

## Minutes

Village of Spring Lake  
Parks & Recreation Board Meeting  
Monday, April 4, 2022  
Barber School  
102 W. Exchange St.  
Spring Lake, MI 49456  
7:00 p.m.



### I. Call to Order at 7:00 p.m.

**Roll Call:** Claire Groenevelt (Vice-Chair), Darcy Dye, Nancy Meyers and Dan O’Keefe, and Lee Schuitema

**Absent:** Susan Petrus (Village Council Liaison).

**Also Present:** Chris Burns (Village Manager), and Maryann Fonkert (Deputy Clerk)

### II. Introduction of New Member (Kristen Horine) – Burns introduced the newest Parks & Recreation Board member Kristen Horine. The Board welcomed Horine.

Deputy Clerk **Fonkert** administered the Oath of Office to **Meyers, O’Keefe, and Horine.**

### III. Selection of Chair/Vice-Chair – Meyers made a motion to nominate Dye as the new Parks & Recreation Board Chair. Dye accepted the nomination. All in favor, motion carried.

Yes: 5                      No: 0

**Groenevelt** made a motion to nominate **O’Keefe** as the new Vice-Chair. **O’Keefe** accepted the nomination. All in favor, motion carried.

Yes: 5                      No: 0

### IV. Approval of the Agenda: Motion by Schuitema, second from Groenevelt, to approve the agenda as presented. All in favor, motion carried.

Yes: 5                      No: 0

### V. Approval of the Minutes: Motion by Schuitema, second from Meyers, to approve the minutes from the February 7, 2022, regular meeting as presented. All in favor, motion carried.

Yes: 5                      No: 0

### VI. Finance Reports – Burns reviewed the finance reports with the Board.

### VII. Memorial Bench & Tree Policy – Burns provided an overview of the updated Memorial Bench and Tree Policy through an Agenda Report dated April 1, 2022. The Board discussed the updated Policy.

Motion by **Meyers**, second from **Groenevelt**, to recommend to Council the adoption of the Memorial Bench & Tree Policy as presented. All in favor, motion carried.

Yes: 5 No: 0

**VIII. Discussion: Results of Survey Monkey – Burns** provided an overview of the Survey Monkey results to determine the priorities of ARPA funds, should the Village receive an allocation, through an Agenda Report dated April 1, 2022. The **Board** discussed the results of the Survey Monkey and the projects they felt would be most impactful.

**IX. Revitalization & Placemaking (RAP) Grant Opportunity – Burns** provided an overview of the Revitalization & Placemaking (RAP) Grant application through an Agenda Report dated April 1, 2022.

The **Board** discussed the top 3 items from the survey, Mill Point Park repairs, improved accessibility, and playground equipment and agreed that the RAP Grant would be very helpful to fulfill these needs.

Motion by **Meyers**, second from **Groenevelt**, to recommend to Council to apply for RAP grant funding, utilizing ARPA funds as a grant match. All in favor, motion carried.

Yes: 5 No: 0

**X. Boating Infrastructure Grant (BIG) Program Application – Burns** provided information on the Boating Infrastructure Grant (BIG) program application through an Agenda Report dated April 1, 2022.

#### **XI. Miscellaneous Parks Updates**

##### **Tree Board Meeting**

#### **XII. Consumers Energy Tree Trimming – Burns**

**XIII. Public Comment – None.**

**XIV. Board Member Comments – None.**

#### **XV. Adjournment**

Motion by **Schuitema**, second from **Meyers**, the meeting adjourned at 8:09 p.m. All in favor, motion carried.

Yes: 5 No: 0

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Claire Groenevelt, Vice Chair

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Maryann Fonkert, Deputy Clerk