FENCE PERMIT APPLICATION

JOB ADDRESS ___________________________ DATE ___________________________

OWNER’S NAME ________________________ TELEPHONE # _______________________

OWNER’S ADDRESS _________________________________________________________

OWNER’S EMAIL ADDRESS ___________________________________________________

CONTRACTOR’S NAME ______________________ TELEPHONE # _______________________

CONTRACTOR’S ADDRESS _____________________________________________________

CONTRACTOR’S EMAIL ADDRESS ______________________________________________

DESCRIBE FENCE (Height, Type, Location) ______________________________________

__________________________________________________________

REQUIREMENTS

☐ Site Plan Drawing of the lot showing all buildings, lot lines, location of the street or streets and
where the fence will be installed shall be submitted with this application. Ottawa County Property
Mapping may be utilized to assist in the creation of a site plan:
https://gis.miottawa.org/ottawa/geocortex/propertymapping/

☐ A Fence Permit will be issued only after receipt of all required paperwork and after a proper plan
review is completed by the Zoning official.

☐ Permit fee: $25.00 (Cash, check, certified check or cashiers check payable to Village of Spring Lake accepted)

☐ Call Miss Dig at 811, or www.missdig.org before digging

By signing below, applicant agrees to perform the described work in accordance with all applicable
sections of the Spring Lake Township Code of Ordinances.

SIGNATURE _________________________________________________________________

☐ Contractor  ☐ Owner  ☐ Agent

Revised 6/2020