1. **Call to Order**

President Powers called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**

   **Present:** Duer, Miller, Petrus, Powers, TePastte, Van Strate.

   **Absent:** Hanks

   Motion by Petrus, second from TePastte, to excuse the absence of Council Member Hanks.

   Yes: 6  No: 0

4. **Approval of the Agenda**

   Motion by Petrus second from Van Strate, to approve the agenda as presented.

   Yes: 6  No: 0

5. **Consent Agenda**

   A. Approved the payment of the bills (checks numbered 61969 to 62002 and electronic payments 233 to 240) in the amount of $388,540.09.

   B. Approved the minutes for the October 11, 2021 work session and the October 18, 2021 Special Council meeting.

   Motion by Petrus, second from TePastte, to approve the Consent Agenda as presented.

   Yes: 6  No: 0

6. **General Business**

   A. Stormwater Standards Ordinance (Cara Decker)

      Burns introduced Ms. Decker and reported that the Village received their MS4 Permit on
Thursday of last week.

Cara Decker, Stormwater Program Coordinator for the Lower Grand River Organization of Watersheds (LGROW), explained the regulations and requirements of the Village's MS4 Permit and the importance that residents know what to expect following adoption of the ordinance. Ms. Decker commended the Village on the progressive Stormwater Ordinance that was already in place.

B. Board & Committee Appointments

Burns provided an overview of the Board & Committee appointments through a Work Session Agenda Report dated November 5, 2021. Council had no further questions or discussion.

Motion by TePastte, second from Petrus, to approve the Board & Committee appointments as presented.

Yes: 6   No: 0

C. Coast Guard Festival Committee Appointment

Burns and President Powers provided an overview of the Coast Guard Festival Committee Appointment through a Work Session Agenda report dated November 5, 2021.

Council discussed this appointment and agreed to advertise and see if any residents were interested in applying for this seat.

D. Set Public Hearing for Consideration of an Amendment to Ordinance 373, Chapter 365.

Burns provided an overview of a Public Hearing for a proposed amendment to Chapter 365 of the Village Code of Ordinances related to the use of a Parking Violations Bureau and for the fine structure through a Work Session Agenda report dated November 5, 2021.

Council agreed to hold a Public Hearing for these amendments.

E. Sale of Surplus Equipment

Delamater provided an overview of the sale of surplus equipment through a Work Session Agenda report dated November 8, 2021.

Council had no issues with selling surplus equipment.

Motion by Petrus, second from TePastte, to approve the sale of surplus equipment.

Yes: 6   No: 0

F. Summer Concert Series Donation

Burns provided an overview of the GHACF Organization Annual Spendable funds through a Work Session Agenda report dated November 5, 2021. Hinga reported that there was also approximately $450 from GHACF that had been awarded to the Village in 2015, 2016
and 2017 to be used for summer concerts.

**Council** discussed whether to use the funds for summer concerts at Mill Point Park, *Music in the Market* or a combination of the two.

Motion by **Petrus**, second from **TePastte**, to approve the allocation of $624 to Courtyard Concerts for *Music at the Market* in the 2022 season.

G. Budget Adjustments

**Hinga** reviewed the Budget Adjustments with Council. **TePastte** reported that the Finance Committee was in favor of these adjustments.

Motion by **Petrus**, second from **Duer**, to approve the Budget Adjustments as presented.

Yes: 6  No: 0

H. Purchase of Logo Wear

**Burns** gave an overview of the purchase of logo wear for staff through a Work Session Agenda report dated November 5, 2021.

**Council** discussed the purchase of logo wear for staff and agreed to this expenditure.

Motion by **Petrus**, second from **TePastte**, to approve $2,375 for the purchase of logo wear for Village staff.

Yes: 6  No: 0

7. **Department Reports**

A. Village Manager
B. Assistant to the Manager – **Stepanian** updated Council on the Michigan Green Communities Challenge put on by the MML, the online parks reservations, software to manage parks amenities, boat launch kiosks and new DDA presentation.
C. Clerk/Treasurer/Finance Director
D. DDA
E. OCSO (not included)
F. Fire/911 (not included)
G. DPW
H. Zoning/Planning
I. Water (not included)
J. Sewer (not included)
K. Minutes from Various Board & Committees
   1. Historic Conservation Committee (09/23/21)
   2. Parks & Recreation (10/04/21)

8. **Old Business and Reports by the Village Council - N/A**

9. **New Business and Reports by Village Council** – President **Powers** reviewed an excessive number of email communications from a member of the public that had been directed to various
staff members requesting information and/or giving work assignments. President Powers said that he did not think it was appropriate for a member of the public to be contacting Village Hall or DPW staff directly and giving work assignments. Powers suggested policy stipulate that any requests or assignments go through the Village Manager for evaluation. Council agreed that staff worked for the public, not individual members of the public.

President Powers asked about the use of Barber School as a storage facility. Burns explained that at a Village/Township meeting it was decided that the Township would pay the Village rent for the use of Barber School and, in that meeting, the question came up as to why a non-profit used the basement of Barber School for storage and meetings. Miller said that they had a [pre-existing agreement with the Village to use the basement from when the building was moved to its current location. Burns stated she would investigate the agreement in question and that they would discuss this at the next meeting.

10. Status Report: Village Attorney - N/A

11. Statement of Citizens

Dana Bonney, 114 W. Tolford, spoke to Council regarding a very loud party which occurred on Finn’s rooftop the night of October 30, 2021. Mr. Bonney also shared a recording of the music he had taken from his porch that evening. Mr. Bonney said he had already spoken with Manager Burns and asked if the Village Attorney had an opinion on the interpretation of the ordinance yet. Burns stated they had not received an opinion yet. President Powers said they would speak to the owner of Finn’s, gather more facts, look at what uses Finn’s had been approved for and proceed from there.

Mick Bricker, State House candidate, introduced himself and explained that he had been going around to all the municipalities to get to know each one.

Lee Schuitema, 408 W. Exchange St., suggested Jess Garrison for the seat on the Coast Guard Festival Committee.

12. Adjournment

Motion by Van Strate, second from TePaste, Village Council adjourned the meeting at 8:20 p.m.

Yes: 6  No: 0

Mark Powers, President          Maryann Fonkert, Deputy Clerk