I. Call to order at 7:30PM

II. Roll Call

Present: Collins, Grable, Kochmanski, Miller and Pauli

Absent: Stoppel and Young

III. Approval of the Agenda: Motion by Pauli and 2nd by Collins to approve the agenda as presented. All in favor, motion carried.

Yes: 5 No: 0

IV. Approval of Minutes: Minutes from July 25, 2022, were reviewed by HCC members. Motion by Collins and second from Grable to approve minutes from the July 25th HCC meeting. All in favor, motion carried.

Yes: 5 No: 0

V. Business

A. Historic Homes and Landmark List

Subject: Kochmanski provided a draft of the finalized listing of historic properties within the village were created and reviewed by commission members. Stepanian stated that there was a need to assess what historic designation applications the Historic Conservation Commission already had access to before reaching out to historic homeowners. Kochmanski went on to state that there was a high likelihood the applications in questions were stored somewhere in the basement of Barber School. Stepanian provided a brief presentation of ordinance defined requirements for the HCC as they related to the registry of historic homes.

Motion by Collins, second from Pauli to Table the topic until the next Commission meeting. All in favor, motion carried.

Yes: 5 No: 0

B. Letter to Historic Homeowners
Subject: The letter to historic homeowners drafted by Kochmanski was reviewed by commission members. Stepanian stated that the commission could approve the letter as written at the current meeting but would need to verify which historic recognition application forms the Commission already had on file prior to sending out the letter.

Grable mentioned that the addition of a summary of The Historic Conservation Commissions goals and purpose should be added to the letter as a courtesy to historic homeowners. This was done with the intention of mitigating any confusion on the part of residents receiving the letter.

Motion by Grable, second from Collins to approve the letter with the understanding that additional information regarding the purpose of the HCC would be added at a later date, all in favor, motion carried.

Yes: 5 No: 0

C. DDA Projects Discussion (DDA Director, Stefanie Herder)

Subject: DDA Director, Stefanie Herder provided the Historic Conservation Commission with updates regarding the recent developments of DDA projects. The processing of this information varied depending on the movement of these capabilities in the long and short term. Herder stated that there are a number of objectives on the part of the DDA that would make ideal opportunities for partnerships between the DDA and the HCC.

Kochmanski concurred with statements from Herder, emphasizing the overlap in objectives between the HCC and the DDA. Discussion centered around the need for volunteers to help digitize HCC records and historic home tour planning.

D. Barber School Mural Discussion

Subject: On the instruction from members of the HCC, staff was instructed to research plans and options for display of the mural currently hanging in Barber School. Stepanian stated that he would make council aware of the HCC membership’s desire to add a more aesthetically pleasing method of concealment for the mural at Barber.

Kochmanski suggested that a covering policy should be drafted regarding the mural and it should be submitted to the Village Council at their next work session.

E. Women’s Temperance Union Fountain Update

Subject: Commission members instructed staff to research processes related to the placement and preservation of the Women’s Temperance Union (WTU) Fountain. Herder provided information regarding placement of the fountain currently being considered by the DDA.
Kochmanski suggested that the fountain in question should be placed somewhere in the social drinking district. This recommendation was made based on the WTU’s desire to have the fountain placed close to a bar.

F. Miscellaneous

Subject: Stepianian reiterated that the Historic Conservation Committee had recommended David Dye for membership on the Barber School Renovation Committee and not for membership on the Historic Conservation Commission.

VI. Board Member Comments

Subject: N/A

VII. Public Comment

Subject: David Dye stated that he appreciated being nominated for membership on the Barber School Renovation Committee. Stepianian stated that there would be a better option regarding these capabilities.

VIII. Adjournment

Subject: Meeting adjourned at 8:25 p.m. Next meeting set for 7:30 p.m. on September 20, 2022 at Barber School.

Motion by Miller, second from Pauli to adjourn the meeting. All in favor, motion carried.

Yes: 5 No: 0

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Elizabeth Kochmanski, Chair Elliott Stepanian, Recording Secretary