I. Call to order at 7:30PM

II. Roll Call

Present: Collins, Grable, Kochmanski, Miller, Pauli, Stoppel and Young
Absent: None

III. Approval of the Agenda: Motion by Young and 2nd by Collins to approve the agenda as presented. All in favor, motion carried.

Yes: 5  No: 0

IV. Approval of Minutes: Minutes from August 30, 2022, were reviewed by HCC members. Motion by Young and second from Collins to approve minutes from the August 30th HCC meeting. All in favor, motion carried.

Yes: 5  No: 0

V. Business

A. Stefanie Herder: DDA Project Updates

Herder provided an update on the major projects that the DDA was currently working on. The presentation centered around the placemaking efforts currently underway in the village.

HCC membership expressed their gratitude to Herder and re-emphasized the fact that this was something the HCC was very much interested in. Kochmanski emphasized the importance of DDA/HCC partnership efforts as they related to preparation for volunteer scripts. Capabilities include options to move forward with at this point in time in particular from here and onward. Further options to move forward with at this point in time onward. Please let me know if there is something further.

B. Barber School renovation plan review

In response to Village Council’s request for opinions from the HCC regarding the planned renovation of Barber School, the HCC’s recommendations are as follows:

1. Remodel and repurpose the small meeting room at Barber School to the “Heritage Room” to serve as a historic archive and gallery, suitable for meetings and public viewing of historic items.

2. Preserve the existing mural in the Barber School by relocating it to the Heritage Room or another publicly visible space.

3. Recognize the history of the Barber School, and the role that the Heritage Festival has played in restoring the building to its current state and in the origin of the HCC. In accordance with the July 2, 1990 resolution of Village Council, we request that the Spring Lake Heritage Festival (previously Heritage...
League) have continued unimpeded access to the basement of Barber School. Current basement usage by the Village, including use of the workshop and maintenance of the basement bathroom, may continue. If any issues arise concerning the Barber School basement, including safety issues, the Village will consult the Heritage Festival.

C. David Dye: Barber School Renovation Discussion

David Dye explained his role in the renovation planning process to the Historic Conservation Commission. Dye and commission members discussed the process and his feelings about the completed renovation report.

Kochmanski concurred with statements from Herder, emphasizing the overlap in objectives between the HCC and the DDA. Discussion centered around the need for volunteers to help digitize HCC records and historic home tour planning.

D. Historic Homes Listing and outreach letter

Subject: Historic applications for recognition have been compiled and are ready for upload. 
Kochmanski drafted a letter for outreach to current homeowners occupying historic homes in the village.

E. Historic recognition plaque policy

Subject: Commission members instructed staff to develop a policy and design guidelines for historic recognition signage in the Village of Spring Lake. Stepanian contacted Signature Streetscapes in Muskegon. The bid included in the packet came back significantly higher than previous pricing.

Kochmanski suggested that, given the increase in pricing for historic recognition signs, staff should draft a generalized sign requirement to be submitted to other signage contractors.

F. Harbor Transit historic tour

Subject: Stepanian presented the Harbor transit Laker Loop which moves through Spring Lake. Harbor Transit expressed interest in a historic tour through the Village of Spring Lake. As such, staff recommended that Historic Commission members should draft a script for volunteers leading tours through the village.

G. Strategic Planning and Goal Setting meeting discussion

Subject: Village Staff suggested that the HCC draft plans for a strategic planning and goal setting meeting. This meeting would correspond to a similar process being undertaken by Village Council and the DDA in conjunction with Village Council and DDA strategic planning sessions in January. Kochmanski stated that this item would be discussed in detail at the November HCC meeting.

H. Miscellaneous

Collins provided the HCC with a July 2nd, 1990 resolution of Village Council which granted the Spring Lake Heritage League with unimpeded access to the basement of Barber School. Stepanian stated that the document in question would be provided to legal counsel for the village for review. Kochmanski stated that the HCC would like to review the document in question following review by legal counsel for the village.

VI. Board Member Comments

Subject: N/A
VII. Public Comment

Subject: N/A

VIII. Adjournment

Subject: Meeting adjourned at 8:40 p.m. Next meeting set for 7:30 p.m. on November 28, 2022 at Barber School.

Motion by Young, second from Stoppel to adjourn the meeting. All in favor, motion carried.

Yes: 5  No: 0

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Elizabeth Kochmanski, Chair