Minutes
Village of Spring Lake
Parks & Recreation Board Meeting
Monday, April 4, 2022
Barber School
102 W. Exchange St.
Spring Lake, MI 49456
7:00 p.m.

I. Call to Order at 7:00 p.m.

Roll Call: Claire Groenevelt (Vice-Chair), Darcy Dye, Nancy Meyers and Dan O'Keefe, and Lee Schuitema

Absent: Susan Petrus (Village Council Liaison).

Also Present: Chris Burns (Village Manager), and Maryann Fonkert (Deputy Clerk)

II. Introduction of New Member (Kristen Horine) – Burns introduced the newest Parks & Recreation Board member Kristen Horine. The Board welcomed Horine.

Deputy Clerk Fonkert administered the Oath of Office to Meyers, O'Keefe, and Horine.

III. Selection of Chair/Vice-Chair – Meyers made a motion to nominate Dye as the new Parks & Recreation Board Chair. Dye accepted the nomination. All in favor, motion carried.

    Yes:  5  No:  0

Groenevelt made a motion to nominate O'Keefe as the new Vice-Chair. O'Keefe accepted the nomination. All in favor, motion carried.

    Yes:  5  No:  0

IV. Approval of the Agenda: Motion by Schuitema, second from Groenevelt, to approve the agenda as presented. All in favor, motion carried.

    Yes:  5  No:  0

V. Approval of the Minutes: Motion by Schuitema, second from Meyers, to approve the minutes from the February 7, 2022, regular meeting as presented. All in favor, motion carried.

    Yes:  5  No:  0

VI. Finance Reports – Burns reviewed the finance reports with the Board.

VII. Memorial Bench & Tree Policy – Burns provided an overview of the updated Memorial Bench and Tree Policy through an Agenda Report dated April 1, 2022. The Board discussed the updated Policy.

    Motion by Meyers, second from Groenevelt, to recommend to Council the adoption of the Memorial Bench & Tree Policy as presented. All in favor, motion carried.
VIII. Discussion: Results of Survey Monkey – Burns provided an overview of the Survey Monkey results to determine the priorities of ARPA funds, should the Village receive an allocation, through an Agenda Report dated April 1, 2022. The Board discussed the results of the Survey Monkey and the projects they felt would be most impactful.

IX. Revitalization & Placemaking (RAP) Grant Opportunity – Burns provided an overview of the Revitalization & Placemaking (RAP) Grant application through an Agenda Report dated April 1, 2022.

The Board discussed the top 3 items from the survey, Mill Point Park repairs, improved accessibility, and playground equipment and agreed that the RAP Grant would be very helpful to fulfill these needs.

Motion by Meyers, second from Groenevelt, to recommend to Council to apply for RAP grant funding, utilizing ARPA funds as a grant match. All in favor, motion carried.

Yes: 5 No: 0

X. Boating Infrastructure Grant (BIG) Program Application – Burns provided information on the Boating Infrastructure Grant (BIG) program application through an Agenda Report dated April 1, 2022.

XI. Miscellaneous Parks Updates

Tree Board Meeting

XII. Consumers Energy Tree Trimming – Burns

XIII. Public Comment – None.

XIV. Board Member Comments – None.

XV. Adjournment

Motion by Schuitema, second from Meyers, the meeting adjourned at 8:09 p.m. All in favor, motion carried.

Yes: 5 No: 0

Claire Groenevelt, Vice Chair Maryann Fonkert, Deputy Clerk