection afforded by law.

§ 365-10. Issuance of parking ticket.
The issuance of a parking ticket by a police officer shall be deemed an allegation of a parking violation. Such parking ticket shall indicate that the ticket may be disposed of at the Police Department, the location of the department, and the penalty for the offense for which the parking ticket was issued.


A. The following parking violations may be disposed of at the Parking Violations Bureau. If disposed of at the Parking Violations Bureau, the civil fine schedule shall be as established by the Village Council and shall be kept on file and available for inspection at the Parking Violations Bureau. Such parking violations shall consist of civil infractions as follows:

<table>
<thead>
<tr>
<th>Offense</th>
<th>Uniform Traffic Code Section</th>
<th>Motor Vehicle Code Section or Village Ordinance</th>
<th>Civil</th>
<th>After 7 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking too far from the curb</td>
<td>R801, R803</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Angle parking violations</td>
<td>R803, R807</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Obstructing traffic</td>
<td>MCLA</td>
<td>§ 257.676(b)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Prohibited parking (signs unnecessary)</td>
<td></td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>On a sidewalk</td>
<td>MCLA</td>
<td>§ 257.674(a)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>In front of a public or private drive</td>
<td>MCLA</td>
<td>§ 257.674(b)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within an intersection</td>
<td>MCLA</td>
<td>§ 257.674(c)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 15 feet of a fire hydrant</td>
<td>MCLA</td>
<td>§ 257.674(d)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>On a crosswalk</td>
<td>MCLA</td>
<td>§ 257.674(e)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 20 feet of a crosswalk, or if none, then within 15 feet of the intersection of property lines at an intersection of highways</td>
<td>MCLA</td>
<td>§ 257.674(f)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 30 feet of street side traffic signal or sign</td>
<td>MCLA</td>
<td>§ 257.674(g)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 50 feet of the nearest rail of a railroad crossing</td>
<td>MCLA</td>
<td>§ 257.674(i)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Alongside or opposite a street excavation or obstruction, if the stopping, standing, or parking could obstruct traffic</td>
<td>MCLA</td>
<td>§ 257.674(k)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
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<td>-----------------------------------------------</td>
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</tr>
<tr>
<td>On bridge or viaduct</td>
<td></td>
<td>MCLA § 257.674(m)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Double parking</td>
<td></td>
<td>MCLA § 257.674(l)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>In front of a theater</td>
<td></td>
<td>MCLA § 257.674(p)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Blocking emergency exit</td>
<td></td>
<td>MCLA § 257.674(q)</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Blocking fire escape</td>
<td></td>
<td>MCLA § 257.674(r)</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Failure to remove disabled vehicle</td>
<td></td>
<td>MCLA § 257.673</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>On a street or other area open to the parking of vehicles that results in the vehicle interfering with the use of a curb-cut or ramp by persons with disabilities</td>
<td></td>
<td>MCLA § 257.674(u)</td>
<td>$40</td>
<td>$80</td>
</tr>
<tr>
<td>Obstructing a fire lane</td>
<td></td>
<td>MCLA § 257.674(aa)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking between sidewalk and curb</td>
<td></td>
<td>Village Code § 365-13</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking in prohibited zones (signs or directives required)</td>
<td></td>
<td>MCLA § 257.674</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Improper angle parking</td>
<td></td>
<td>R803, R807</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Between a safety zone and the adjacent curb or within 30 feet of a point on the curb immediately opposite the end of a safety zone, unless a different length is indicated by an official sign or marking</td>
<td></td>
<td>MCLA § 257.674(h)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 20 feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to a fire station within 75 feet of the entrance if properly marked by an official sign</td>
<td></td>
<td>MCLA § 257.674(j)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>------------------------------</td>
<td>-----------------------------------------------</td>
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<td>--------------</td>
</tr>
<tr>
<td>In marked tow-away zone</td>
<td></td>
<td>MCLA §§ 257.674(w) and 257.606</td>
<td>$50</td>
<td>$100</td>
</tr>
<tr>
<td>In marked handicapped zone without handicapped parking permit</td>
<td></td>
<td>MCLA § 257.674(s), Village Code § 365-8</td>
<td>$100</td>
<td>$200</td>
</tr>
<tr>
<td>In a clearly identified access aisle or access lane immediately adjacent to a space designated for parking by persons with disabilities</td>
<td></td>
<td>MCLA § 257.674(t)</td>
<td>$50</td>
<td>$100</td>
</tr>
<tr>
<td>In any other prohibited parking zone</td>
<td></td>
<td>MCLA § 257.674(n)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking for prohibited purposes (on a public street/property)</td>
<td>R814</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Displaying vehicle for sale</td>
<td>R814(a)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Washing, polishing, greasing, working on or repairing vehicle</td>
<td>R814(b)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Displaying advertising</td>
<td>R814(c)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Selling merchandise</td>
<td>R814(d)</td>
<td></td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Storage over 48 hours</td>
<td>R814(e)</td>
<td></td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Wrong side of boulevard parking</td>
<td>R815</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Loading zone violation</td>
<td>R817</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Taxicab, parking other than at cab stand</td>
<td>R819</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Bus, taxicab stand violation</td>
<td>R820</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking outside designated parking spaces in public parks and parking lots</td>
<td>R617, R617a</td>
<td>Village Code § 365-13</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Failure to set parking brake</td>
<td>MCLA § 257.676</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking on grade, wheels not turned to curb</td>
<td>MCLA § 257.676</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Bicycle parking violations</td>
<td>R617, R617a</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Parking on any public street, alley, parking lot in the Village between 2:00 a.m. to 6:00 a.m., Dec. 1 to April 1</td>
<td>Village Code § 365-6</td>
<td>Village Code § 365-6</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking on any bicycle, pedestrian or walkway designated area</td>
<td>Village Code § 365-13</td>
<td>Village Code § 365-13</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking overnight on public street, alley or parking lot with semitrailer, boat, motor home</td>
<td>Village Code § 365-13</td>
<td>Village Code § 365-13</td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Improper parking at boat launch</td>
<td>Village Code § 365-13</td>
<td>Village Code § 365-13</td>
<td>$40</td>
<td>$80</td>
</tr>
</tbody>
</table>

B. All proceedings pending and all rights and liabilities existing, acquiring or incurred at the time this section takes effect are saved, and such proceedings may be consummated under and according to the ordinance in force at the time such proceedings are or were commenced.

§ 365-12. Failure to pay fines.

If the owner or operator of a vehicle which has been ticketed shall not within the thirty-day period pay or cause to be paid the fees set forth in § 365-11 or make an appearance in the District Court and indicate an intent to dispute the parking ticket, any police officer of the Village may seize such vehicle at any time thereafter, anywhere within the Village. In order that the owner or operator may remove any vehicle which has been thus impounded, that individual shall pay to the Police Department all overdue parking tickets and to the impoundee all impounding fees which have accrued against such vehicle during the time of his ownership, and in addition the cost of towing and storage. If at the time of seizure the vehicle has been sold to a bona fide purchaser and transfer of title has been duly made, such new owner may have the car released forthwith by showing his new certificate of title to the proper officers. If the owner or operator disputes liability as to any impoundment fees or any previously incurred impoundment fees, fines, cost, forfeiture or penalty, such owner or operator may have the vehicle released from impoundment by posting a bond, to be approved by the District Judge in an amount not to exceed $500, pending final adjudication of disputed liability. Any vehicle impounded by seizure under any Village ordinance may, after one month from the date of seizure, be sold by the Police Department either at private or public sale to the highest bidder, after first giving the owner of the car as is shown to be in the office of the Secretary of State in which the car is licensed, on the day of seizure, a notice of seizure and proposed sale in writing, delivered in person or sent by registered mail addressed to such person at the owner's place of business or residence as shown in the Secretary of State's office.


[Amended 8-19-2013 by Ord. No. 336; 4-24-2017 by Ord. No. 346]

A. It shall be unlawful for any person who owns, leases or operates a motor vehicle, mobile home, motor home, recreational vehicle, boat, boat trailer or bus, whether licensed or not,
to park or stand such motor vehicle in the parkway area between a sidewalk and the curb of a street or within the boulevard area of such street, but within the public right-of-way area of such street, except under the following circumstances:

(1) The owner of a single-family dwelling which is not situated on a street that has curb and gutter may apply to the Village for a license to park one vehicle within the public right-of-way.

(2) The space on which the motor vehicle may be parked must be a hard surface, which is defined as concrete, asphalt, brick pavers, or a compacted aggregate such as RAP (which must include a border).

(3) The parking space within the public right-of-way must be contiguous with the street.

(4) The motor vehicle utilizing the approved parking space must park parallel with the roadway (and not perpendicular), with the passenger side of the vehicle adjacent to the curb or sidewalk.

(5) No more than one motor vehicle may park in any approved parking space.

(6) The individual who obtains the license from the Village must maintain the approved parking space in conformance with the ordinances of the Village of Spring Lake and may use gravel or dolomite as a product to improve the area.

(7) The approved parking space must be weed-free.

(8) The license will not be issued until the parking space is improved and inspected by the Village of Spring Lake.

(9) The license shall not expire; however, it may not be transferred to anyone other than the original licensee.

(10) The license fee which will be imposed shall be established yearly in conjunction with the annual budget.

(11) The winter parking restrictions set forth in §365-6 shall apply to all licenses obtained under this section.

(12) A waiver to the license requirement will be granted by the Village Manager to those individuals who have a handicapped parking permit from the State of Michigan.

(13) A waiver to the license requirement may be granted by the Village Council to property owners who do not have the ability to create a driveway based on topography or unusual site restrictions.

(14) Licenses will not be required in the following circumstances: when parking on the roads immediately adjacent to Tanglefoot Park, when parking near religious institutions on Sundays between 9:00 a.m. and 12:00 noon or parking in the vicinity of Hammond Street during sporting events.

B. It shall be unlawful for any person who owns, leases or operates a motor vehicle, except as a passenger-type vehicle, or light truck under ten-ton rated, to park or stand such motor vehicle on any public street, alley or public parking area overnight.

C. It shall be unlawful for any person who owns or leases a boat, boat trailer or any other trailer, including a semitrailer, whether attached to a motor vehicle or not, to park or stand such boat or trailer in any public street, alley, or public parking area overnight.

D. It shall be unlawful for any person who owns, operates or leases a mobile home, bus, motor home, or recreational vehicle to park or stand such mobile home, bus, motor home or recreational vehicle in any public street, alley or public parking area overnight.
E. It shall be unlawful for any person who owns, operates or leases a commercial or industrial motor vehicle in excess of 3/4 ton to let it be parked or stored on any public street, alley or public parking area within any residential zoning district; however, this subsection shall not prevent temporary parking of not to exceed eight hours' duration while engaged in a delivery, pickup or service call to the property where located.

F. It shall be unlawful for any person who owns, operates or leases a motor vehicle or trailer to park, stand or store such motor vehicle or trailer while in a public park on a grassy or lawn area or in an area not marked or designated for vehicle parking or trailers.

G. Citations will be issued to any individual in violation of Subsection A, B, C, D, E or F of this section.

H. Any individual who is the registered owner of a motor vehicle, boat, or trailer, as disclosed by the registration records of the state, province, or country where it is licensed, is deemed to be responsible for the locating of such motor vehicle, boat or trailer in violation of this section; and whether such owner has knowledge of the unlawful locating of such motor vehicle, boat or trailer is irrelevant, the violation of any such subsection being a civil infraction by the owner; provided the lessee of a leased vehicle having a lease term in excess of one month shall in all cases be deemed the owner of such motor vehicle for purposes of this section. The lessor of a leased vehicle having a lease term of one month or less, or if a daily or weekend rental vehicle, shall in such cases be deemed the owner of such motor vehicle for purposes of this section.

I. A separate offense shall be deemed committed upon each day during or when a violation of this section occurs or continues.
ORDINANCE NO. _____

VILLAGE OF SPRING LAKE PARKING ORDINANCE AMENDMENT

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES ADOPTED BY THE VILLAGE OF SPRING, OTTAWA COUNTY, STATE OF MICHIGAN, AMENDING CERTAIN PROVISIONS OF CHAPTER 365, ARTICLE II, CONCERNING PARKING REGULATIONS, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA AND STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Chapter 365, Article II. Chapter 365, Article II of the Code of Ordinances adopted by the Village of Spring Lake, Ottawa County, State of Michigan, is hereby amended to state in its entirety as follows:

§ 365-5. Laws Governing.

The parking of vehicles within the Village shall be governed by this article, by the provisions of the Uniform Traffic Code adopted by Section 365-2, and the provisions of the Michigan Motor Vehicle Code adopted by Section 365-21.

§ 365-6. No parking during snow removal.

To facilitate the removal of snow from Village streets and roads, no person shall park or stop a vehicle as defined in the Uniform Traffic Code and the Michigan Motor Vehicle Code within five feet of the edge of the traveled portion of any Village street or road or in any municipal parking lot between the hours of 2:00 a.m. and 6:00 a.m. from December 1 to April 1 of each year.

§ 365-7. Obedience to parking signs.

When erected parking signs limit the time for which a person may park or stop a vehicle in a particular parking space, zone or lot, no person shall stop or park a vehicle in the space, zone or lot for a period longer than designated on the parking sign during the period of time the time limits are in force as designated on the parking sign.


A. A disabled person is a person who, for the purposes of this article, has a physical characteristic categorized as a disability that limits ambulation or necessities the use of a wheelchair for mobility.
B. No person shall stop, stand or park a vehicle in a parking space clearly identified by an official sign as being reserved for use by disabled persons which is on public property or private property available for public use unless the person is a disabled person as described in Subsection A of this section unless the person is parking the vehicle for the benefit of a disabled person. A certificate of identification issued under MCLA § 257.675(5) to a disabled person shall be displayed in the lower left corner of the front windshield, or a special registration plate issued under MCLA § 257.803d, to a disabled person shall be displayed on the vehicle.


A. Creation. Pursuant to Public Act No. 154 of 1968 (MCLA § 600.8101 et seq.), and for the purpose of disposing of parking violations, the Village establishes a Parking Violations Bureau to be under the supervision and control of the Village Manager or their designee. This Bureau shall be located at the Village and shall be administered and operated by the Village Manager or their designee.

B. Jurisdiction. Only those violations scheduled in § 365-13 shall be disposed of by the Parking Violations Bureau. In any case, the Village Manager or their designee may decline or refuse to dispose of a parking violation at the Parking Violations Bureau. In such case, any person having knowledge of the facts may file a sworn complaint before any court having jurisdiction of the offense as provided by law.

C. Rights of violator. No violation may be settled at the Parking Violations Bureau except at the specific request of the alleged violator. No penalty for any violation shall be accepted from any person who denies having committed the offense, and in no case shall the Village Manager or their designee determine or attempt to determine the truth or falsity of any fact or matter relating to such alleged violation. No person shall be required to dispose of a parking violation at the Parking Violations Bureau, and all persons shall be entitled to have any such violation processed before a court having jurisdiction if they so desire. The unwillingness of any person to dispose of any violation at the Parking Violations Bureau shall not prejudice that individual or in any way diminish the rights, privileges and protection afforded by law.

§ 365-10. Issuance of parking ticket.

The issuance of a parking ticket shall be deemed an allegation of a parking violation. Such parking ticket shall indicate that the ticket may be disposed of at the Parking Violation Bureau, the location of the bureau, and the penalty for the offense for which the parking ticket was issued.

A. It shall be unlawful for any person who owns, leases or operates a motor vehicle, mobile home, motor home, recreational vehicle, boat, boat trailer or bus, whether licensed or not, to park or stand such motor vehicle in the parkway area between a sidewalk and the curb of a street, within the boulevard area of such street, or within the public right-of-way area of such street, except under the following circumstances:

(1) The owner of a single-family dwelling which is not situated on a street that has curb and gutter may apply to the Village for a license to park one vehicle within the public right-of-way.

(2) The space on which the motor vehicle may be parked must be a hard surface, which is defined as concrete, asphalt, brick pavers, or a compacted aggregate such as RAP (which must include a border).

(3) The parking space within the public right-of-way must be contiguous with the street.

(4) The motor vehicle utilizing the approved parking space must park parallel with the roadway (and not perpendicular), with the passenger side of the vehicle adjacent to the curb or sidewalk.

(5) No more than one motor vehicle may park in any approved parking space.

(6) The individual who obtains the license from the Village must maintain the approved parking space in conformance with the ordinances of the Village of Spring Lake and may use gravel or dolomite as a product to improve the area.

(7) The approved parking space must be weed-free.

(8) The license will not be issued until the parking space is improved and inspected by the Village of Spring Lake.

(9) The license shall not expire; however, it may not be transferred to anyone other than the original licensee.

(10) The license fee which will be imposed shall be established yearly in conjunction with the annual budget.

(11) The winter parking restrictions set forth in § 365-6 shall apply to all licenses obtained under this section.
A waiver to the license requirement will be granted by the Village Manager to those individuals who have a handicapped parking permit from the State of Michigan.

A waiver to the license requirement may be granted by the Village Council to property owners who do not have the ability to create a driveway based on topography or unusual site restrictions.

Licenses will not be required in the following circumstances: when parking on the roads immediately adjacent to Tanglefoot Park, when parking near religious institutions on Sundays between 9:00 a.m. and 12:00 noon or parking in the vicinity of Hammond Street during sporting events.

It shall be unlawful for any person who owns, leases or operates a motor vehicle, except as a passenger-type vehicle, or light truck under ten-ton rated, to park or stand such motor vehicle on any public street, alley or public parking area overnight.

It shall be unlawful for any person who owns or leases a boat, boat trailer or any other trailer, including a semitrailer, whether attached to a motor vehicle or not, to park or stand such boat or trailer in any public street, alley, or public parking area overnight.

It shall be unlawful for any person who owns, operates or leases a mobile home, bus, motor home, or recreational vehicle to park or stand such mobile home, bus, motor home or recreational vehicle in any public street, alley or public parking area overnight.

It shall be unlawful for any person who owns, operates or leases a commercial or industrial motor vehicle in excess of 3/4 ton to let it be parked or stored on any public street, alley or public parking area within any residential zoning district; however, this subsection shall not prevent temporary parking, not to exceed eight hours’ duration, while engaged in a delivery, pickup or service call to the property where located.

It shall be unlawful for any person who owns, operates or leases a motor vehicle or trailer to park, stand or store such motor vehicle or trailer while in a public park on a grassy or lawn area or in an area not marked or designated for vehicle parking or trailers.

Electric Vehicle parking spaces – unauthorized parking or obstructing.

1. If the Village designates a parking area for charging an electric vehicle, the reserved space(s) shall be indicated by a sign installed by the Village. The sign shall indicate that the reserved space(s) are for the charging of electric vehicles only.
2. An individual may not park or leave standing a vehicle in a space designated for charging and parking an electric vehicle unless the individual’s vehicle is actively charging (connected to the charging station cable for charging purposes).

3. An individual may not obstruct, block or otherwise bar access to a space designated for charging a vehicle.

H. It shall be unlawful for any person who owns, leases or operates any type of motor vehicle, recreational vehicle, boat or any type of trailer to park or stand on any bicycle, pedestrian or walkway designated area.

I. Citations will be issued to any individual with violations of subsections A, B, C, D, E, F, G or H of this section.

J. Any individual who is the registered owner of a motor vehicle, boat, or trailer, as disclosed by the registration records of the state, province, or country where it is licensed, is deemed to be responsible for the locating of such motor vehicle, boat or trailer in violation of this section; and whether such owner has knowledge of the unlawful locating of such motor vehicle, boat or trailer is irrelevant, the violation of any such subsection being a civil infraction by the owner; provided the lessee of a leased vehicle having a lease term in excess of one month shall in all cases be deemed the owner of such motor vehicle for purposes of this section. The lessor of a leased vehicle having a lease term of one month or less, or if a daily or weekend rental vehicle, shall in such cases be deemed the owner of such motor vehicle for purposes of this section.

K. A separate offense shall be deemed committed upon each day during or when a violation of this section occurs or continues.

§ 365-12. Failure to pay fines.

If the owner or operator of a vehicle which has been ticketed shall not within the thirty-day period pay or cause to be paid the fees set forth in § 365-13 or make an appearance in the District Court and indicate an intent to dispute the parking ticket, any law enforcement officer of the Village may seize such vehicle at any time thereafter, anywhere within the Village. In order that the owner or operator may remove any vehicle which has been thus impounded, that individual shall pay to the Village all overdue parking tickets and to the impounder all impounding fees which have accrued against such vehicle during the time of his ownership, and in addition the cost of towing and storage. If at the time of seizure the vehicle has been sold to a bona fide purchaser and transfer or title has been duly made, such new owner may have the car released forthwith by showing the new certificate of title to the proper officers. If the owner or operator disputes liability as to any impoundment fees or any previously incurred impoundment fees, fines, cost, forfeiture or penalty, such owner or operator may have the vehicle released from impoundment by posting a bond, to be approved by the
District Judge in an amount not to exceed $500, pending final adjudication of disputed liability. Any vehicle impounded by seizure under any Village ordinance may, after one month from the date of seizure, be sold by the Village Manager or their designee either at private or public sale to the highest bidder, after first giving the owner of the car as is shown to be in the office of the Secretary of State in which the car is licensed, on the day of seizure, a notice of seizure and proposed sale in writing, delivered in person or sent by registered mail addressed to such person at the owner’s place of business or residence as shown in the Secretary of State’s office.

§ 365-13. Civil Fine Schedule

The following parking violations may be disposed of at the Parking Violations Bureau. If disposed of at the Parking Violations Bureau, the civil fine schedule shall be as established by the Village Council and shall be kept on file and available for inspection at the Parking Violations Bureau. Such parking violations shall consist of civil infractions as follows:

<table>
<thead>
<tr>
<th>Offense</th>
<th>Uniform Traffic Code Section</th>
<th>Motor Vehicle Code Section or Village Ordinance</th>
<th>Civil</th>
<th>After 7 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking too far from the curb</td>
<td>R801, R803</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Angle parking violations</td>
<td>R803, R807</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Obstructing traffic</td>
<td>MCL § 257.676(b)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Prohibited parking (signs unnecessary)</td>
<td></td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>On a sidewalk</td>
<td>MCL § 257.674(b)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>In front of a public or private drive</td>
<td>MCL § 257.674(b)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within an intersection</td>
<td>MCL § 257.674(c)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 15 feet of a fire hydrant</td>
<td>MCL § 257.674(d)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
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<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>On a crosswalk</td>
<td></td>
<td>MCL § 257.674(e)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 20 feet of a crosswalk, or if none, then within 15 feet of the</td>
<td></td>
<td>MCL § 257.674(f)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>intersection of property lines at an intersection of highways</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Within 30 feet of street side of traffic signal or sign</td>
<td></td>
<td>MCL § 257.674(g)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 50 feet of the nearest rail of a railroad crossing</td>
<td></td>
<td>MCL § 257.674(i)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Alongside or opposite a street excavation or obstruction, if the</td>
<td></td>
<td>MCL § 257.674(k)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>stopping, standing, or parking could obstruct traffic</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On a bridge or viaduct</td>
<td></td>
<td>MCL § 257.674(m)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Double parking</td>
<td></td>
<td>MCL § 257.674(l)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>In front of a theater</td>
<td></td>
<td>MCL § 257.674(p)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Blocking emergency exit</td>
<td></td>
<td>MCL § 257.674(q)</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Blocking fire escape</td>
<td></td>
<td>MCL § 257.674(r)</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Failure to remove disabled vehicle</td>
<td></td>
<td>MCL § 257.673</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>On a street or other area open to the parking of vehicles that results in the vehicle interfering with the use of a curb-cut or ramp by persons with disabilities</td>
<td></td>
<td>MCL § 257.674(u)</td>
<td>$40</td>
<td>$80</td>
</tr>
<tr>
<td>Obstructing a fire lane</td>
<td></td>
<td>MCL § 257.674(aa)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking between sidewalk and curb</td>
<td>Village Code § 365-11A</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking in prohibited zones (signs or directives required)</td>
<td></td>
<td>MCL § 257.674</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Improper angle parking R803, R807</td>
<td></td>
<td>MCL § 257.674(h)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Between a safety zone and the adjacent curb or within 30 feet of a point on the curb immediately opposite the end of a safety zone, unless a different length is indicated by an official sign or marking</td>
<td></td>
<td>MCL § 257.674(j)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Within 20 feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to a fire station within 75 feet of the entrance if properly marked by an official sign</td>
<td></td>
<td>MCL § 257.674</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
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<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>In marked tow-away zone</td>
<td></td>
<td>MCL §§ 257.674(w) and 257.606</td>
<td>$50</td>
<td>$100</td>
</tr>
<tr>
<td>In marked handicapped zone without handicapped parking permit</td>
<td></td>
<td>MCL § 257.674(s)</td>
<td>$100</td>
<td>$200</td>
</tr>
<tr>
<td>In a clearly identified access aisle or access lane immediately adjacent to a space designated for parking by persons with disabilities</td>
<td></td>
<td>MCL § 257.674(t)</td>
<td>$50</td>
<td>$100</td>
</tr>
<tr>
<td>In any other prohibited parking zone</td>
<td></td>
<td>MCL § 257.674(n)</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking for prohibited purposes (on a public street/property)</td>
<td>R814</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Displaying vehicle for</td>
<td>R814(a)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Washing, polishing, greasing, working on or repairing vehicle</td>
<td>R814(b)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Displaying advertising</td>
<td>R814(c)</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Selling merchandise</td>
<td>R814(d)</td>
<td></td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Storage over 48 hours</td>
<td>R814(e)</td>
<td></td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Wrong side of boulevard parking</td>
<td>R815</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Loading zone violation</td>
<td>R817</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Taxicab, parking other than at cab stand</td>
<td>R819</td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Offense</td>
<td>Uniform Traffic Code Section</td>
<td>Motor Vehicle Code Section or Village Ordinance</td>
<td>Civil</td>
<td>After 7 Days</td>
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<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Bus, taxicab stand violation</td>
<td>R820</td>
<td>Village Code § 365-11</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking outside designated parking spaces in public parks and parking lots</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Failure to set parking brake</td>
<td></td>
<td>MCL § 257.676</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking on grade, wheels not turned to curb</td>
<td></td>
<td>MCL § 257.676</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Bicycle parking violations R617, R617a</td>
<td></td>
<td></td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking on any public street, alley, parking lot in the Village between 2:00 a.m. to 6:00 a.m., Dec. 1 to April 1</td>
<td></td>
<td>Village Code § 365-6</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking on any bicycle, pedestrian or walkway designated area</td>
<td></td>
<td>Village Code § 365-11</td>
<td>$10</td>
<td>$20</td>
</tr>
<tr>
<td>Parking overnight on public street, alley or parking lot</td>
<td></td>
<td>Village Code § 365-11(B), (C), (D)</td>
<td>$15</td>
<td>$30</td>
</tr>
<tr>
<td>Improper parking at boat launch or public park</td>
<td></td>
<td>Village Code § 365-11(F)</td>
<td>$40</td>
<td>$80</td>
</tr>
<tr>
<td>Improper parking at Electric Vehicle Charging station</td>
<td></td>
<td>Village Code §365.11(G)</td>
<td>$40</td>
<td>$80</td>
</tr>
</tbody>
</table>


The Parking Violations Bureau shall be authorized to accept pleas of guilty in parking violations cases and to collect and retain fines and costs therefor. Appearance, plea and payment to such Bureau shall constitute satisfaction of such parking violations.
Section 2. Administrative Liability. No officer, agent, or employee of the Village shall be personally liable for any damages the Village may accrue to any person as a result of any act required or permitted in the discharge of duties under and in the enforcement of this Ordinance.

Section 3. Severability and Captions. This Ordinance and its various sections, subsections, sentences, phrases, and clauses are declared to be severable. If any section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. Pronouns shall be read as masculine, feminine, or neuter as may be appropriate. Captions appearing at the beginning of any section shall not be deemed as part of this Ordinance and shall have no independent significance.

Section 4. Repeal. All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of its effective date are repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall take effect upon publication.

VILLAGE OF SPRING LAKE

Dated: __________________, 2021  By: ________________________
Mark Powers
Its: President

By: ________________________
Marvin Hinga
Its: Clerk
CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, certify that the foregoing Village of Spring Lake Parking Ordinance Amendment was adopted at a regular meeting of the Village Council held on ________________, 2021. The following members of the Village Council were present at that meeting: ____________________________________________________________
________________________. The following members of the Village Council were absent: ______________________________. The Ordinance was adopted by the Village Council with members of the Council ___________________________________________ voting in favor, and members of the Council __________________________________ voting in opposition. Notice of Adoption of the Ordinance was published in The Grand Haven Tribune on ________________, 2021.

_______________________________________________________________
Marvin Hinga, Clerk/Treasurer
Village of Spring Lake
NOTICE OF PUBLIC HEARING
ON ADOPTION OF PROPOSED
PARKING ORDINANCE AMENDMENT FOR
VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN

TO: CITIZENS AND RESIDENTS OF THE VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN

NOTICE IS HEREBY GIVEN:

1. The Village Council of the Village of Spring Lake, Ottawa County, Michigan,
is considering a proposed Parking Ordinance Amendment.

2. The Ordinance proposes to amend certain provisions of Chapter 365, Article II,
of the Code of Ordinances to regulate parking under the provisions of the Uniform Traffic
Code adopted by Section 365-1, and the provisions of the Michigan Motor Vehicle Code
adopted by Section 365-21.

3. A copy of the Parking Ordinance Amendment referred to above, is on file at the
Spring Lake Village Hall, the Village Manager's Office, 102 W. Savidge Street, Spring Lake,
Michigan, and may be inspected at any time between the hours of 8:00 a.m. and 5:00 p.m.,
each weekday, except holidays, beginning December 6, 2021, by any interested person.

4. The Village Council will hold a public hearing on December 13, 2021, at the
Barber School, 102 W. Exchange Street, Spring Lake, Michigan at 7:00 p.m., local time, to
consider the approval, rejection, or approval with modifications of the proposed Parking
Ordinance Amendment.

5. At that hearing, an opportunity will be provided for all interested persons to be
heard concerning the proposed Parking Ordinance Amendment. In addition, the Village
Council shall receive and consider communications in writing with reference to the proposed
Parking Ordinance Amendment. All aspects of the Parking Ordinance Amendment will be open for discussion. The hearing will provide the fullest opportunity for expression of opinion, for argument on the merits, and introduction of documentary evidence pertinent to the proposed Parking Ordinance Amendment.

6. The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signors for hearing-impaired persons and audio tapes of printed materials for visually impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting Christine Burns at 102 W. Savidge Street, Spring Lake, Michigan 49456, (telephone (616) 842-1393).

THIS NOTICE IS GIVEN BY ORDER OF THE SPRING LAKE VILLAGE COUNCIL.

Dated: December 4, 2021

Marvin Hinga, Clerk/Treasurer
Village of Spring Lake
**Background:** The Village was awarded a grant from the North Bank Communities Fund for the purchase of outdoor games for the downtown social district.

**Issues & Questions Specified:** Should the Village accept the grant award?

**Alternatives:** Do not accept the grant award.

**Financial Impact:** $2,622.25

**Recommendation:** Motion to approve the grant agreement with GHACF and place this item on the consent agenda.

**Attachments:**

GHACF award letter
GHACF grant agreement
GRANT AGREEMENT

THIS AGREEMENT, dated November 16, 2021 by and between the Grand Haven Area Community Foundation, a Michigan nonprofit corporation, whose address is One South Harbor Drive, Grand Haven, Michigan 49417 (the “Foundation”) and Village of Spring Lake, a tax-exempt organization under the Internal Revenue Code, whose address is 102 West Savidge Street Spring Lake, MI, 49456 (the “Grantee”), with reference to the following facts and circumstances.

A grant (the “Grant”) has been awarded to the Grantee by the Foundation for those specific purposes only which are described in Grantee’s Grant Application (the “Application”).

Specific particulars concerning the Grant are:

   Date Grant awarded by Board of Trustees: December 2, 2021
   Program/Project*: Outdoor Games
   Grant number: 202129644
   Grant amount: $2,622.25
   Foundation Fund(s): North Bank Communities Fund of the Grand Haven Area Community Foundation

*Please refer to Section VII for any special conditions or restrictions regarding this grant.

This Agreement is being entered into by the Foundation and the Grantee to set forth the terms and conditions of the Grant.

In consideration of the Foundation making the Grant to the Grantee, the Grantee accepts all of the terms and provisions of this Agreement and the parties agree as follows:

I. Public Information

Compliance with the public information requirements of the Grant Agreement is required to retain the Grant and to be eligible for possible future financial assistance from the Foundation. Please refer to Guidelines for Communicating about Your Grant on page 3.

II. Grant Payment

Grant funds will be released when a signed Grant Agreement is received by the Foundation office. Please allow at least two weeks for check processing. If special conditions of the grant have been specified in Section VII below, documentation must have been received by the Foundation from Grantee evidencing Grantee’s full compliance before grant funds will be distributed.

The Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under the Grant, to require a refund of any unexpended Grant funds, or both, if, in the Foundation’s judgment:

1. Grant funds have been used for purposes other than those addressed by this Agreement and/or the Application;

2. Such action is necessary to comply with the requirements of any law or regulation affecting the Foundation including, but without limitation, Grantee’s failure to maintain in good standing its status as a tax exempt organization under the Internal Revenue Code; or

3. Grantee’s performance under the Grant has not been satisfactory. The Foundation, in its sole and absolute discretion, will determine whether performance is satisfactory.
III. **Expenditure of Funds**

A. The Grant is to be used only for the purposes described in the Application. **The program/project funded by the Grant may only be modified with the Foundation’s prior written approval.**

B. Grantee shall return to the Foundation any unexpended funds at the completion of the project/program.

C. The Grantee shall maintain its books and records so as to show, and separately account for, all funds received under this Grant. These books and records shall be maintained in a manner consistent with general accepted accounting practices and shall be retained for five (5) years after the final Grant payment. Grantee shall permit the Foundation to have reasonable access to its books and records, files, and personnel during the term of the Grant and for five years after the final Grant payment for the purpose of making financial audits, verifications, or program/project evaluations.

IV. **Grant Evaluation**

The Grantee shall complete an evaluation upon completion of the grant project period. Please contact Holly Cole, Vice President of Grants & Program at hcole@ghacf.org for further information.

The Foundation may also require Grantee to make quarterly or semi-annual reports during the funded program/project with such information pertaining to the Grant and the funded program/project as the Foundation determines necessary.

V. **Grant Expiration**

The Grant will be considered expired if it has not been used as outlined in this Grant Agreement within two years of the date of Grant. If Grantee does not anticipate meeting this deadline, a letter requesting an extension must be sent a minimum of two weeks prior to this deadline. A decision regarding any possible extension will be made by the Foundation and communicated in writing to the Grantee.

VI. **Miscellaneous**

A. All correspondence (including all required reports) and questions relating to the Grant from the Foundation to Grantee shall be directed to Holly Cole, Vice President of Grants & Program.

B. This Agreement and the Application contain the entire agreement and understanding between Grantee and the Foundation. In case of a conflict between this Agreement and the Application, the terms of this Agreement shall control.

C. The individual signing this Agreement represents to the Foundation that he/she has the authority to sign this Agreement on the Grantee’s behalf.

VII. **Special Conditions of the Grant**

None.

By signing below, Grantee agrees to the terms set forth in this Grant Agreement.

Grantee: ________________________________________  
Authorized Representative  
Dated: _________________________
Competitive Grant Communication Guidelines

Congratulations on your recent grant from the Grand Haven Area Community Foundation! Sharing the news of your grant provides an opportunity to promote your good work, recognize the Foundation and its generous donors for this support, and can further promote philanthropy in the Tri-Cities.

The following guidelines are intended to assist you in communicating about your grant. Please forward this information to the appropriate staff member(s) within your organization.

1. General publicity on your grant:
   - Include news of your grant in publications, press releases, newsletters, brochures, annual reports, website, Facebook, Twitter, blogs, reports, direct mail, or other outreach materials.
   - Include the Community Foundation’s logo on your website, in advertisements, signage, programs, brochures, etc. as appropriate. Please contact Holly Cole at hcole@ghacf.org for an electronic version.
   - If you or staff members/volunteers are interviewed by any media source about your program or project, please be sure to tell them about your grant from the Community Foundation.
   - Whenever referencing support from the Foundation, please be sure to acknowledge the names of the Foundation Funds listed on Page 1 of your Grant Agreement.

2. Seeking prior approval:

   All materials that use the Foundation’s name and logo, including press releases, need to be approved by the Community Foundation prior to publication or distribution. This gives us the opportunity to provide additional information and to include a quote or a photograph, in the case of press releases.

3. Keep us informed:
   - We are very interested in sharing stories that show the progress and success of your grants. Please let us know about special events, particular clients whose lives are improved (of course, we will honor confidentiality and privacy), photo opportunities, and key milestones we may want to share with our donors.
   - Please send us copies of final versions of any materials that mention your grant from the Grand Haven Area Community Foundation.

4. Photographs:
   - Please send us copies of photographs, or better yet, invite us to come take some photographs of your program or project in action. These photographs may be used in Community Foundation print and/or web publicity, so be sure to get photo releases from participants.
November 19, 2021

Village of Spring Lake
Attn: Chris Burns
102 W Savidge St
Spring Lake, MI 49456-3401

Dear Chris,

Congratulations! I am pleased to let you know that Village of Spring Lake is the recipient of a grant in the amount of $2,622.25 for “Outdoor Games” from the North Bank Communities Fund, a component fund of the Grand Haven Area Community Foundation. This grant was recommended to the Foundation’s Board of Trustees by the Fund’s Advisory Committee.

Generous donors who have contributed to the North Bank Communities Fund at the Grand Haven Area Community Foundation have made your grant possible.

Public recognition of your grant is very important to encourage future contributions and spread the word about the great work you are doing throughout the community. Please refer to the Guidelines for Communicating about Your Grant which is on page three of the enclosed Grant Agreement paperwork. When possible, the Foundation would also like to receive any photographs of this grant, to be used for publications.

Please sign and return the enclosed grant agreement, via email or mail, to our office at your earliest convenience. Once received, a grant check will be issued.

Once again, congratulations to you and your team. We are pleased to assist you in meeting the needs of the residents of the North Bank communities and making our community the best it can be. Best wishes.

Sincerely,

Holly Cole
Vice President of Grants & Program
Grand Haven Area Community Foundation

One South Harbor • Grand Haven, MI 49417 • 616.842.6378 • fax 616.842.9518 • www.ghanfoundation.org
Village of Spring Lake  
Elliott Stepanian  
12/2/2021

Quote# 5982B-R1  
Project: Model Details Quantity Price Total
Grey Cornhole Natural grey concrete color cornhole game boards. Regulation size (24” x 48”). Comes with a quality concrete sealant and steel powder coated “L” brackets and hardware to bolt down to existing concrete. (Price is for a pair of 2 game boards) (Custom logos on boards are priced by complexity and number of colors -request quote if desired) 1 $1,684.00 $1,684.00

Add-ons Subtotal $1,684.00
Add-on for artwork on corn hole boards (black acid-wash on grey boards) 2 $150.00 $300.00

Subtotal $1,984.00
Shipping to Spring Lake, MI 49456 $585.00

Total U.S. Dollars $2,569.00

This quote does not include off-loading, installation, or taxes.

Quote valid for 30 days  
Payment due upon order  
Visa, Mastercard, and American Express accepted  
3 Year Limited Warranty - Cancellations, returns not accepted once order is placed.  
Current lead time for this order is approximately 6-8 weeks  
Bravado can hold an order due to delays on site, or unforeseen circumstances for one week. After a week, the order must be shipped to the site or an alternative storage site.
**WORK SESSION AGENDA REPORT**

**TO:** Village President Mark Powers & Village Council Members  
**FROM:** Wally Delamater, DPW Director  
**DATE:** December 10, 2021  
**RE:** Engineering Proposal Mill Point Park Parking Lot Reconstruction

---

**Background:** Village Engineering firm, Moore+Bruggink was asked to provide a proposal for preliminary engineering for the Mill Point Park parking area. To determine capital improvement decisions, we need information. The type of project determines the type of information required to assist your decision-making process. This is not the first time that the Mill Point parking area repairs have been discussed. Now that the river has receded, this area is once again being considered for some type of future improvement(s)/repair.

Moore+Bruggink has provided a proposal for preliminary engineering. Basically, this would be an exercise to determine what needs to be done, what can be done, and what is the cost to make future improvements.

This is not a construction project but is the preliminary work that may lead to implementation in future years.

**Issues & Questions Specified:** Should the Village hire Moore+Bruggink to provide recommendations to improve the Mill Point Park parking lot?

**Alternatives:** Do nothing and leave the parking lot “as is”.

**Financial Impact:** $13,100 for the preliminary engineering report, which could be paid for by the DDA.

**Recommendation:** To approve the Moore and Bruggink, October 28, 2021 Mill Point Parking Lot proposal in the amount $13,100 to conduct preliminary engineering and conceptual planning.

**Attachments:**

Proposal from Moore & Bruggink
Mr. Wally Delamater  
Village of Spring Lake  
102 West Savidge Street  
Spring Lake, Michigan 49456

Dear Mr. Delamater,

Moore+Bruggink, Inc., is pleased to provide a proposal for preliminary engineering services for the Mill Point Park Parking Lot Improvements located in the Village of Spring Lake, Ottawa County, Michigan.

In preparing this quote, we met with you and we understand the Village is currently weighing options for parking lot configuration and drainage improvements. We also reviewed the site to determine the scope for the conceptual improvements and level of effort required for the preliminary engineering services.

Based on this background, our services will include the following:

1. **Topographic Survey**: Our experienced survey crew will perform a full topographic survey of the park project area where the parking lot improvements are to be made. This survey will give us a base map of the removal and conceptual improvement plans and allow us to log all construction-related items. This information will serve as a base for the final design of the planned improvements when the time comes.

2. **Site Review & Soil Borings**: We will review the site and specify soil boring locations to determine the makeup of the existing underlying soils within the project area. We will then have our experienced inspector perform the soil borings and log the results for review and design purposes. A project of this scale typically requires three to four soil borings to characterize the existing pavement cross section, underlying soil composition, and groundwater levels.

3. **Prepare Conceptual Plans**: Based on Work Items 1 and 2 above, we will prepare various conceptual improvement plans for the parking lot, along with detailed engineer's estimates for each concept. We will then meet with Village Staff to review various conceptual plans, fine tune, and determine the desired improvement option for the parking lot.

Moore+Bruggink understands the Village's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client's needs. Based on our experience in projects such as...
this and based on a typical project with good communication, we are providing a not-to-exceed budget for your use as follows:

**Preliminary Design Phase**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topographic Survey</td>
<td>$3,900.00</td>
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<tr>
<td>Soil Borings</td>
<td>$1,850.00</td>
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<tr>
<td>Conceptual Plans &amp; Estimates</td>
<td>$7,011.00</td>
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<tr>
<td>Miscellaneous (mileage, printing, etc.)</td>
<td>$339.00</td>
</tr>
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</table>

**Total Preliminary Design Engineering Cost:** $13,100.00

For your reference, we have attached our level of effort breakdown for the preliminary engineering for the project.

After selection of an improvement option by the Village, we can provide a cost for final design engineering, bid package preparation, and construction engineering services for the project.

We estimate that the work described herein can commence within three weeks of your authorization to proceed. You can authorize this work to begin by signing our attached Proposal Authorization Form.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

[Signature]

Ryan M. Arends, P.E.
Project Engineer

Attachments
# Village of Spring Lake – Mill Point Park Parking Lot Improvements

<table>
<thead>
<tr>
<th>Task</th>
<th>Design Engineer</th>
<th>CAD Tech</th>
<th>Chief Surveyor</th>
<th>Survey Crew</th>
<th>Inspector</th>
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<td>2</td>
<td>18</td>
<td>10</td>
<td>5</td>
<td>103</td>
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</table>

Subtotal Labor Cost: $12,761
Miscellaneous (mileage, printing, etc.): $339
Total Design Phase Cost: $13,100
CONFIDENTIAL

Client Name: Village of Spring Lake ("Client")
Client Address: 102 West Savidge Street, Spring Lake, Michigan 49456

Date: October 26, 2021

AUTHORIZATION FOR PROFESSIONAL SERVICES

Moore & Bruggink, Inc. ("M&B"), appreciates the opportunity to provide you with professional engineering and consulting services. It is our policy to receive this Authorization for Professional Services, with acknowledgment of the terms and conditions contained herein and in the attached Proposal (Exhibit A) prior to commencing services. We propose services to be performed for you for the project known as Mill Point Park Parking Lot Improvements ("Project") located in the Village of Spring Lake, Michigan. The attached proposal is dated October 28, 2021.

NATURE OF ENGAGEMENT

Moore & Bruggink, Inc (M&B) will provide all work as stated in the attached proposal at the fee quoted therein. There may be additional work to be performed either through change orders or unforeseen circumstances for which M&B will be compensated on an hourly basis.

TERMS AND CONDITIONS

Client Responsibility. The Client shall furnish all existing data pertinent to the Project and shall furnish any additional information when requested.

Hourly Billing Rates. Unless stipulated otherwise, CLIENT shall compensate M&B at hourly billing rates in effect when services are provided by M&B employees of various classifications. Rates are revised annually and you will be notified of the changes.

Reimbursable Expenses. Unless stipulated otherwise, Client shall compensate M&B for Reimbursable Expenses defined as those costs incurred on or directly for Client Project, including, but not limited to, government fees, necessary transportation costs (including mileage at M&B current rate for service vehicles and automobiles), meals and lodging, laboratory tests and analyses, computer services, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing and binding charges, and outside technical or professional services. Reimbursement for these expenses shall be on the basis of actual charges plus ten percent (10%) when furnished by outside sources and on the basis of usual commercial charges or separate rate schedules when furnished by M&B.

Cost Estimates. Cost estimates of other contractors’ work will be on a basis of experience and judgment, but since it has no control over market condition or bidding procedures, M&B cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

Professional Standards. M&B shall be responsible to the generally-accepted standards of ordinary and reasonable skill and care usually exercised by other practicing professional engineers and surveyors at the time and location such services are rendered. No warranty, express or implied, is included or intended in its proposals, contracts, or reports.

Termination. Either Client or M&B may terminate this Authorization by giving ten (10) days' written notice to the other party. In such event, Client shall pay M&B in full for all work previously authorized and performed prior to the effective date of termination, plus (at the discretion of M&B) a termination charge to cover finalization of work necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed thirty-three percent (33%) of all charges previously incurred. Upon receipt of such payment, M&B will return to Client all documents and information which are the property of Client.
Subcontractor. M&B may, in its sole discretion, engage subcontractors on behalf of Client to perform any portion of the services to be provided by M&B hereunder, and Client agrees that M&B shall not be responsible for, or in any manner guarantee, the performance of such subcontractors, nor shall M&B be liable for any negligent acts, errors, or omissions of any such subcontractor.

Payment to M&B. Invoices will be issued on a monthly basis or upon completion of the work product, whichever occurs sooner, payable upon receipt unless otherwise agreed. Interest of one-and-one-half percent (1.5%) per month (but not exceeding the maximum rate allowed by law) will be payable on all amounts not paid within thirty (30) days from date of invoices, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney’s fees or other costs incurred in collecting any delinquent amount shall be paid by Client.

Client agrees to pay on a current basis, in addition to any proposal or contract fee understandings, all taxes including, but not limited to, sales taxes on services or related expenses which may be imposed on M&B by any government entity.

In addition to any other remedies M&B may have, M&B shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

Hazardous Waste. M&B has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. M&B shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently, or will occur in the future, and the performance of engineering or surveying services hereunder does not imply risk-sharing on the part of M&B.

Limitation of Liability. To the fullest extent permitted by law, M&B’s total liability to Client or Client’s contractors for any cause or combination of causes, whether arising out of claims based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to an amount no greater than the fee earned under this authorization. A higher limit of liability may be considered upon Client’s written request, prior to commencement of services, and agreement to pay an additional fee.

Indemnification. Client agrees to defend, indemnify, and hold M&B harmless from any claim, liability, or defense cost for injury or loss sustained by any part from exposures allegedly caused by M&B’s performance of services hereunder, except for injury or loss caused solely by the negligence or willful misconduct of M&B.

Legal Expenses. In the event of a claim by Client against M&B, at law or otherwise, for any alleged error, omission, or other act arising out or the performance of its services, and to the extent Client fails to prove such claim, then Client shall pay all costs, including attorney’s fees, incurred by M&B in defending itself against the claim.

Ownership of Work Product. M&B shall remain the owner of all drawings and reports, and Client shall be authorized to use the copies provided by M&B only in connection with the Project. Any use or reuse by Client or others for any purpose other than as outlined herein and in the attached Proposal shall be at Client’s risk and full legal responsibility, without liability to M&B.

MOORE & BRUGGINK, INC.

Date: October 28, 2021

By: [Signature]

Its: President

Acceptance of Proposal and Authorization for Professional Services
VILLAGE OF SPRING LAKE

Date: __________________________

By: __________________________

Its: __________________________

Page 2 of 2
<table>
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<tr>
<th>Adjustment</th>
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WORK SESSION AGENDA REPORT

TO: Village President Mark Powers & Village Council Members

FROM: Chris Burns, Village Manager

DATE: December 10, 2021

RE: Annual Goal Setting/Strategic Planning Session

Background: Each year, with the exception of the lost Covid-19 year, Council has held an annual Goal Setting/Strategic Planning session, moderated by Dr. Alan Vanderberg. Al has left Ottawa County and accepted a position as the Kent County Administrator, but has indicated his willingness to continue to moderate our sessions.

When polled, 5 Council Members responded. Four Council Members had availability for January 15th, one did not (Joel). We can always have Joel log in remotely if he wishes to do so. Council will be meeting from 8:30 a.m. until 11:30 a.m. The DDA Board will hold their session from 12:30 p.m. until 3:30 p.m.

Issues & Questions Specified: Should Council hold their annual Goal Setting/Strategic Planning Meeting?

Alternatives: Do not hold the annual meeting and defer to staff to prioritize needs within the Village.

Financial Impact: None. Al does not charge for his services.

Recommendation: Schedule the Goal Setting/Strategic Planning Session for Saturday, January 15, 2022.

Attachments: None.
TO: Village President Mark Powers & Village Council Members
FROM: Chris Burns, Village Manager
DATE: December 13, 2021
RE: 2022 Board & Committee Meeting Dates

Background: Each December, Council sets the Board & Committee Meeting dates for the next calendar year.

Issues & Questions Specified: Should Council adjust the Planning Commission, ZBA, Parks & Recreation and DDA meetings to take into account various holidays?

Alternatives: N/A

Financial Impact: None.

Recommendation: Consent agenda item.

Attachments:

2022 Board & Committee Meeting Dates
### 2022 Village of Spring Lake Boards/Commissions Meeting Dates

<table>
<thead>
<tr>
<th>Village Council Work Session</th>
<th>Village Council Regular Meetings</th>
<th>Downtown Development Authority</th>
<th>Downtown Development Authority Work Session</th>
<th>Parks &amp; Recreation</th>
<th>Planning Commission</th>
<th>Zoning Board of Appeals*</th>
<th>Historic Commission</th>
<th>Harbor Transit</th>
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†Council Goal Setting/Strategic Planning Meeting 8:30 a.m. Barber School

‡DDA Goal Setting/Strategic Planning Meeting 12:30 p.m. Barber School

*Village Council Work Session 6:00 p.m. & Village Council Special meeting to approved the Budget 7:00 p.m. June 20th meeting canceled

♦Parks & Rec. meets one day later, due to holidays

#Planning Commission - Note one week early and Thursday instead of Tuesday

*Meets on an "as needed" basis. Check website and Facebook for cancellations.

# DDA new dates due to the holidays
Morning!

The lights in the Village are beautiful 😊 Whoever strung them up did an outstanding job – so pretty!!

Kathy Sandgren
Ottawa County Sheriff’s Office
Spring Lake branch
106 N. Fruitport
Spring Lake, Michigan
(616) 215-1595
Vicki,  

If you’re referring to our Zoning Ordinance, here is the link:

http://www.springlakevillage.org/departments/planning-department/

Click on the blue Zoning Ordinance button.

Chris

Vicki Vargo  
321-947-3381

On Thu, Nov 11, 2021, 10:31 AM Christine Burns <christine@springlakevillage.org> wrote:

Vicki,

The answer is “yes, there is a list” and “no, that stretch is not on this year’s list of repair/replacement”.

I do not know what a Land Development Code is so I can’t help you on that one.

Chris
Thank you for this information. Is the answer yes there is a list and yes that stretch of sidewalk on the list of repairs? I just want to know if it is on the list.

Also, can you please direct on how to access the land development code? I did not find a link to it on the Village website and could not find it when I googled it. Thanks.

Vicki Vargo

On Thu, Nov 11, 2021, 9:59 AM Christine Burns <christine@springlakevillage.org> wrote:

Vicki,

In the future, please direct all inquiries regarding Village matters to me and I will respond. Staff have been instructed to follow the proper chain of command.

We do maintain a list of sidewalks that are in need of replacement or grinding. We have a budget for such repairs, but we are struggling to find a contractor willing to take on a job that requires them to stage small jobs (i.e. 4’x4’ flag of concrete in some cases) over a 1 square mile area. It is not a desirable job in this climate and contractors and cherry pick what they wish to do. Staff evaluate sidewalks each year and prioritize those that are in the worst condition throughout the Village. I can tell you that we have no sidewalk replacement scheduled for Liberty this year.

The Community Engagement is scheduled for 12/07/21 at 5:30 p.m. at Spring Lake District Library.

Sincerely,

Chris
From: Vicki Vargo <vickimvargo@gmail.com>
Sent: Thursday, November 11, 2021 6:58 AM
To: Christine Burns <christine@springlakevillage.org>
Subject: Fwd: Sidewalk repairs on Liberty from Cutler and Monarch

Christine,

Good morning. I never received a response from Kyle. Who compiles a list of repairs for sidewalks and how can we add the above mentioned section of sidewalk to the list? Thank you for your time to respond.

Also, is the community meeting to discuss the $6 million of public works projects still scheduled for December 7 at the library? I have not received any notice of it. Thanks.

Vicki Vargo
321-947-3381
Kyle,

Good morning. Does Public Works keep the list of sidewalk repairs or does someone else prepare and maintain it? If you have it, can you please advise me if the sidewalk along Liberty from Cutler to Monarch is on the list? If that section is not on the list, what do I need to do to add it to the list of repairs?

Thanks again for fixing the decorative street lights. They look great.

Vicki Vargo

321-947-3381
Sarah,

I would like to thank you for your time volunteering. Please know that it was appreciated! Happy Holidays to you as well 😊.

Fondly,

Chris

From: Sarah Lisman <smlisman@gmail.com>
Sent: Sunday, November 21, 2021 8:49 PM
To: Christine Burns <christine@springlakevillage.org>
Subject: Re: FW: Board & Committee Appointments

Hi Chris,

I greatly appreciate you reaching out. Due to my new work travel schedule, I have found it increasingly difficult to attend SLHCC meetings. To be courteous of all other committee members' time and efforts, I believe it is in everyone's best interest for me to not apply for reappointment at this time. I have greatly enjoyed my time working on behalf of the village.

Happy Holidays,
Sarah Lisman

On Mon, Nov 1, 2021 at 12:21 PM Christine Burns <christine@springlakevillage.org> wrote:

Just a reminder that I need your application (no resume necessary for incumbents) no later than 11/04/21 at 5:00 p.m. Digital is fine or you can drop off the paper copy at Village Hall.

Thanks!
Subject: Board & Committee Appointments

Good afternoon,

Your appointment to a Village Board/Commission is expiring at the end of this month. If you wish to be considered for reappointment, please fill out a Board & Commission application, which can be found at:


Council will consider all applications at their November 8th work session, with appointments being ratified on November 15th. In the event of multiple, qualified applications you may be asked to meet with the Council so that they may better understand your qualifications prior to rendering a decision. Completed applications should be returned to me no later than November 4, 2021 at 5:00 p.m.

If you have any questions or concerns, please do not hesitate to contact me. Thank you for your service to the Village of Spring Lake!

Fondly,

Chris

Christine Burns

VILLAGE MANAGER, VILLAGE OF SPRING LAKE
102 W. Savidge St., Spring Lake, MI 49456

P 616.842.1393  F 616.847.1393

christine@springlakevillage.org
Alanna,

The DPW will be pulling those pedestrian crosswalk signs for the season yet this week. They cannot be out there when the DPW plow the streets. However, we are planning on ordering a few more sets and can re-evaluate placement of them in the spring when they make their appearance for the summer months.

Thank you for the suggestion and have a great week!

Fondly,

Chris

Christine Burns
102 W. Savidge St., Spring Lake, MI 49456
P 616.842.1393   F 616.847.1393
christine@springlakevillage.org

-----Original Message-----
From: Alanna VanHoeven <no-reply@www.springlakevillage.org>
Sent: Friday, November 12, 2021 5:00 PM
To: Communications <communications@springlakevillage.org>
Subject: Website Contact Form "Crosswalks"

From: Alanna VanHoeven <lanavanhoe417@hotmail.com>
Subject: Crosswalks

Message Body:
Hello

Wondering if the Village could move some of the crosswalk stop for pedestrians signs that are at almost every crosswalk on Exchange, to Lake Ave and Leonard crosswalk (2 of them) and one for Grandview Ave at the stop sign at Lake Ave, Leonard, and South Lake Ave.

In my opinion it would be a better use than how many are on Exchange. The signs on Exchange near the Catholic school and then on Prospect are needed for the children that walk or bike to school. Again, in my opinion, the Village does not need so many down Dollar General, Seven Steps up, etc.
Concerned about the children that try to cross at Lake and Leonard. I also believe it would slow traffic down from Leonard to Grandview and down to the school.

Thanks for reading my request. Looking forward to a response.

Alanna VanHoeven

--
This e-mail was sent from a contact form on Village of Spring Lake (http://www.springlakevillage.org)
1. **Call to Order**

   President Powers called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**


   Absent: Hanks

   Motion by Petrus, second from TePastte, to excuse the absence of Council Member Hanks.

   Yes: 6  No: 0

4. **Approval of the Agenda**

   Motion by Petrus second from Van Strate, to approve the agenda as presented.

   Yes: 6  No: 0

5. **Consent Agenda**

   A. Approved the payment of the bills (checks numbered 61969 to 62002 and electronic payments 233 to 240) in the amount of $388,540.09.

   B. Approved the minutes for the October 11, 2021 work session and the October 18, 2021 Special Council meeting.

   Motion by Petrus, second from TePastte, to approve the Consent Agenda as presented.

   Yes: 6  No: 0

6. **General Business**

   A. Stormwater Standards Ordinance (Cara Decker)

      Burns introduced Ms. Decker and reported that the Village received their MS4 Permit on
Thursday of last week.

Cara Decker, Stormwater Program Coordinator for the Lower Grand River Organization of Watersheds (LGROW), explained the regulations and requirements of the Village's MS4 Permit and the importance that residents know what to expect following adoption of the ordinance. Ms. Decker commended the Village on the progressive Stormwater Ordinance that was already in place.

B. Board & Committee Appointments

Burns provided an overview of the Board & Committee appointments through a Work Session Agenda Report dated November 5, 2021. Council had no further questions or discussion.

Motion by TePastte, second from Petrus, to approve the Board & Committee appointments as presented.

Yes: 6 No: 0

C. Coast Guard Festival Committee Appointment

Burns and President Powers provided an overview of the Coast Guard Festival Committee Appointment through a Work Session Agenda report dated November 5, 2021.

Council discussed this appointment and agreed to advertise and see if any residents were interested in applying for this seat.

D. Set Public Hearing for Consideration of an Amendment to Ordinance 373, Chapter 365.

Burns provided an overview of a Public Hearing for a proposed amendment to Chapter 365 of the Village Code of Ordinances related to the use of a Parking Violations Bureau and for the fine structure through a Work Session Agenda report dated November 5, 2021.

Council agreed to hold a Public Hearing for these amendments.

E. Sale of Surplus Equipment

Delamater provided an overview of the sale of surplus equipment through a Work Session Agenda report dated November 8, 2021.

Council had no issues with selling surplus equipment.

Motion by Petrus, second from TePastte, to approve the sale of surplus equipment.

Yes: 6 No: 0

F. Summer Concert Series Donation

Burns provided an overview of the GHACF Organization Annual Spendable funds through a Work Session Agenda report dated November 5, 2021. Hinga reported that there was also approximately $450 from GHACF that had been awarded to the Village in 2015, 2016
and 2017 to be used for summer concerts.

Council discussed whether to use the funds for summer concerts at Mill Point Park, *Music in the Market* or a combination of the two.

Motion by Petrus, second from TePastte, to approve the allocation of $624 to Courtyard Concerts for *Music at the Market* in the 2022 season.

G. Budget Adjustments

Hinga reviewed the Budget Adjustments with Council. TePastte reported that the Finance Committee was in favor of these adjustments.

Motion by Petrus, second from Duer, to approve the Budget Adjustments as presented.

Yes: 6  No: 0

H. Purchase of Logo Wear

Burns gave an overview of the purchase of logo wear for staff through a Work Session Agenda report dated November 5, 2021.

Council discussed the purchase of logo wear for staff and agreed to this expenditure.

Motion by Petrus, second from TePastte, to approve $2,375 for the purchase of logo wear for Village staff.

Yes: 6  No: 0

7. Department Reports

A. Village Manager
B. Assistant to the Manager – Stepanian updated Council on the Michigan Green Communities Challenge put on by the MML, the online parks reservations, software to manage parks amenities, boat launch kiosks and new DDA presentation.
C. Clerk/Treasurer/Finance Director
D. DDA
E. OCSO (not included)
F. Fire/911 (not included)
G. DPW
H. Zoning/Planning
I. Water (not included)
J. Sewer (not included)
K. Minutes from Various Board & Committees
   1. Historic Conservation Committee (09/23/21)
   2. Parks & Recreation (10/04/21)

8. Old Business and Reports by the Village Council - N/A

9. New Business and Reports by Village Council – President Powers reviewed an excessive number of email communications from a member of the public that had been directed to various
staff members requesting information and/or giving work assignments. President Powers said that he did not think it was appropriate for a member of the public to be contacting Village Hall or DPW staff directly and giving work assignments. Powers suggested policy stipulate that any requests or assignments go through the Village Manager for evaluation. Council agreed that staff worked for the public, not individual members of the public.

President Powers asked about the use of Barber School as a storage facility. Burns explained that at a Village/Township meeting it was decided that the Township would pay the Village rent for the use of Barber School and, in that meeting, the question came up as to why a non-profit used the basement of Barber School for storage and meetings. Miller said that they had a pre-existing agreement with the Village to use the basement from when the building was moved to its current location. Burns stated she would investigate the agreement in question and that they would discuss this at the next meeting.

10. Status Report: Village Attorney - N/A

11. Statement of Citizens

Dana Bonney, 114 W. Tolford, spoke to Council regarding a very loud party which occurred on Finn’s rooftop the night of October 30, 2021. Mr. Bonney also shared a recording of the music he had taken from his porch that evening. Mr. Bonney said he had already spoken with Manager Burns and asked if the Village Attorney had an opinion on the interpretation of the ordinance yet. Burns stated they had not received an opinion yet. President Powers said they would speak to the owner of Finn’s, gather more facts, look at what uses Finn’s had been approved for and proceed from there.

Mick Bricker, State House candidate, introduced himself and explained that he had been going around to all the municipalities to get to know each one.

Lee Schuitema, 408 W. Exchange St., suggested Jess Garrison for the seat on the Coast Guard Festival Committee.

12. Adjournment

Motion by Van Strate, second from TePastte, Village Council adjourned the meeting at 8:20 p.m.

Yes: 6  No: 0

________________________________________________________________________

Mark Powers, President  Maryann Fonkert, Deputy Clerk