



SIGN PERMIT APPLICATION

Village of Spring Lake 102 W. Savidge St. Spring Lake, MI 49456
Phone: (616) 842-1393 Fax: (616) 847-1393
www.springlakevillage.org

Signs shall require a Permit issued by the Zoning Administrator and shall comply with the Zoning Ordinance regulations and requirements as listed in Article 390 of the Village of Spring Lake Zoning Ordinance

JOB ADDRESS _____ DATE _____

OWNER'S NAME _____ TELEPHONE # _____

OWNER'S ADDRESS _____

OWNER'S EMAIL ADDRESS _____

CONTRACTOR'S NAME _____ TELEPHONE # _____

CONTRACTOR'S ADDRESS _____

CONTRACTOR'S EMAIL ADDRESS _____

DESCRIBE SIGN (Size, Type, Location) _____

REQUIREMENTS

- Sketch Plan Drawing** of the lot, drawn to scale, showing the proposed location and type of sign. Plans larger than 11" x 17" must **also** be submitted in a PDF electronic format.
- Permit** will be issued only after receipt of all required paperwork and after a proper plan review is completed by the Zoning official.
- Permit fee: \$25.00/Permanent, \$10/Temporary**
(Cash, check, certified check or cashiers check payable to Village of Spring Lake accepted)

By signing below, applicant agrees to perform the described work in accordance with all applicable sections of the Village of Spring Lake Zoning Ordinance.

SIGNATURE _____

- Contractor Owner Agent

Office Use Only

Permit #: _____ Date Received: _____ Fee: _____

Date of Approval: _____ Date of Denial: _____ Approved by: _____