I. Call to order at 7:30PM

II. Roll Call

Present: Miller, Collins, Grable, Kochmanski, Miller, Pauli and Stoppel

Absent: Young

Also present: Elliott Stepanian (Assistant to the Village Manager)

III. Introductions

IV. Approval of the Agenda: Motion by Kochmanski and 2nd by Grable to approve the agenda as presented.

Yes: 6 No: 0

V. Approval of Minutes: Minutes from November 29, 2021 were reviewed by HCC members. Motion by Kochmanski and 2nd by Stoppel to approve minutes from the November 29th HCC meeting.

Yes: 6 No: 0

VI. Business

A. Selection of Chairperson and Vice Chair

Subject: Commissioner Miller stepped down as the Chair of the Historic Conservation Commission and a request for nominations was presented to the commission by Stepanian.

The following nominations were presented for Chair:

Miller nominated Kochmanski for the position of Chair of the HCC.

Grable nominated Grable for the position of Chair of the HCC

The following votes were recorded for Chair:
Kochmanski: Yes: 5  No: 1

Kochmanski was elected Chair of the Spring Lake Village HCC. No vote was necessary for Grable.

Kochmanski requested nominations for the position of Vice Chair.

The following nominations were presented for Vice Chair:

Miller nominated Young for the position of Vice Chair of the HCC

Collins nominated Grable for the position of Vice Chair of the HCC

The following votes were recorded for Vice Chair:

Young: Yes: 2  No: 4
Grable: Yes: 5  No: 1

Grable was elected Vice Chair.

B. Roles and Responsibilities of the HCC

Subject: The Commission discussed the future objectives, role and requirements of the HCC.

C. 102 E. Exchange- Historic Designation

Subject: The HCC received a request from Jennifer Boodt to add the consideration of 102 E. Exchange for historic designation on the next meeting agenda.

Motion by Miller and 2nd by Collins to approve the consideration of historic designation for 102 E. Exchange at the HCC’s next meeting.

   Yes: 6  No: 0

D. Historic Home Registry

Subject: The HCC has a stated purpose of maintaining a registry of historic homes present in the Village of Spring Lake. This document is not currently maintained by the Village. The Historic Conservation Commission has maintained these records.

Miller and Kochmanski discussed historic registry documents which they provided to the commission members. Miller went on to say that a combination of all of these documents would likely amount to a complete historic registry listing.

E. Historic Conservation District Map
Subject: The HCC reviewed the district map stipulated by Village ordinance Chapter 215-7 of the 2000 Village code of ordinances.

Miller stated that the presented map accurately reflected what the HCC had recognized as the operating area of the HCC. Grable stated that the HCC should consider expanding the HCC to cover areas of historical significance in the Spring Lake Cemetery. The HCC does not have jurisdiction outside the village boundaries.

F. Partnership with Historical Society

Subject: Jared Yax from the Tri-Cities Historical Archives offered to have the HCC meet at their research archive meeting room. He also proposed that the HCC partner with the Tri-Cities Historical Archives for document preservation and other matters of historic conservation in the village. The HCC was asked whether the HCC should pursue a partnership with the Tri-Cities Historical Archive.

Miller stated that he was open to a partnership with the Tri-Cities Historic Archives but that he thought a move to the Historic archive may be premature. Kochmanski stated that she was also open to a partnership but that it may be too early to move the regular meeting. Grable also expressed his support for a partnership but was not in favor of moving the meeting location.

Motion by Collins, second from Miller, to continue exploring a partnership with the Tri-Cities Historical Archive.

Yes: 6  No: 0

G. 2022 Meeting Schedule

Subject: The HCC tentatively decided on the fourth Monday of every month for their meetings. The Commission was asked to confirm that this date was still acceptable to members of the commission.

Motion by Kochmanski, second from Miller to approve the fourth Monday of each month as the set date for the regular HCC meeting.

Yes: 6  No: 0

H. Miscellaneous

Subject: N/A

VII. Board Member Comments

Subject: N/A

VIII. Public Comment
Subject: Jennifer Boodt stated that she appreciated the Commission taking time to consider the historic designation of the building at 102 E. Exchange.

IX. Adjournment

Subject: Meeting adjourned at 8:43 p.m. Next meeting set for 7:30 p.m. on April 25, 2022 at Barber School.

Motion by Kochmanski, second from Stoppel to adjourn the meeting.

Yes: 6  No: 0

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Elizabeth Kochmanski, Chair  Elliott Stepanian, Recording Secretary